



Tavistock Town Council

Working for the local community

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24th August, 2021

Dear Councillor

I hereby give you notice that a Meeting of the **BUDGET & POLICY COMMITTEE** will be held on **TUESDAY 31st AUGUST, 2021** at **5.30pm** in **TAVISTOCK TOWN HALL**.

**Should Members have any detailed questions concerning any financial matters, or the accompanying reports, they should be passed to the General Office sufficiently in advance of the Meeting in order that enquiries may be undertaken and an informed response prepared.

Yours sincerely

Carl Hearn
TOWN CLERK

MEMBERSHIP OF THE COMMITTEE

Councillor H Smith **Chairman**
Councillor Mrs U Mann **Vice Chairman** (& Deputy Mayor)

Councillor A Hutton (Mayor)
Councillor Mrs A Johnson (Immediate Past Mayor)
Councillors J Ellis, Mrs M Ewings, Mrs G Parker.

AGENDA

- 1. APOLOGIES FOR ABSENCE**
To receive any apologies for absence.
- 2. CONFIRMATION OF MINUTES**
To confirm the Minutes of the Meeting of the Budget & Policy Committee held on 6th July, 2021 (previously circulated).
- 3. DECLARATIONS OF INTEREST**
To receive any Declarations of Interest.

ITEMS FOR RECOMMENDATION TO COUNCIL

- 4. BUDGET PREPARATION & PRECEPT SETTING 2022-23**
To consider the report of the Town Clerk in connection with the above (enclosed).
- 5. TAVISTOCK TOWN COUNCIL STRATEGIC PLAN (REVISION)**
To consider the report of the Town Clerk in connection with the above (enclosed).
- 6. A PLAN FOR WEST DEVON**
To consider whether, and if so how, to respond to the West Devon Borough Council Consultation – A Plan for West Devon (previously circulated – draft and associated consultation questions also at <https://www.engagement.westdevon.gov.uk/planforwestdevon>)

NOTE because of the closing date for representations, and with the consent of the Chairman, all Members of Council are invited to attend and speak in connection with this item.

- 7. GRANTS PANEL**
To consider the report of the informal Meeting of the Tavistock Town Council Grants Panel convened to review arrangements for the award of Grants under the Councils Grant Scheme (to follow).

ITEMS CIRCULATED FOR INFORMATION ONLY

- 8. GUILDHALL GATEWAY CENTRE - PROGRESS REPORT**
To receive an oral update from the General Manager in connection with the above.

URGENT ITEMS

- 9. URGENT BUSINESS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN**
Matters which the Chairman decides are urgent and the reasons relating thereto. Councillors are reminded that if a matter has not been specified on the Agenda no formally binding decision can be taken on it.

EXCLUSION OF PRESS AND PUBLIC

- 10. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**
Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted, to consider that the Press and Public be excluded from the Meeting for the following item(s) of business.

CONFIDENTIAL ITEMS FOR RECOMMENDATION TO COUNCIL

11. ACTIVITIES/EVENTS & ASSOCIATED MATTERS

(**CONFIDENTIAL** – by virtue of relating to matters of a legal, financial, staffing or contractual nature affecting persons other than the Council)

To consider the report of the Town Clerk in connection with the above (to follow).

USE OF TELEVISED & SOUND RECORDINGS AT COUNCIL & COMMITTEE MEETINGS

Televised, vision and sound recordings or live broadcastings by Members of the Press or Public at Council or Committee debates they are entitled to attend are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Meeting of their intention to record proceedings.