



Tavistock Town Council

Working for the local community

Town Council Offices
Drake Road Tavistock
Devon PL19 0AU
Tel 01822 613529
Fax 01822 618300
E-mail: info@tavistock.gov.uk
www.tavistock.gov.uk

8th October 2024

Dear Councillor

I hereby give you notice that a Meeting of the **BUDGET & POLICY COMMITTEE** will be held on **TUESDAY 15th OCTOBER, 2024** at **6.30pm** in the **COUNCIL CHAMBER, DRAKE ROAD, TAVISTOCK.**

Should Members have any detailed questions concerning any financial matters, or the accompanying reports, they should be passed to the General Office sufficiently in advance of the Meeting in order that enquiries may be undertaken and an informed response prepared.

Yours sincerely

Carl Hearn
TOWN CLERK

MEMBERSHIP OF THE COMMITTEE

Councillor S Hipsey	Chairman & Deputy Mayor – ex officio
Councillor Mrs A Johnson	Vice Chairman

Councillor P Ward	Mayor – ex officio
Councillor A Hutton	Immediate Past Mayor - ex officio

Councillors Ms M Ewings, U Mann, R Poppe.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. CONFIRMATION OF MINUTES

To confirm the Minutes of the Meeting of the Budget & Policy Committee held on Tuesday 3rd September, 2024 (previously circulated).

3. DECLARATIONS OF INTEREST

To receive any Declarations of Interest.

ITEMS FOR RECOMMENDATION TO COUNCIL

4. WEST DEVON – POLLING DISTRICTS AND POLLING PLACES REVIEW

To consider submitting a response to West Devon Borough Council's review of Polling Districts and Polling Places (enclosed and see link below to the current map):

<https://mapping.swdevon.gov.uk/webmappublic/en-gb/PublicMap/Elections#/frontPage>

In view of the timescale for the review (the deadline for a response is 16th October 2024), an advisory view (subject to final ratification by Council) will be submitted to the Borough Council by this Committee. Accordingly all Members of Council are invited to attend and speak at this Committee (but not vote) in connection with this item.

5. OUT OF HOURS ON CALL ALLOWANCE

To consider the report of the General Manager in connection with the above (enclosed).

6. NOTICE OF CONCLUSION OF EXTERNAL AUDIT 2023-24

To receive an oral update on progress with the conclusion of the External Audit 2023-24.

URGENT ITEMS

7. URGENT BUSINESS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN

Matters which the Chairman decides are urgent and the reasons relating thereto. Councillors are reminded that if a matter has not been specified on the Agenda no formally binding decision can be taken on it.

EXCLUSION OF PRESS AND PUBLIC

8. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted, to consider that the Press and Public be excluded from the Meeting for the associated item(s) of business.

ITEMS FOR RECOMMENDATION TO COUNCIL

9. OCCUPATION OF COMMERCIAL PROPERTIES

(**CONFIDENTIAL** - by virtue of relating to matters of a legal, financial, staffing or contractual nature and/or affecting persons other than the Council)

To receive and consider the follow-up Briefing Note of the Assistant to the Town Clerk in connection with the above (Budget & Policy Minute No. 87 refers) (enclosed).

10. USE OF THE 'HOUSE' AT THE MOLLY OWEN CENTRE

To consider the Report of the General Manager with regard to a request received to undertake 'work at risk', pending the outcome of the upcoming grant round (enclosed).

ITEMS FOR INFORMATION ONLY

11. MARKET ROAD PROPERTIES

(**CONFIDENTIAL** - by virtue of relating to matters of a legal, financial, staffing or contractual nature and/or affecting persons other than the Council)

To receive an oral update in connection with progress regarding the above (Minute No 133 refers).

**USE OF TELEVISED & SOUND RECORDINGS
AT COUNCIL & COMMITTEE MEETINGS**

Televised, vision and sound recordings or live broadcastings by Members of the Press or Public at Council or Committee debates they are entitled to attend are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Meeting of their intention to record proceedings.