



Tavistock Town Council

Working for the local community

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COUNCIL SUMMONS

You are hereby summoned to attend the **ANNUAL MEETING** of the **TAVISTOCK TOWN COUNCIL** to be held in the Council Chamber, Drake Road, Tavistock on **MONDAY** the **20th** day of **MAY 2019** at **6.45pm**

NOTE – Prior to the commencement of the Meeting there will be opportunity at:

6.15pm for the annual photograph of the outgoing Council (i.e. those Councillors who served during 2018-2019) to be taken

6.30pm for

- a) Quiet Reflection - those who wish to do so may prepare themselves for the Meeting by a few moments of quiet reflection led by Reverend Sean Brassil of St Andrew's Church, Whitchurch
- b) To receive a welcome from the Retiring Mayor
- c) The Mayor, Councillor Paul Ward, will present a cheque to representatives of his chosen charity, Tavistock Area Children's Centre, in respect of funds raised during his Mayoral year

COMMENCEMENT OF THE MEETING –

THE FOLLOWING BUSINESS IS PROPOSED TO BE TRANSACTED

1. TO ELECT THE TOWN MAYOR FOR THE ENSUING CIVIC YEAR

To elect the Mayor of Tavistock Town Council for the 2019-20 Civic Year.

2. TO ELECT THE DEPUTY TOWN MAYOR FOR THE ENSUING CIVIC YEAR

To elect the Deputy Mayor of Tavistock Town Council for the 2019-20 Civic Year.

3. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

4. DECLARATIONS OF INTEREST

To receive any declarations of interest.

5. CONFIRMATION OF MINUTES

To confirm the Minutes of the Meeting of Tavistock Town Council held on 16th April, 2019 (to follow).

6. OTHER MATTERS TO BE CONSIDERED AT THE ANNUAL MEETING

a. Order of Business

To consider the suspension of Standing Order Nos. 5(j) (iv)-(vi), (viii)-(x) and (xiii) - (xx) to enable the following business to be transacted.

7. MAYOR'S EXPENSES

To consider the payment of an allowance of £2,000 to the Town Mayor to defray the expenses attached to this Office in pursuance of Section 15(5) of the Local Government Act 1972.

8. APPOINTMENT OF COMMITTEES & CONSULTATIVE GROUPS

To consider the appointment of Committees and Consultative Groups and make such further appointments as are required (Annex A – to follow).

9. CALENDAR OF MEETINGS

To formally approve the Calendar of Meetings for the 2019-2020 Civic Year as endorsed by Council at its Meeting on 16th April, 2019 (Annex B – to follow)

10. APPOINTMENT OF REPRESENTATIVES TO CHARITIES AND OTHER BODIES

To consider adopting the Appointments shown at (Annex C – to follow) and make such further appointments as are required.

11. GENERAL POWER OF COMPETENCE

Having met the criteria for eligibility for the General Power of Competence (GPC) relating to the Electoral Mandate (66%), and the relevant training of the Clerk, to re-adopt the General Power of Competence.

12. RECORD OF ATTENDANCES

To note the record of attendances at Meetings, Civic events and training held between May 2018 and May 2019 (Annex D – to follow).

COUNCIL MEMBERSHIP

Councillor P Ward (Retiring Mayor)

Councillors J Boyd-Moody, Ms L Crawford, J Ellis, Mrs M Ewings, A Fey, A Hutton, Mrs A Johnson, A Lewis, Mrs U Mann, Mrs G Parker, G Parker, B Smith, H Smith, P Squire, A Venning and P Williamson.

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Town Clerk

Date 14th May, 2019

USE OF TELEVISED & SOUND RECORDINGS AT COUNCIL & COMMITTEE MEETINGS

The open proceedings of this Meeting will be filmed and audio recorded.

The cameras are focused on the area in the Council Chamber where Councillors and Officers sit. However, they may also capture part images of those who stand or sit in some front parts of the public area.

If members of the public make a representation to the Meeting, they will be deemed to have consented to being filmed and audio recorded.

By entering the body of the Chamber, attendees are also consenting to being filmed and audio recorded.

If members of the public have any queries regarding filming or audio recording of Meetings, please contact the Town Council on 01822 613529 or at office@tavistock.gov.uk

Televised, vision and sound recordings or live broadcastings by members of the press or public at Council or Committee debates are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Committee of their intention to record proceedings.