



Tavistock
**HERITAGE
TRUST**

Bringing Tavistock's Heritage to Life

Progress Report

2nd August 2017

Creation of the Trust and Governance

The Trust is now a registered charity (see the cover for the charity number) and the confirmation of the same has been provided.

The Trust has six new trustees joining at the September AGM and their CVs, along with those of the existing trustees are attached – see Appendix A. Two of the existing trustees will remain on the Trust to ensure continuity, and the third, Sue Spackman, will no longer be a trustee but will remain as a volunteer and minute secretary to the Board, and will also act in an advisory role.

To-date the new trustees have received copies of documents pertaining to the Guildhall Project and the Stage 2 bid, and although they have not been able to vote on outcomes they have been involved in the discussions relating to the project and the future of the Trust.

The trustees have, in line with the recommendations of the Charity Commission, received the Articles of Association, the current financial position, minutes of the last three Trust board meetings, the Charity Commission Guidance on being a trustee (CC3). Further information will be included in the Trustee Pack on the Trust's policy on conflict of interest, the Trust's mission statement and AIM golden rules for good governance.

The Trust carries insurance for Public and Product Liability, Employer's liability and Trustee and Directors' indemnity.

Funding and fund raising

The Trust received a £5000 setup grant from the Tavistock Town Council and a further set up fund of £840 from the Peninsula Quarry Industry Social History Trust. A setup grant application has been made to the World Heritage Site for £1820, and a community fund application has been made to the Tavistock Lions for £500. To support the 'Tavistock Heritage Helpers' run events to fund raise for the Trust a grant of £1500 has been sought from the Tavistock Town Council.

The Trust does not wish to rely on grant funding and has put in place public funding through 'Just Giving', 'Give as You Live', and Tesco Shopping on line. Also, we have joined the scheme to receive money from the recycling of mobile phones and ink cartridges with a drop off point being established with a business in the town, as well as through posting with special envelopes.

The 'Tavistock Heritage Helpers' have put together the basis of a programme of events which reflect the various elements of heritage with the first event proposed in the Guildhall in October. These events will provide an income for the Trust as well as promoting heritage to a wide audience. We will seek to increase our list of people who have already pledged their interest in volunteering at these events.

A series of ideas are being put together with our Development Officer, Jo Butler, including a corporate sponsorship pack which engages with local businesses, and developing revenue streams from the use of the Guildhall space until Dec 2018.

Marketing & promotion

Our website will be www.heritageintavistock.org and the domain name has been purchased. This interim website will enable the trust to use social media for fund raising and promotion of the

heritage, forthcoming events prior to the Guildhall being closed for the works to commence, the WHS and the Trust to all generations. The web site will be active this month.

The final design and of our headed paper with the logo is ready for use; the image it is to make heritage interesting and accessible to all.

Development Officer role

The Trust will continue to use the services of Jo Butler, Jo Butler Consultants who's company works with small businesses with regard to marketing and business development, until the end of 2017. She has already set up numerous links with the local business community and through her numerous contacts will continue to promote the Trust. Further funding should come on stream to enable the Trust to continue with her services until the HLF permission to start is given.

The Guildhall Project

The Partnership Agreement between the Town Council and the Trust to enable the Trust to function as required under the project and to safeguard the interests and investment of the TTC is under development, and the two organisations have been meeting regularly to finalise the content. Legal advice has been sought by the TTC and the current draft has been sent to the HLF for comment. The detailed content of some of the Schedules requires further discussion and in due course legal advice will need to be sought by the Trust and additional funding will be required for this element. The full Trust will consider the document at the first Board meeting after the AGM in September 2017. It is understood that the final draft of an agreement should be ready for signature at the time of giving permission to start the project.

The Trust have put in place policies for lone working, no smoking at work, safeguarding and a volunteer policy ready for activities in the Guildhall. The TTC Health & Safety Manual will be observed by the Trust when using the building.

South West Police Heritage Trust met with two trustees to confirm that the trusts are able to work together to fulfil the obligations as set out in the Activity Plan. The meeting demonstrated our common interests and a letter from the SWPHT offering its full support to work towards an agreement between the two parties has been received and forwarded on for submission with the bid.

Tavistock's TIC

The use of the Court Gate as a Visitor Information Point was discussed at a joint meeting between West Devon Borough Council, Tavistock Town Council and the Trust. WDBC were keen to assist in having the Court Gate open as a Visitor Information Point to support and promote the Guildhall project, local business and heritage, and act as a base for the Trust from early 2018. Final details have yet to be determined and the Trust will need to find funding to take legal advice once an agreement has been drawn up. It would be the intention of the Trust to appoint a person who has a successful background in running such centres to look after the VIP. The Trust's business plan will include the VIP as an integral part of its operation. Jo Butler is talking to the Tavistock BID and Chamber of Commerce on behalf of the THT to progress the development of the VIP.

Tavistock Museum

The Tavistock Museum Trust and the THT are in conversation about how, through the activities, the two trusts will work together to link the museum's permanent exhibitions which include

architectural fragments from the abbey, miners' equipment and a significant mineral collection, the interpretation boards which cover the abbey, the stannaries' and early tin working, Sir Francis Drake, the Tavistock Canal, John Taylor, local mines, foundries, and the Bedford cottages with the Interpretation Centre such that visitors are able to take full advantage of both and fully participate in the heritage. Discussions will be ongoing and the new board of THT trustees will work towards determining the outcome by the end of 2017.

Sue Spackman Dip Arch

Acting Chair

7.8.17

APPENDIX A

Trustees resumes

Tom Graham attended school in Plymouth and on obtaining his A levels he attended Corpus Christi College, Oxford where he obtained his Bachelor of Arts, History (2:1) in 2009. He remained at Oxford and his keen interest in history led to him achieving a Master of Studies Medieval History in 2010, and he went on to become Doctor of Philosophy in History in 2017. Such achievements provided added skills including managing large and complex projects over an extended period of time with limited supervision, working collaboratively within a community of peers including assisting and mentoring early-stage PhD students, identifying research problems and devising approaches and solutions, summarising information and presenting it in a range of formats and registers, oral and written communication and the use of IT to facilitate research, and solve problems and present results.

Whilst at Corpus Christi College Tom became a committee Member of the Middle Common Room and was President in 2011-12. This led to responsibilities of leading and overseeing a committee of fifteen, the welfare of the college's undergraduate students, managing an annual budget of £15000, running the social calendar for over 150 people and liaising with the college and university authorities and officers.

In 2005-6 Tom worked in the office of Geoffrey Cox QC MP over several periods as a caseworker in his offices in Bideford and Westminster, originally as work experience and then temporary employment. Responsibilities included researching and writing briefings for Mr. Cox and his staff; liaising with local authorities, other public bodies etc.; and assisting constituents in person, over the phone and in writing.

From October 2016-April 2017 Tom attended the Henley Business School, University of Reading and provided research assistance and expertise for Dr. Miriam Marra and Dr. Tony Moore's project on 'Debt and Default in Medieval England'. The position involved extracting relevant information from original documents and then recording and analysing it using Excel, as well as advising on potentially-profitable routes for future inquiry.

Tom worked as a volunteer at the Devon Heritage Centre, Exeter – 2013-2015.

Andrew Main on leaving school in Somerset he attended the City of London Polytechnic and took the London Stock Exchange Examinations in 1972, he became a Member of the Securities Institute in 1989 and is registered with the Financial Conduct Authority. From 1970 he was employed by a London stockbroking company before joining Nomura Europe in 1975. In 1980 Andrew went on to found Dean Witter Reynolds Overseas Ltd in London with 4 others. From 1983 – 89 Andrew worked for the Bank of America initially as Senior Salesman Bank of America International in London, and then as Director B.A. Asia Ltd responsible for sales in Asia. In 1989 he moved to Leu Securities Co Ltd initially as Director and Deputy Head of Sales and then became Director and head of Trading. In 1993 Andrew moved to Guinness Mahon & Co Ltd (owned by the Bank of Yokohama) where he held of the positions of Director Capital Markets & Treasury and was ultimately Managing Director Capital Markets & Treasury and served on the bank's Executive Committee and Chairman Committee.

In 2000 Andrew was one of the founding partners of Stratton Street Capital LLP acting as Managing Partner authorised and regulated investment manager, specialising in Alternative Investment Funds. He guided it through the financial storms of 2008/09 and developed an

enviable track record in Fixed Income including the first Renminbi Bond Fund. Total assets under management and advice reached \$1.7 bill when he stepped down. In 2014 Andrew was appointed Senior Advisor to ADAMAS Group Hong Kong; and since has acted in appointments as Non-Executive Director, Chairman and advisor to arrange of bodies and companies. Currently he sits on the board of Elysium Investments India, the board of JG Glass Manufacturing Malaysia and is consultant to INDOS Financial Ltd.

He chaired the AIMA's Next Generation Managers Committee and was a member of the Standing Advisory And Sound Practice Committee on AIMA in 2014. In 2015 – 16 he developed and chaired AIMA's Next Generation Conference.

In his spare time Andrew has a keen interest in swimming through his teenage daughter and he qualified as a swimming assistant in 2014 (J1) and subsequently (J2) and Para Official. He is on the Board of mount Kelly Enterprises Ltd to help the Foundation internationally. Other community interests include helping to advise on securing Lottery and future funding for the Wiltshire Music Centre in an unofficial capacity. In the past he has mentored for the Princes Trust and the UK Hong Kong Entrepreneurship Completion.

Daniel Maudlin is Professor of Architectural History at the University of Plymouth where he is Director of Cornerstone Heritage, an interdisciplinary external engagement heritage unit established to work with heritage organisations and local communities on co-produced heritage projects.

He has run heritage projects with a range of partners including, in the South West, the National Trust at Saltram House, Mount Edgcumbe Country Park and Powderham Castle. Daniel has previously worked as an Inspector of Historic Buildings for Historic Scotland and taught building and design history at the Universities of Glasgow and Pennsylvania. He has a PhD from the University of St Andrews and held a postdoctoral fellowship at Dalhousie University, Canada.

His publications include: *Building the British Atlantic World* (University of North Carolina Press, 2016); *The Idea of the Cottage in English Architecture, 1760–1860* (Abingdon: Routledge, 2015); *Consuming Architecture: On the Occupation, Appropriation and Interpretation of Buildings*, edited with Marcel Vellinga (Abingdon: Routledge, 2015); “Early Colonial Settlement in North America, India and the British Isles” in *Architecture and Urbanism of the British Empire (Oxford History of British Empire)* (Oxford: Oxford University Press, 2016); “British Atlantic Architectures” for *Oxford University Press Bibliographies Online* (2012); and *The Highland House Transformed: Architecture and Identity on the Edge of Empire* (Dundee: Dundee University Press, 2009). Awards and fellowships include: the 2016 Alan G. Noble Book Prize; Leverhulme Trust Major Research Fellowship on the “Inn and the Traveller in the Atlantic World”; John D. Rockefeller Fellowship, Colonial Williamsburg Foundation; Arts and Humanities Research Council Network Grant: “Transatlantic Exchanges”; Leverhulme Trust Fellowship; and the 2008 Jeffrey Cooke Prize awarded by the International Association for the Study of Traditional Environments.

Alex Mettler born in 1938, Alex Mettler is a son of Middlesex, where he spent his early years. He joined Glaxo Laboratories 1955 and studied at night school, becoming a graduate of the Royal Society of Chemistry by examination in 1962 (Fellow 1977). Alex moved to Tavistock in 1976 to become Technical Manager of Farley Health Products Ltd (part of the Glaxo Group of Companies) responsible for Research and Development and Quality Assurance, becoming an executive director in 1982 with the added responsibilities for production, with overall responsibility for 600 staff and coordination of foods Research and Development worldwide for Glaxo Group. Leaving Farleys in 1986, when the annual company turnover was £45 million, Alex became a self-employed consultant advising on infant foods development and quality systems worldwide. Professional appointments include Chair of the European Dietetic Food Industry Association (IDACE) panel on Additives in Infant Foods (1983-1985); Chair of the IDACE panel on Lysinoalanine in Infants foods (1985-1986) and Industrial Adviser to the DHSS Committee on Medical Aspects of Food on Infant Feeding (1976-1984). Co-patentee of a food process in 1965 Alex published 14 papers in the academic press between 1973 and 1994. From 1987 to 1997 he was a member and latterly Chair of PEP Research and Consultancy Ltd, the consultancy arm of Plymouth University.

A founder member of the Tavistock and District Local History Society in 1984, and thrice Chair, and community representative for the Tavistock Townscape Heritage Partnership and Key Centre Working Group since inception, inclusive of being a contributor to the Tavistock Conservation Area Character Appraisal (2009). Alex has given many talks on, and led many walks of, Tavistock townscape. Editor of the Tamar Journal (1983-1986) and joint-editor (1987-1989) Alex has published four books on aspects of Tavistock history viz *We will Remember Them - The Men of Tavistock who died in the First World War*, joint author, (2003); *Tavistock - A Photographic Portrait of England's Premier Market Town*, editor, (2005); *Lest We Forget - The Tavistock Fallen of the Second World War*, joint author, (2007); *A Devon Gem - The Bedford Hotel, Tavistock* (2013).

Major interests are local history with especial interest in the history of brewing, breweries and public houses, together with local buildings, townscape and town development. Gardening, occasional fishing and watching sport fill the hours that are left.

Widowed in 2011, Alex has 2 children and four grandchildren.

John Newcombe an evacuee to Devon in 1940 John schooled locally and qualified as an Electronic Engineer with the Ministry of Defence and graduated in Applied Science from Kings Colleges, Durham University. Subsequently he worked for Marconi, International Research & Development, British Gas, Vickers Engineering and the Department of Trade & Industry in various roles from Research Engineer, Section Head, Engineering Development Manager to Assistant Director responsible for commercial contract in excess of £10 million in both the UK and Europe with up to a staff of 30+. John represented the UK on the British and European Union Technical Committees and chaired the European Gas Safety Committee. He presented papers to UK and International Conferences and achieved professional qualified to MIEE, MIEEE and FIGasE. He hold sa UK Patent re Motor Acceleration and Deceleration.

John retired to the Southwest in 1995 and is an active member of the U3A and is Treasurer and Chairman of the Gunnislake Branch. He was Southwest representative on the National Executive Committee 1998 – 2001. He revived the Tavistock Branch of the Devonshire Association in 1996

and was the S. in 1999 he founded and chaired the Calstock Parish Local History Group and was joint founder in 2001 and became trustee of the Calstock Parish Archive.

Ian Penrose Bsc. B. Arch, in 1972 Ian left Plymouth College having completed his A levels and attended the University of Bath to study Architecture. Whilst completing his first degree he undertook study tours in Europe and was awarded the Royal British Architects prize for his drawing of Venice. In 1976 Ian gained his BSc in Architectural Studies and was very fortunate in gaining a placement with Leonard Manasseh and Partners in Bath and London who has at that time just been awarded the RIBA Gold Medal for their National Motor Museum project at Beaulieu. He worked on a wide variety of projects in both the Bath and London offices. These included a large Local Authority housing project, a factory in Cambridge and Law Courts in the British Virgin Islands. In 1977 Ian returned to University and was awarded his Bachelor of Architecture in 1978. The following year he returned to Leonard Manasseh and Partners and completed his Professional Practice examinations and became a registered Architect and member of the RIBA.

In 1980 Ian returned to Devon and joined the Newton Abbot practice of Locke son & Newcombe who were engaged in a wide variety of 'local' projects. In 1982 he opened an office in Exeter for them and built a workload of commercial, housing and health projects. In 1985 Ian formed his own practice and this grew steadily to about thirty staff. He subsequently opened another office in Plymouth and became responsible for a wide spread of commission stretching from Cornwall to Sussex in the east and South Yorkshire in the north. He was fortunate in having a broad spread of clients and his practices areas of expertise included commercial, industrial, health, housing, master planning and 'sustainable' buildings. Ian sold his practice on 2009 to an international PLC and retired from practice.

Ian has experience on the boards of local charities including Age Concern Exeter, Plymouth College, The Exeter Housing Society and the Royal Western Yacht Club.

Philip Sanders after growing up in a Devon farming family Philip did a science based degree at university following which he entered the hotel and catering industry and progressed through the management training process to running hotels.

A career change saw him enter the National Health Service first training as a Work Study Officer and as a practitioner in Organisation and Method study. After a period putting in bonus schemes in the Kings College Hospital group and carrying out numerous projects to increase productivity and efficiency he moved across into general management in the NHS. At the time managers were known as hospital secretaries but the title has changed many times since those days.

He worked on the national pilot introducing computers into the NHS and worked closely with several international consultancies preparing for and introducing the major NHS reforms in 1974.

His career in the NHS required the development of a range of skills including finance, personnel, recruitment, project management, health and safety, dealing with voluntary organisations, patient complaints and many other areas.

After moving back to Devon within the NHS he took on the role of commissioning officer for

phase 1 of the new Derriford hospital in Plymouth. This involved working with the main contractor and design team to bring the building to completion and then equipping and staffing it before opening it to patients. After a period running the new hospital he moved to join the board of a community trust also in Plymouth dealing with the non acute elements of health care to include community services, care of the mentally ill and learning disabled. During this time he had responsibility for the closure of a large mental illness unit and project managing the development of a number of new units. He started a training programme for project managers and developed a number of staff over the years. In 1997 he decided to leave the employ of the NHS and set up his own consultancy largely operating in the health care sector. This saw him project manage a range of new buildings in the South West and Thames valley as well as providing interim management to a number of clients.

When not at work he qualified as a youth leader and ran a youth club for many years. He is also a qualified and still practicing assessor for the Duke of Edinburgh Award scheme. He has spent 27 years as member, search coordinator and chairman of the Dartmoor Rescue Group. He currently sits on the board of a Registered Provider (housing association) chairing their development committee. He also sits on the board of several charities.

He is a town councillor for Tavistock Council, a borough councillor and leader of West Devon and a Devon County councillor. He sits as a member of Dartmoor National Park Authority and is a governor of Tavistock College.

Married with two grown up sons and four grandchildren he enjoys being busy.

Sue Spackman Dip Arch is a retired conservation architect. She studied architecture at Plymouth Polytechnic School of Architecture (now Plymouth University) and received her Diploma in Architecture 1972 (Dip Arch). She registered with ARB and the RIBA as a Chartered architect 1973 and remained so until retirement (RIBA). In 2005 she moved towards specialising on conservation and was an Architect Accredited in Building Conservation (AABC) from 2005 until her retirement. On achieving chartered architect status and registration with ARB Sue set up her own practice in Tavistock with her husband, which continued until her retirement in 2010. In her later years in practice she was a part time Senior lecturer and Programme Manager for Professional Studies for the Degree, Diploma and Part II programmes 2000-2008, and a Part III examiner at Birmingham City University 2009-2015.

Sue was an active member of the RIBA and chaired the Plymouth branch 1987-89. She subsequently chaired the Regions Marketing and Promotions Group 1992-95, was an active member of the Association of Consultant Architects and a National Vice President 1989-91 during which time she worked with the Campaign for the Bar and achieved direct access to Barristers for ACA members.

Currently she is a member of the Diocesan Advisory Committee for the Exeter Diocese; a trustee with the Peninsula Quarry Industry Social History Trust - HLF funded oral history project, and a trustee and current Chair of the Devon Historic Buildings Trust. She is also recording (photographic and written) 18th century carved slate headstones found in the Devon churchyards; acts as a guide for tours of the Haldon Belvedere; present talks on church architecture and their contents, and is a helper with Carriage Driving for the Disabled.

Married with two grown up children and one granddaughter, Sue enjoys walking on the Moor and gardening in her spare time.

Ian Wright has lived in Tavistock for more than 20 years and takes a keen interest in heritage. He formerly worked as a communications manager for British Gas, ICI and latterly British Aerospace prior to becoming global head of internal communication for a Swiss-based global services provider.

From 2001 he worked as an independent adviser on communication and business change to international businesses in the UK as well as clients in the public sector working across organisations within multi-disciplinary teams to implement complex change programmes.

He is a Fellow of the Institute of Internal Communication where he served on the national executive holding several offices including chair of the education committee, awards committee and national chairmanship. He is also a former member of the Institute of Public Relations.

At College Ian combined Economic and Social History with English Literature and has been an active member of the National Trust since 1991.

He hails from Stockport in North West England, a region that has transformed its understanding of its globally significant heritage in recent decades and continues to benefit economically from its legacy of canals, ports, industries, social movements and scientific, cultural and sporting achievements.

Ian and his family moved to Tavistock in 1996 when he joined BAE in Plymouth on their transformation project to become BAE Systems, the international defence contractor.

Ian has recently retired and is now working as a Tavistock Heritage Trustee bringing Tavistock's unique heritage to life for today's community and visitors and future generations.

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