

Town Hall Manager's Report
(March 2018)

1. Bookings:

New Bookings: In general, bookings are still coming in as the Town Hall remains to be a reasonable and obliging events venue, within the Town. Since the last report, a total of **14** bookings have been confirmed.

Town Hall Event Breakdown: (1st February 2018 – 14th March 2018)

- Civic (i.e. Council Events) = 1
- Community (i.e. Dance Classes, sports etc) = 34
- Commercial (i.e. Weddings, Sales Fayres, Balls, Ceremonies etc) = 9

2. Events:

In-House Events: 40's night – We are in partnership with the Western Union Jive club as we look to organise another 1940's night on Saturday 30th June. This will include a two course meal and a live band. More details to follow.

3. General Update:

Pannier Market Roofing Works: Trading in the Town Hall is going well. Tuesdays, Friday's and the available Saturday's are doing well and are well supported. Wednesday's and Thursday's seems to be the quietest days of the week in terms of traders and footfall.

Town Hall Events: Even though we have the Pannier Market traders in the Town Hall, since January, we have seen an increase in Town Hall bookings and in bar takings, compared to this time last year.

These events include the Young Farmers' event and the local Hunt Ball. Both events were very well attended and proved to be very successful on the bar.

4. Social Media update:

Facebook: 819 (increase of 9)
Twitter: 1,056 (increase of 15)
Instagram: 288 (increase of 14)

5. Licensing: No licencing issues have arisen in the last month.

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