



Tavistock Town Council

Working for the local community

Town Council Offices
Drake Road Tavistock
Devon PL19 0AU
Tel 01822 613529
Fax 01822 618300
E-mail: info@tavistock.gov.uk
www.tavistock.gov.uk

18th May 2021

Dear Councillor

I hereby give you notice that a Meeting of the **BUDGET & POLICY COMMITTEE** will be held on **TUESDAY 25th MAY, 2021** at ***5.30pm** in **Tavistock Town Hall**

*Please note start time and location.

**Should Members have any detailed questions concerning any financial matters, or the accompanying reports, they should be passed to the General Office sufficiently in advance of the Meeting in order that enquiries may be undertaken and an informed response prepared.

Yours sincerely

Carl Hearn
TOWN CLERK

MEMBERSHIP OF THE COMMITTEE

Councillors A Hutton (Mayor), Mrs U Mann (Deputy Mayor), Mrs A Johnson (Immediate Past Mayor), J Ellis, Mrs M Ewings, Mrs G Parker, H Smith

AGENDA

1. ELECTION OF CHAIRMAN

To invite nominations for the election of Chairman of the Budget & Policy Committee for the 2021-22 Civic Year.

2. ELECTION OF VICE CHAIRMAN

To invite nominations for the election of Vice Chairman of the Budget & Policy Committee for the 2021-22 Civic Year.

3. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

4. CONFIRMATION OF MINUTES

To confirm the Minutes of the Meeting of the Budget & Policy Committee held on 23rd February, 2021 (previously circulated).

5. DECLARATIONS OF INTEREST

To receive any Declarations of Interest.

ITEMS FOR RECOMMENDATION TO COUNCIL

6. GRANT SCHEME 2021-2022

In accordance with the provisions of Minute No 297(A)(ii) to respond to the request of Council that:-

'the Budget & Policy Committee consider and recommend whether, and if so how, the Council grant scheme for 2021-22 might best be deployed and if/how it should continue to be targeted at those suffering distress arising from Coronavirus'

(ie in connection with the allocated budget to decide whether to continue with the Coronavirus Health Emergency Social Fund as is, amend same, return to the pre Covid grant making arrangements or such other arrangement as the Committee may recommend).

7. PUBLIC SPACES PROTECTION ORDER

To invite the Council to formally endorse and adopt the advisory view, as set out in Minute No 298(ii) by Council, and communicated to the Licensing Authority, namely:-

'Tavistock Town Council endorse and commend to West Devon Borough Council and the Police the progression of a Public Spaces Protection Order, as supported by the Police locally on the accumulated evidence, affording the Police the power to control alcohol consumption in The Meadows, with a view to implementation at the earliest opportunity so as to address the significant and growing alcohol related problems/antisocial behaviour in that location.'

and to receive any such further oral update as may be available.

8. TAVISTOCK BUSINESS IMPROVEMENT DISTRICT

To receive the prospective Tavistock Business Improvement District Business Plan (to follow) and make a recommendation as to how the Council should exercise its vote in the upcoming BID renewal ballot seeking a further 5 year term (scheduled in Mid June).

(Note:- by way of context more information is also available available on the West Devon Borough Council website in the reports submitted to the Hub Committee at its Meeting on 27th April, 2021).

9. SERVICE PLANS 2021/2022

To consider the Draft 2021/22:

- a) Corporate Service Plan and Organisational Risk Register (enclosed) and Annual Summary (enclosed);
- b) Community Service Plan (to follow)

10. OPERATION LONDON BRIDGE

To receive and consider the Briefing Note of the Assistant to the Town Clerk with regard to prospective local arrangements in connection with the above national plan (enclosed).

ITEMS CIRCULATED FOR INFORMATION ONLY

11. PUBLIC CONVENIENCES

To receive the report of the General Manager (enclosed) in connection with the future operation of the Guildhall Public Conveniences upon transfer to the Town Council.

12. GUILDHALL

a) Gateway Centre

b) Public Realm

To receive an oral update in connection with the progress of the above projects.

URGENT ITEMS

13. URGENT BUSINESS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN

Matters which the Chairman decides are urgent and the reasons relating thereto. Councillors are reminded that if a matter has not been specified on the Agenda no formally binding decision can be taken on it.

EXCLUSION OF PRESS AND PUBLIC

14. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted, to consider that the Press and Public be excluded from the Meeting for the following item(s) of business.

CONFIDENTIAL ITEMS FOR INFORMATION ONLY

15. PROPERTY MANAGEMENT

(**CONFIDENTIAL** – by virtue of relating to matters of a legal, financial and contractual nature affecting persons other than the Council)

To receive any oral update in connection with outstanding matters in connection with the management of Council properties.

USE OF TELEVISED & SOUND RECORDINGS AT COUNCIL & COMMITTEE MEETINGS

Televised, vision and sound recordings or live broadcastings by Members of the Press or Public at Council or Committee debates they are entitled to attend are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Meeting of their intention to record proceedings.