



Tavistock Town Council

Working for the local community

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29th August 2023

Dear Councillor

I hereby give you notice that a Meeting of the **BUDGET & POLICY COMMITTEE** will be held on **TUESDAY 5th SEPTEMBER, 2023** at **6.30pm** in the **COUNCIL CHAMBER, DRAKE ROAD, TAVISTOCK.**

Should Members have any detailed questions concerning any financial matters, or the accompanying reports, they should be passed to the General Office sufficiently in advance of the Meeting in order that enquiries may be undertaken and an informed response prepared.

NOTE prior to the commencement of the Meeting, at **6.00pm**, there will be opportunity for Councillors to informally discuss green space designations with a representative(s) of the Neighbourhood Development Plan Steering Group. Any Members of the Council, whether or not appointed to the Committee, may attend for this session which is solely for Councillors.

Yours sincerely

Carl Hearn
TOWN CLERK

MEMBERSHIP OF THE COMMITTEE

Councillor P Ward

**Chairman & Deputy Mayor
(also Immediate Past Mayor) – ex officio
Vice Chairman**

Councillor U Mann

Councillors Ms M Ewings, A Hutton **Mayor - ex officio**, Mrs A Johnson

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. CONFIRMATION OF MINUTES

To confirm the Minutes of the Meeting of the Budget & Policy Committee held on Wednesday 12th July, 2023 (previously circulated).

3. DECLARATIONS OF INTEREST

To receive any Declarations of Interest.

ITEMS FOR RECOMMENDATION TO COUNCIL

4. TAVISTOCK TOWN COUNCIL STRATEGIC PLAN REVIEW

To consider the report of the Town Clerk in connection with the above (enclosed).

5. BUDGET PREPARATION & PRECEPT SETTING 2024/25

To consider the report of the Town Clerk in connection with the above (enclosed).

6. SUSTAINABILITY & ENVIRONMENT

To receive and consider the half yearly review and report of the General Manager (to follow).

7. REQUEST FOR GRANT FUNDING

To consider the briefing note of the Town Clerk in respect of a request from The Lions Club of Tavistock for grant funding (enclosed).

ITEMS CIRCULATED FOR INFORMATION ONLY

8. PROTECT DUTY (MARTYN'S LAW)

To consider the briefing note of the Town Clerk in connection with the above (enclosed).

9. GOOSE FAIR

To receive the briefing note of the Works Manager in connection with arrangements for the organisation of Goose Fair 2023 and related matters (enclosed).

URGENT ITEMS

10. URGENT BUSINESS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN

Matters which the Chairman decides are urgent and the reasons relating thereto. Councillors are reminded that if a matter has not been specified on the Agenda no formally binding decision can be taken on it.

EXCLUSION OF PRESS AND PUBLIC

11. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of

the business to be transacted, to consider that the Press and Public be excluded from the Meeting for the following item(s) of business.

CONFIDENTIAL ITEMS CIRCULATED FOR RECOMMENDATION TO COUNCIL

12. GUILDHALL GATEWAY CENTRE – OPERATING ARRANGEMENTS

(**CONFIDENTIAL** - by virtue of relating to matters of a legal, financial, staffing or contractual nature affecting persons other than the Council)

To consider the report of the Town Clerk (enclosed) setting out interim arrangements, as discussed/agreed with Tavistock Heritage Trust, for the operation of the Guildhall Gateway Centre for the period October 2023 - March 2025.

CONFIDENTIAL ITEMS CIRCULATED FOR INFORMATION ONLY

13. CAPITAL WORKS UPDATE

(**CONFIDENTIAL** - by virtue of relating to matters of a legal, financial, staffing or contractual nature affecting persons other than the Council)

To receive any oral update by the General Manager in connection with the above pursuant to the Special Meeting of Council.

USE OF TELEVISED & SOUND RECORDINGS AT COUNCIL & COMMITTEE MEETINGS

Televised, vision and sound recordings or live broadcastings by Members of the Press or Public at Council or Committee debates they are entitled to attend are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Meeting of their intention to record proceedings.

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