



28<sup>th</sup> July 2015

## **COUNCIL MEETING**

You are hereby summoned to attend a Meeting of the  
**TAVISTOCK TOWN COUNCIL**  
to be held at the Council Chamber, Drake Road, Tavistock  
on **TUESDAY 4<sup>th</sup> AUGUST** at **6.45 pm**

**Note:-** Prior to the Commencement of the Meeting there will be an opportunity at **6.30 pm** for:

### **QUIET REFLECTION**

Those who wish to do so may prepare themselves for the Meeting by a few moments of quiet reflection from Major Dawn McGarvey of the Salvation Army

### **POLICE REPORT**

The Police to make a report to the Council.

### **COUNTY COUNCILLOR REPORT**

The Devon County Councillor to make a report to the Council.

### **BOROUGH COUNCILLOR REPORT**

There will be an opportunity to receive a report from Councillor Graham Parker of West Devon Borough Council

### **PUBLIC QUESTION TIME**

Members of the Public to ask questions of the Council.

## **COMMENCEMENT OF THE MEETING -**

### **THE FOLLOWING BUSINESS IS PROPOSED TO BE TRANSACTED**

#### **1. APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

#### **2. DECLARATIONS OF INTEREST**

To receive disclosures of unregistered other interests from Councillors on matters to be considered at the meeting. The disclosure shall include the nature of the interest. If a Member becomes aware, during the course of a meeting, of an interest that has not been disclosed under this item they must immediately disclose it.

Under the Code of Conduct Councillors with a registerable interest must leave the room for the duration of consideration of the Item to which the interest relates. Those with a "other" interest, must apply the tests set out in the Code of Conduct as to whether or not there are circumstances which might enable them to remain.

**3. MINUTES OF COUNCIL MEETINGS**

- a) To confirm the Minutes of the Meeting of Tavistock Town Council held on Tuesday 14<sup>th</sup> July, 2015 (enclosed).
- b) Matters arising.

**MAJOR POLICY OR OTHER ITEMS REQUIRING DETERMINATION BY COUNCIL**

**4. GENERAL POWER OF COMPETENCE**

Having met the criteria for eligibility for the General Power of Competence relating to the Electoral Mandate (66%), and the relevant training of the Clerk, to re-adopt the General Power of Competence.

**5. COMMITTEE APPOINTMENTS & RELATED MATTERS**

To consider the Report of the Town Clerk for the appointment of Members to Council Committees and related matters (enclosed)

**ITEMS REQUIRING A DECISION**

**PLANS**

**6. Applications for Planning Permission:-** (a schedule setting out in more detail the following application is enclosed)

- a) 00644/2015 – Listed Building
- b) Any other planning applications requiring urgent attention and received subsequent to publication of the Agenda and prior to the Meeting.

**Note**

- all Members are requested to familiarise themselves with the submitted planning applications prior to the meeting. Plans may be inspected on-line at:  
<http://www.westdevon.gov.uk/article/2291/Planning>  
or at the Council offices during normal working hours. They will also be available for inspection immediately prior to the meeting commencing at 5.30 pm;
- The Monitoring Officer of the Borough Council has confirmed that Members who serve on the Borough Council Planning Committee are not prevented from participating in the deliberations of the Town Council on planning matters.

## **7. FINANCE & OTHER MATTERS\***

### **General Finance**

- i) **Schedule of Payments** – to consider the monthly accounts as at 30<sup>th</sup> June, 2015 (a schedule of all payments is enclosed).
- ii) **Budget Monitoring Report** – to consider the phased budget monitoring report as at 30<sup>th</sup> June, 2015 (enclosed).

**\*Note** - Should Members have any detailed questions concerning any payments or other financial matters, they should be passed to the Internal Auditor or the general office well in advance of the meeting in order that enquiries may be undertaken and an informed response prepared.

### **ITEMS CIRCULATED FOR INFORMATION ONLY**

Note – the following items are circulated for information only.

## **PROPERTIES**

### **8. Service Reports**

- i) General Manager (enclosed).
- ii) Works Department (enclosed).

Members are requested to note that a summary of the routine/scheduled work of each service area is available in Member Information Packs.

## **PLANS**

- 9. Planning Decisions of the Local Planning Authority (Schedule enclosed)

## **FINANCE & OTHER MATTERS**

### **10. Other Matters**

- a) THI Progress Report of the Project Manager (enclosed)
- b) Any update from or questions to Council representatives serving on other outside bodies in connection with the work of those bodies.

### **11. TO RECEIVE SUCH COMMUNICATIONS OR REPORTS AS MAY BE SUBMITTED BY THE TOWN MAYOR**

### **12. URGENT MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE TOWN MAYOR**

### **13. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted to consider that the Press and Public be excluded from the Meeting for the following items of business.

**14. FINANCE & LEGAL MATTERS**

**(CONFIDENTIAL** by virtue of relating to legal and/or commercial matters and/or the financial or business affairs of a person or persons other than the Council).

i) **Legal Matters – Council Property**

**(CONFIDENTIAL** by virtue of relating to commercially sensitive information).

To receive any oral update (for information only)

ii) **Debtors**

**(CONFIDENTIAL** by virtue of relating to commercially sensitive information and/or the financial or business affairs of a person or persons other than the Council).

Report enclosed.

**\*Note** - Should Members have any detailed questions concerning any debts or related financial matters, they should be passed to the general office well in advance of the meeting in order that enquiries may be undertaken and an informed response prepared.

**15. TO ORDER THAT THE SEAL BE AFFIXED TO THE FOREGOING ACTS AND PROCEEDINGS AND TO ALL DEEDS AND DOCUMENTS NECESSARY TO GIVE EFFECT THERETO**

**NOTE** – Councillors are reminded that if a matter has not been specified on the Agenda no formally binding decision can be made on it.

**COUNCIL MEMBERSHIP**

Councillor Mrs S Bailey (Mayor)

Councillor Mrs M Ewings (Deputy Mayor)

Councillors T Gibbins, Mrs A Johnson, A Lewis, J Moody, P Palfrey, Mrs L Roberts, C Rogers, E Sanders, P Sanders, J Sheldon, H Smith, A Venning, P Ward, Mrs J Whitcomb, P Williamson.

**28<sup>th</sup> July, 2015**

**Town Clerk.....**

**USE OF TELEVISED & SOUND RECORDINGS  
AT COUNCIL & COMMITTEE MEETINGS**

Televised, vision and sound recordings or live broadcastings by members of the press or public at Council or Committee debates are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Committee of their intention to record proceedings.

