



TO ALL MEMBERS OF TAVISTOCK TOWN COUNCIL

29th August 2018

Dear Councillor

I hereby give you notice that a Meeting of the **BUDGET & POLICY COMMITTEE** will be held at the **Council Chamber, Drake Road, Tavistock** on **TUESDAY 4th SEPTEMBER, 2018** at **6.30pm**.

NOTE immediately prior to the commencement of the Meeting at **6.20pm** there will be an opportunity for representatives of Tavistock Heritage Trust to address Councillors.

Yours sincerely

Carl Hearn
Town Clerk

MEMBERSHIP OF THE COMMITTEE

Councillor Mrs A Johnson (Chairman & Deputy Mayor)

Councillor P Ward (Mayor)

Immediate Past Mayor – Councillor P Sanders

Councillors Mrs M Ewings, A Hutton, P Palfrey, P Williamson.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. CONFIRMATION OF MINUTES

To confirm the Minutes of the Meeting of the Budget & Policy Committee held on 16th July, 2018 (previously circulated).

3. DECLARATIONS OF INTEREST

To receive any declarations of interest.

ITEMS FOR RECOMMENDATION TO COUNCIL

4. GUILDHALL GATEWAY CENTRE – PROGRESS REPORT

To receive an oral update in connection with

- a. progress toward securing 'Permission to Start' and entering into the Lease/SLA (a necessary pre-requisite for PTS);
- b. preparatory appointments to date.

5. ORAL REPORTING OF RECOMMENDATIONS TO COUNCIL

Pursuant to the last Meeting of Council to consider making a recommendation as to how Committee recommendations might be reported at Council Meetings: ie

- a) Reference to Minute No's in sequence, or
- b) Reference to the presence of a recommendation where arising, or
- c) Repetition of the recommendation by rote; or
- d) Other.

6. SERVICE PLANS (CORPORATE)

To consider the draft 2018/19 Corporate Service Plan and Annual Summary (Note - the Plan & Annual Summary for Out/Community-Services will be brought to the next Meeting).

7. GRANT APPLICATION - REVIEW OF APPRAISAL PROCESS

To consider feedback received following trialling of the operation of the proposed new process for the appraisal of grant applications (to follow)

8. CAPITAL PROGRAMME FUNDING

To receive/review any preliminary outcomes from a Meeting with the Accountant to the Council scheduled for 30th August, 2018 (oral report)

9. PUBLIC TOILETS IN TAVISTOCK

To consider a request for a Meeting from the Borough Council to discuss public toilet provision in the Town (it is offering to meet with all Councils whose parishes have public toilets) in order to secure a £50,000 saving to WDBC in the next financial year.

10. PANNIER MARKET SURROUND (PUBLIC REALM)

To Consider the oral report of the General Manager regarding the timing of works to the Pannier Market Surround pursuant upon consultation with affected businesses and further discussions with the main contractor.

11. COUNCIL MEETING – OCTOBER 2018

To consider possible re-scheduling the respective October Meetings of the Council and the Development Management & Licensing

Committee so as to exchange dates (ie Council to fall on 23rd and DML on 30th October).

12. URGENT BUSINESS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN

ITEMS CIRCULATED FOR INFORMATION ONLY

13. CAPITAL WORKS UPDATE

To receive an oral update.

14. MARKETS & VAT

To receive an oral update on recent national developments.

EXCLUSION OF PRESS & PUBLIC

15. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted to consider that the Press & Public be excluded from the Meeting for the following item(s) of business.

**CONFIDENTIAL ITEMS
CIRCULATED FOR INFORMATION ONLY**

16. LEGAL MATTERS & STAFFING MATTERS

(CONFIDENTIAL by virtue of relating to information of a commercially sensitive nature and/or legal proceedings and/or relating to identifiable individuals)

- a) Outstanding Legal Matters (designated Members will recall that mediation is scheduled for 27th September, 2018);
- b) Cemetery Matters;
- c) Out - Services: Staffing Update – oral report by the General Manager regarding next steps:
 - o Works Department;
 - o Town Hall.

To receive any oral update as may be available in connection with the above.

Re-admission of the Press & Public

Councillors are reminded that:-

- If Members have any questions requiring detailed commentary or investigation in connection with the matters listed above they are requested to forward them in advance of the Meeting in order that an informed response can be made;
- If a matter has not been specified on the Agenda, no formally binding decision can be taken upon it;

- All Members of Council may attend Meetings of Committees and speak (but not vote) with the consent of the Chairman.

USE OF TELEVISED & SOUND RECORDINGS
AT COUNCIL & COMMITTEE MEETINGS

Televised, vision and sound recordings or live broadcastings by Members of the Press or Public at Council or Committee debates they are entitled to attend are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Meeting of their intention to record proceedings.