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17th April 2018

COUNCIL MEETING

You are hereby summoned to attend a Special Meeting of the
TAVISTOCK TOWN COUNCIL
to be held at the Council Chamber, Drake Road, Tavistock
on **MONDAY 23rd APRIL, 2018** at **7.00pm**

NOTE Prior to the commencement of the Meeting there will be an opportunity at:-

6.45pm to receive a presentation from and ask questions of a representative of Tavistock Heritage Trust (Item 4 refers).

COMMENCEMENT OF THE MEETING - THE FOLLOWING BUSINESS IS PROPOSED TO BE TRANSACTED

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. DECLARATIONS OF INTEREST

To receive disclosures of unregistered or other interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest. If a Member becomes aware, during the course of a Meeting, of an interest that has not been disclosed under this item they must immediately disclose it.

Under the Code of Conduct Councillors with a registerable interest must leave the room for the duration of consideration of the item to which the interest relates. Those with a 'other' interest must apply the tests set out in the Code of Conduct as to whether or not there are circumstances that might enable them to remain.

3. MINUTES OF COUNCIL MEETINGS

- a) To confirm the Minutes of the Meeting of Tavistock Town Council held on Tuesday 27th March, 2018 (enclosed)
- b) Matters arising

ITEM REQUIRING A DECISION

4. GUILDHALL GATEWAY CENTRE

To consider the Report of the Town Clerk and Responsible Financial Officer in connection with the offer of grant by Heritage Lottery Fund (National Lottery) and associated matters for the development of the Guildhall Complex as a Gateway Centre to the Cornwall and West Devon Mining World Heritage Site.

Note:

- The Report will follow as, at the time of publication, negotiations are still taking place with Tavistock Heritage Trust and the Meeting of the Trust to give final consideration to the Lease, SLA and HLF offer is 19th April. In the meantime Members may wish to take the opportunity to reacquaint themselves with the terms of the Bid to HLF (which can be inspected on the Council website). Copies of the grant offer and permission to start form which constitute some of the Report appendices are enclosed for information.
- Should matters arise during the conduct of the Meeting which require the transaction of confidential business it may become necessary to exclude the Press and Public from the Meeting in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960. Please note the terms of the lease document itself (but not the SLA) fall into this category at this stage.

ITEMS CIRCULATED FOR INFORMATION ONLY

The following item is circulated for information only.

5. TENDERS – PANNIER MARKET & MEADOWS PLAY AREA

To receive the Report of the General Manager, circulated for information (to follow), in connection with the outcome of recent tender exercises regarding:

- i) Resurfacing in the Meadows Play Park;
- ii) Pannier Market Refurbishment – WC's;
- iii) Pannier Market Refurbishment - Lighting and Heating.

EXCLUSION OF PRESS & PUBLIC

6. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted to consider that the Press and Public be excluded from the Meeting for the following items of business.

CONFIDENTIAL ITEM REQUIRING A DECISION

7. TENDERS FOR THE PROVISION OF PUBLIC REALM WORKS UNDER THE TOWNSCAPE HERITAGE INITIATIVE SCHEME (PANNIER MARKET SURROUND)

(**CONFIDENTIAL** by virtue of relating to legal and/or commercial matters and/or the financial or business affairs of a person or persons other than the Council)

To consider a report in connection with the outcome of a tender exercise for the procurement of a contractor to deliver improvements to the Pannier Market Surround in accordance with the Public Realm Strategy previously endorsed by Council and heritage partners (to follow).

Re-admission of the Press and Public.

8. TO ORDER THAT THE SEAL BE AFFIXED TO THE FOREGOING ACTS AND PROCEEDINGS AND TO ALL DEEDS AND DOCUMENTS NECESSARY TO GIVE EFFECT THERETO

NOTE - Councillors are reminded that if a matter has not been specified on the Agenda no formally binding decision can be made on it.

Because of the importance of the matter (Agenda Item 4 refers) under consideration all Councillors are requested to make every effort to attend the Meeting.

COUNCIL MEMBERSHIP

Councillor P Sanders (Mayor)

Councillor P Ward (Deputy Mayor)

Councillors Ms L Crawford, Mrs M Ewings, A Hutton, Mrs A Johnson, A Lewis, J Moody, P Palfrey, Mrs L Roberts, E Sanders, J Sheldon, P Squire, A Venning, Mrs J Whitcomb, P Williamson



Town Clerk

17th April, 2018

USE OF TELEVISED & SOUND RECORDINGS AT COUNCIL & COMMITTEE MEETINGS

The open proceedings of this Meeting will be filmed and audio recorded.

The cameras are focused on the area in the Council Chamber where Councillors and Officers sit. However, they may also capture part images of those who stand or sit in some front parts of the public area.

If members of the public make a representation to the Meeting, they will be deemed to have consented to being filmed and audio recorded.

By entering the body of the Chamber, attendees are also consenting to being filmed and audio recorded.

If members of the public have any queries regarding filming or audio recording of Meetings, please contact the Town Council on 01822 613529 or at office@tavistock.gov.uk

Televised, vision and sound recordings or live broadcastings by members of the press or public at Council or Committee debates are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Committee of their intention to record proceedings.