



28th May 2014

COUNCIL MEETING

You are hereby summoned to attend a Meeting of the
TAVISTOCK TOWN COUNCIL
to be held at the Council Chamber, Drake Road, Tavistock
on **TUESDAY** the **3rd** of **JUNE 2014** at **6.45pm**

Note:- Prior to the commencement of the Meeting there will be an opportunity at:

6.30pm for:

QUIET REFLECTION

Those who wish to do so may prepare themselves for the Meeting by a few moments of quiet reflection led by the Mayor

POLICE REPORT

The local Police to make a report to the Council.

COUNTY COUNCILLOR REPORT

The Devon County Councillor to make a report to the Council.

BOROUGH COUNCILLOR REPORT

A West Devon Borough Councillor for Tavistock to make a report to the Council.

PUBLIC QUESTION TIME

Members of the Public to ask questions of the Council.

COMMENCEMENT OF THE MEETING -

THE FOLLOWING BUSINESS IS PROPOSED TO BE TRANSACTED

1 APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2 DECLARATIONS OF INTEREST

To receive disclosures of unregistered other interests from Councillors on matters to be considered at the meeting. The disclosure shall include the nature of the interest. If a Member becomes aware,

during the course of a meeting, of an interest that has not been disclosed under this item they must immediately disclose it.

Under the Code of Conduct Councillors with an interest – whether or not it is a disclosable pecuniary interest, or other interest, must leave the room for the duration of consideration of the Item to which the interest relates.

3 MINUTES OF COUNCIL MEETINGS

- a) To confirm the Minutes of the Annual Meeting of Tavistock Town Council held on Tuesday 20th May, 2014 (to follow)
- b) Matters arising.

4 COMMITTEES

To receive the reports of the following Committees and to pass such resolutions thereon as may be deemed necessary:-

- a) **Plans Committee**
 - (i) 23rd April, 2014
(previously circulated)
 - (ii) 13th May, 2014
(previously circulated)
 - (iii) 20th May, 2014
(previously circulated)
 - (iv) 27th May, 2014
(circulated separately)
 - (v) 2nd June, 2014 (to follow)

- b) **Properties Committee**
 - (i) 20th May, 2014
(previously circulated)
 - (ii) 27th May, 2014 (to follow)

- c) **Finance & General Purposes Committee**
 - (i) 20th May, 2014
(previously circulated)
 - (ii) 27th May, 2014 (to follow)

NOTE:-

- Any Minutes included within the above reports which relate to matters for which it will be necessary to exclude the Press and Public from the Meeting will be considered at Agenda Item No 9 below.
- Members' attention is drawn, in particular, to:-
 - The consultation from the Local Government Boundary Commission regarding Ward Boundaries (Finance and General Purposes Committee held on 27th May refers) – a

discussion regarding the response of the Council will be led by the Mayor;

- o item 5 (below) which is also referenced in the Minutes of the Meeting of the Finance and General Purposes Committee held on 27th May, 2014 (above)

5 FINANCIAL MATTERS

To consider the following as previously reviewed by the Finance and General Purposes Committee and which require determination by Council:

- a) Tavistock Town Council – Financial Statements for the Year 2013-2014 (previously circulated)

The Council's Accountant, Mr D Kemp, will be in attendance to make a short presentation and answer any questions in connection with the foregoing

- b) Tavistock Town Council Annual Return for the Year Ending 31st March, 2014 (previously circulated)

The Council's Internal Auditor, Mr K Rose, will be in attendance to make a short presentation and answer any questions in connection with the foregoing

6 TO RECEIVE SUCH COMMUNICATIONS OR REPORTS AS MAY BE SUBMITTED BY THE TOWN MAYOR

7 URGENT MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE TOWN MAYOR

8 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted to consider that the Press and Public be excluded from the Meeting for the following items of business.

9 COMMITTEES (CONTINUED)

(**CONFIDENTIAL** by virtue of relating to legal matters and/or the financial or business affairs of a person or persons other than the Council)

To receive the Confidential Reports of the following Committees and to pass such resolutions thereon as may be deemed necessary:

- a. **Properties Committee** 27th May, 2014 (to follow)
- b. **Finance & General Purposes Committee** 27th May, 2014 (to follow)

10 TO ORDER THAT THE SEAL BE AFFIXED TO THE FOREGOING ACTS AND PROCEEDINGS AND TO ALL DEEDS AND DOCUMENTS NECESSARY TO GIVE EFFECT THERETO

NOTE - Councillors are reminded that if a matter has not been specified on the Agenda no formally binding decision can be made on it.

COUNCIL MEMBERSHIP

Councillor H Smith (Mayor)
Councillor Mrs S Bailey (Deputy Mayor)

Councillors R Eberlie, Mrs M Ewings, A Fleet, Mrs A Johnson, Mrs J Metcalf, J Moody, C Rogers, E Sanders, P Sanders, J Sellis, J Sheldon, E Sherrell, B Trew, D Whitcomb, Mrs J Whitcomb.

28th May 2014

Town Clerk.....