



For the attention of the Depot

Town Council Offices

Drake Road Tavistock

Devon PL19 0AU

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## GOOSE FAIR RULES AND REGULATIONS 2016

Event Organiser: Wayne Southall  
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### On day of event all stall holders must provide and display their respective pitch numbers.

1. For any general operational or booking enquiries please contact 07740 742228.
2. **A fire extinguisher must be provided by the stall-holder and this is to be displayed in a prominent position. Failure to comply will result in the stall not being permitted to operate. Fire Risk Assessment forms must be COMPLETED & RETAINED for inspection on every stall under the Trader/Showman's Contracts.**
3. Pitches are to be restricted to a depth of 10 feet (plus a maximum overhang of 4 feet).
4. No goods shall be hung or displayed on or in the overhang area.
5. Stalls of greater depth or frontage than that specified will not be allowed.
6. Names and addresses of Traders must be displayed prominently on the pitch; (members of N.M.F.T. may display their names and the address of N.M.F.T.).
7. 2 foot fire breaks where provided are to be maintained clear of obstruction.
8. Any space allocated is for personal use for the trade specified. Sub-letting and change of trade is not allowed.
9. Any person found to be sub-letting will immediately be removed from the site, as will be the sub-tenant.
10. No space will be let for "mock auctions"; any person so trading will immediately be removed from the site.
11. Stall-holders will be required to produce proof of identity before setting up.
12. No stall-holder shall commence to erect his or her stall before **5.45 p.m. on Tuesday 11<sup>th</sup> October 2016**
13. Any site which has not been claimed by **8.00 a.m. on Wednesday 12<sup>th</sup> October 2016** (Goose Fair Day) will be re-allocated and any deposit or rents paid will be forfeited.
14. Any amplified music or public address systems used shall be kept to a reasonable volume so as not to cause nuisance.
15. Generators shall not be excessively noisy and shall not exceed 110 volts except where the installation is protected by an approved circuit breaker. A Council representative will be inspecting all installations.
16. Mains electricity from any source is not allowed and no cables are to be attached to lamp posts or other street furniture etc.
17. Insulation of all electricity cables must be in perfect condition and all cables must be safely located.
18. No vehicles, vans etc. will be allowed in the stall areas after 8.00 a.m. and all vehicles shall be removed from the stalls by 8.30 a.m.
19. No vehicles whatsoever shall be allowed to park behind any stall unless specific permission has been granted by the event organiser.

20. No vehicles may be parked in any areas of the Fair not occupied by stalls or Showmen's equipment.
21. All traders' vehicles have been allocated parking in the Riverside car park - £2.00 per day (correct at time of issue, but check on day of parking).
22. Stall-holders to whom the provisions of the Food Hygiene (Markets, Stalls and Delivery Vehicles) Regulations 1966 (Food Traders), will be required to comply with the Regulations in full, including the following which have been requested by West Devon Borough Council:
  - (i) Food businesses preparing and selling cooked food products or foods which require cooking, with the exception of candy floss, may only operate from vehicles or trailers specially designed for the purpose. Any food business found to be preparing and selling cooked food products other than from a vehicle or trailer will immediately be removed from the site.
  - (ii) Food businesses must comply with all food safety requirements of the Council's Environmental Health Officers. Any food businesses found to be contravening these requirements will, unless an immediate acceptable remedy can be found, be similarly removed from the site and will not be allowed to return. Also enclosed, to help you in the above assessment, is a Food Safety Check List which must be returned with your payment.
23. The use of hydrogen-filled balloons is strictly prohibited.
24. The applicants must agree to indemnify the Council against all actions, claims, proceedings, costs, expenses and demands made against the Council as a result of any loss or damage suffered by members of the public by reason of his/her use of trading space. **All traders must be covered by Public Liability Insurance, a copy to be included with final payment and this must be displayed and available on the stall on the day of the event.**
25. The sale of items of a dangerous (**including pellet guns**), and legal highs, obscene or illegal nature are forbidden.
26. Failure to abide by all or any of these conditions will prejudice applications for space at future Fairs.
27. The payment of a deposit will not guarantee allocation of ground.
28. Would all stall-holders please note in the case of any emergency, e.g. Fire, Police, Ambulance, when requesting any of these services state Stall No. and Emergency telephone number for Raynet : 07790 336362. All Emergency Services have a copy of the Fair layout to enable them to attend to any such emergencies.
29. The enclosed Trading Standards and Consumer Protection Form is also required to be filled in and returned with your payment.
30. The General Manager's decision on the allocation of space and all such matters is final.

Please read the above Conditions of Letting and satisfy yourself that you are able to comply with these conditions before making your application.

Yours faithfully



Wayne Southall  
General Manager BEng (Hons) Dip NEBOSH AEng

**Tavistock Town Council**  
*Working for the local community*  
**Gateway to Cornwall and West Devon mining World Heritage sites**