



Tavistock Town Council

Working for the local community

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23rd January 2018

Dear Councillor

I hereby give you notice that a Meeting of the **BUDGET & POLICY COMMITTEE** will be held at the **Council Chamber, Drake Road, Tavistock** on **TUESDAY 30th January, 2018** at **6.30pm**.

Yours sincerely

Carl Hearn
Town Clerk

MEMBERSHIP OF THE COMMITTEE

Councillor P Sanders (Mayor),
Councillor P Ward (Deputy Mayor)

Immediate Past Mayor – Councillor Mrs M Ewings
Councillors Mrs A Johnson, P Palfrey, H Smith and P Williamson.

AGENDA

- 1. APOLOGIES FOR ABSENCE**
To receive any apologies for absence.
- 2. CONFIRMATION OF MINUTES**
To confirm the Minutes of the Meeting of the Budget & Policy Committee held on 19th December, 2017 (previously circulated).
- 3. DECLARATIONS OF INTEREST**
To receive any declarations of interest.

ITEMS FOR RECOMMENDATION TO COUNCIL

4. GUILDHALL GATEWAY CENTRE PROJECT

To consider making recommendations in respect of next steps with regard to the above and, in particular:-

a) LEASE ARRANGEMENTS WITH TAVISTOCK HERITAGE TRUST

To receive any update on progress to date.

b) TESTS & TARGETS AS SET BY COUNCIL IN JULY, 2017*

To consider and review (Report Enclosed) the progress made by Tavistock Heritage Trust and Tavistock Town Council respectively against the 'tests and targets' set by the Council, for both organisations, in July 2017, namely:-

Tavistock Heritage Trust

i) comprising:

- *The completion by the Trust of the "Resilient Heritage", "Trust Health Checker" and sharing of the results with the Town Council;*
- *Providing to the Town Council a copy of its Funding Strategy and Funded Work Programme;*
- *Securing actual/fully committed income from new sources excluding the Town Council (and monies already promised) of £10,000 or more;*
- *Providing to the Council a copy of its Volunteer Recruitment Strategy;*
- *Providing to the Council a report indicating the number and nature of expressions of interest from volunteers;*
- *Having a new Board in place and operating for a sufficient period of time (not less than 3 months) prior to any grant of permission to start.*

Tavistock Town Council

ii) comprising:-

- in the event that a Heritage Lottery Fund Round 2 pass be subsequently received by the Council it then (in addition to assessing THT as above) re-assess the Project on an evidence based assessment including against the following tests, namely whether the Council is then assured:-

- *that scheme costs would not exceed that projected in the "mid-case" scenario and such was acceptable to Council;*
- *that Tavistock Heritage Trust represented a strong and resilient delivery partner both then and for the future;*
- *that the scheme itself was affordable, desirable and deliverable;*

- *that Council would be able to sustain the increased costs and would reduce/tailor other organisational goals accordingly both then and in the future.*

5. IMPREST ACCOUNT – TEMPORARY VARIATION

To consider the temporary variation of the monies held in the imprest account monthly from the current threshold (£250,000) to £400,000 for the period January-June 2018 inclusive (in order to better meet the cashflow obligations associated with delivery of the Pannier Market & Market Surround).

6. CAPITAL PROGRAMME

To consider preliminary options for the variation of the Capital Programme, within budget, regarding different arrangements for the delivery and/or prioritisation of works (Oral report).

7. ASSET DISPOSAL

To endorse, in accordance with Financial Regulation 14, the disposal of a former portable staff welfare unit.

8. WORKING TOGETHER WITH THE TAVISTOCK BID Co

To consider any response by the Tavistock BID Co in connection with correspondence regarding arrangements necessary to support collaborative working.

ITEMS FOR INFORMATION ONLY

9. NEIGHBOURHOOD DEVELOPMENT PLAN

To consider any oral update from the Members appointed to lead in connection with the preparation of a Neighbourhood Development Plan for Tavistock.

10. URGENT BUSINESS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN

Councillors are reminded that:-

- If Members have any questions requiring detailed commentary or investigation in connection with the matters listed above they are requested to forward them in advance of the Meeting in order that an informed response can be made;
- * Members are requested to review, prior to the Meeting, related papers submitted to the Meeting of the Council held on 25th July, 2017 (Agenda Item No 5 refers) and the related Minute (available on the Council website);
- If a matter has not been specified on the Agenda, no formally binding decision can be taken upon it;
- All Members of Council may attend the Full Meetings of Council and Committees and speak (but not vote) with the consent of the Chairman.

USE OF TELEVISED & SOUND RECORDINGS
AT COUNCIL & COMMITTEE MEETINGS

Televised, vision and sound recordings or live broadcastings by Members of the Press or Public at Council or Committee debates they are entitled to attend are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Meeting of their intention to record proceedings.