

AGENDA ITEM No

MINUTES of the Meeting of the **TAVISTOCK TOWN COUNCIL** held at the Council Chamber, Drake Road, Tavistock on **TUESDAY** the **21st October, 2014** at **7:46pm.**

PRESENT Councillor H Smith (Mayor)
Councillor Mrs S Bailey (Deputy Mayor)

Councillors R Eberlie, Mrs A Johnson, Mrs J Metcalf, J Moody, C Rogers, J Sellis, J Sheldon, D Whitcomb, Mrs J Whitcomb.

IN ATTENDANCE Town Clerk, General Manager

Note - Prior to the Meeting there was an opportunity for Quiet Reflection and to receive a report from West Devon Borough Councillor Mrs S Bailey. An update from the Police was reported.

There were also presentations from Mr R Bagwell – Legal Advisor to the Council and Dr S Harris regarding “Community Services for Tavistock and the surrounding area”.

In response to a question from a member of the public it was reported that the Town Council was a consultee in respect of planning applications and its views were necessarily based upon the relevant information available at the time of decision.

233 APOLOGIES FOR ABSENCE

Apologies for absence had been received from Councillors Mrs M Ewings, A Fleet, E Sanders, P Sanders, E Sherrell and B Trew.

234 DECLARATIONS OF INTEREST

There were no declarations of interest.

235 CONFIRMATION OF MINUTES

RESOLVED THAT the Minutes of the Meeting of the Tavistock Town Council held on Tuesday 9th September, 2014 be confirmed as a correct record and signed by the Chairman.

236 REPORTS OF STANDING COMMITTEES

The Council considered the following Reports of Standing Committees.

a) Plans Committee – 16th September, 2014

Subject to the referral back to the Plans Committee of Minute No. 196b (Planning Application No 01048/2014 refers) (in respect of which all Members of Council be invited to attend) the Minutes of the Meeting of the Plans Committee held on 16th September, 2014 (Minute No's 188-197 inclusive).

b) Plans Committee – 6th October, 2014

The Minutes of the Meeting of the Plans Committee held on 6th October, 2014 (Minutes No's 204-212 inclusive).

c) Properties Committee – 14th October, 2014

The Minutes of the Meeting of the Properties Committee held on the 14th October, 2014 (Minute No's 213-219 inclusive).

d) Finance and General Purposes Committee – 14th October, 2014

Subject to the deferral of Minute No's 230-231 in view of the confidential nature of the business to be transacted; and

- i. Minute No 225 – it being noted that the figure referred to in Minute No.201 (a) was in the region of £6,500 as identified in the report submitted to the Forward Planning, Policy and Programme Sub-Committee; and
- ii. Minute No 226 (i) – an award being made to Destination Okehampton in a sum commensurate with that provided by Okehampton Town Council – namely £1,800.

The Minutes of the Meeting of the Finance and General Purposes Committee held on 14th October, 2014 (Minute No's 220-229 refer).

Noted That - further to the provisions of Minute No.228 the Council was advised that the number of Town Councillors for each of the Tavistock Wards arising from the Review of Electoral Arrangements was proposed to be Tavistock North – 7, Tavistock South East and Tavistock South West – 5 each.

RESOLVED THAT subject to any amendments listed above the recommendations included in the foregoing Reports of Committee Meetings be approved and the Reports be received.

237 COMMUNICATIONS AND REPORTS OF THE TOWN MAYOR

a) Planning for future development in Tavistock – Workshop

Councillors present confirmed whether or not they would be attending at the above event scheduled to be held on the 3rd November at 6:30pm.

238 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 and having regard to the confidential nature of the business to be transacted it was:-

RESOLVED THAT - The Press and Public be excluded from the Meeting for the following items of business.

239 COMMITTEES (CONTINUED)

(**Confidential** – by virtue of relating to legal matters and/or the financial or business affairs of a person or persons other than the Council).

The Council considered the outstanding Reports of the following Standing Committee held on 14th October 2014, consideration of which had previously been deferred (Minute No 236 refers).

a) Finance and General Purposes Committee

Subject to the additional action as identified below in respect of Debtor (A) the Minutes of the Meeting of the Finance and General Purposes Committee held on 14th October, 2014 (Minute No's 230-231)

Noted That - the outcome of a Meeting and receipt of associated correspondence in connection with Debtor (A) was reported together with the outcome of discussions held between Officers and the Council's Solicitors.

Arising from same the consensus was that the Clerk proceed, under delegated authority, with the course of action proposed namely, to terminate the tenancy in accordance with the instructions of Council previously and then make the following offer to the former tenant in view of the circumstances outlined:

- i. To offer a new contracted out tenancy for a term of 3 years; and
- ii. The new lease to have a landlord break clause allowing termination upon 6 months notice; and
- iii. The payment of all arrears within 28 days; and
- iv. The payment of all Council legal costs within 28 days; and
- v. The tenant agreeing to sign a tenancy at will whilst the new tenancy is negotiated; and
- vi. The tenant agreeing to enter into a rent deposit deed in respect of three months' rent.

RESOLVED THAT subject to any amendments listed above the recommendations included in the foregoing Report of a Committee Meeting be approved and the Report be received.

240 COUNCIL SEAL

RESOLVED THAT - The Seal be affixed to the various deeds and documents to be made or entered into for the carrying into effect of those decisions or matters approved by the Council this day.

The Meeting closed at 8:32pm.

Chairman _____

Date _____