



# Tavistock Town Council

*Working for the local community*

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9<sup>th</sup> January 2024

Dear Councillor

I hereby give you notice that a Meeting of the **BUDGET & POLICY COMMITTEE** will be held on **TUESDAY 16<sup>th</sup> JANUARY, 2024** at **6.30pm** in the **COUNCIL CHAMBER, DRAKE ROAD, TAVISTOCK.**

Should Members have any detailed questions concerning any financial matters, or the accompanying reports, they should be passed to the General Office sufficiently in advance of the Meeting in order that enquiries may be undertaken and an informed response prepared.

Yours sincerely

Carl Hearn  
**TOWN CLERK**

## **MEMBERSHIP OF THE COMMITTEE**

Councillor P Ward

**Chairman & Deputy Mayor  
(also Immediate Past Mayor) – ex officio**

Councillor U Mann

**Vice Chairman**

Councillor A Hutton

**Mayor - ex officio**

Councillors Ms M Ewings, Mrs A Johnson.

## **AGENDA**

### **1. APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

### **2. CONFIRMATION OF MINUTES**

To confirm the Minutes of the Meeting of the Budget & Policy Committee held on Tuesday 24<sup>th</sup> October, 2023 (previously circulated).

**3. DECLARATIONS OF INTEREST**

To receive any Declarations of Interest.

**ITEMS FOR RECOMMENDATION TO COUNCIL**

**4. BUDGET PREPARATION & PRECEPT SETTING 2024/25**

To consider the report of the Town Clerk in connection with the above (to follow).

**5. GRANTS**

To receive and consider the Notes of the Meeting of the Grants Panel held on 21<sup>st</sup> November, 2023 incorporating recommendations for the award of Grants payable in the 2023-24 Civic Year (enclosed).

**6. IN-YEAR VIREMENT OF FUNDS TO PROPERTY MAINTENANCE**

To consider the report of the General Manager in connection with the above (enclosed).

**7. PROPOSED CHARGING FOR ON-STREET PARKING**

To receive any further oral update in connection with the above (copy timeline, related correspondence and the Council's formal objection to the proposals having previously been circulated).

Note: as at the time of publication both the County Archaeologist and Conservation Officer of the Local Planning Authority had reserved their position with regard to heritage impacts, being unable to express a opinion prior to receipt of the necessary information and related technical assessments, from the Highway Authority.

**8. GOOSE FAIR 2023**

To consider the Report of the Town Clerk regarding income and expenditure, together with a prospective grant allocation, in connection with the above (enclosed).

**9. CALENDAR OF MEETINGS 2024-2025**

To consider, in principle and subject to formal determination at the Annual Meeting of Council in due course, endorse the Draft Calendar of Meetings for the Civic Year 2024-25 (enclosed).

**10. DISTRIBUTION OF GENERAL CORRESPONDENCE**

To consider the report of the Town Clerk in connection with the above (enclosed).

**ITEMS CIRCULATED FOR INFORMATION ONLY**

**11. CORNWALL & WEST DEVON MINING LANDSCAPE UNESCO WORLD HERITAGE SITE – CLOSURE OF HEARTLANDS 'KEY CENTRE'**

To note the content of a Notice of Closure issued in connection with the above (enclosed).

**12. PENNON SHARE HOLDING**

To annually note the holding of the Council (519) in respect of shares held in Pennon Group PLC.

## **URGENT ITEMS**

### **13. URGENT BUSINESS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN**

Matters which the Chairman decides are urgent and the reasons relating thereto. Councillors are reminded that if a matter has not been specified on the Agenda no formally binding decision can be taken on it.

## **EXCLUSION OF PRESS AND PUBLIC**

### **14. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted, to consider that the Press and Public be excluded from the Meeting for the following item(s) of business.

## **CONFIDENTIAL ITEMS CIRCULATED FOR INFORMATION ONLY**

### **15. GUILDHALL GATEWAY CENTRE – OPERATING ARRANGEMENTS**

(**CONFIDENTIAL** - by virtue of relating to matters of a legal, financial, staffing or contractual nature affecting persons other than the Council)

To receive any oral update on progress in connection with the above.

### **16. CAPITAL WORKS AND PROPERTY UPDATE**

(**CONFIDENTIAL** - by virtue of relating to matters of a legal, financial, staffing or contractual nature affecting persons other than the Council)

To receive any oral update in connection with progress regarding the above.

## **USE OF TELEVISED & SOUND RECORDINGS AT COUNCIL & COMMITTEE MEETINGS**

Televised, vision and sound recordings or live broadcastings by Members of the Press or Public at Council or Committee debates they are entitled to attend are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Meeting of their intention to record proceedings.

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