



# Tavistock Town Council

*Working for the local community*

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2<sup>nd</sup> April 2024

Dear Councillor

I hereby give you notice that a Meeting of the **BUDGET & POLICY COMMITTEE** will be held on **TUESDAY 9<sup>th</sup> APRIL, 2024** at **6.30pm** in the **COUNCIL CHAMBER, DRAKE ROAD, TAVISTOCK.**

Should Members have any detailed questions concerning any financial matters, or the accompanying reports, they should be passed to the General Office sufficiently in advance of the Meeting in order that enquiries may be undertaken and an informed response prepared.

Yours sincerely

Carl Hearn  
**TOWN CLERK**

## **MEMBERSHIP OF THE COMMITTEE**

Councillor P Ward	<b>Chairman &amp; Deputy Mayor (also Immediate Past Mayor) – ex officio</b>
Councillor U Mann	<b>Vice Chairman</b>
Councillor A Hutton	<b>Mayor - ex officio</b>

Councillors Ms M Ewings, Mrs A Johnson.

## **AGENDA**

- 1. APOLOGIES FOR ABSENCE**  
To receive any apologies for absence.
- 2. CONFIRMATION OF MINUTES**  
To confirm the Minutes of the Meeting of the Budget & Policy Committee held on Tuesday 27<sup>th</sup> February, 2024 (previously circulated).

**3. DECLARATIONS OF INTEREST**

To receive any Declarations of Interest.

**ITEMS FOR RECOMMENDATION TO COUNCIL**

**4. GRANTS POLICY & ASSOCIATED ARRANGEMENTS**

To receive and consider the Notes of the Meetings of the Grants Panel held on 4<sup>th</sup> & 25<sup>th</sup> March, 2024 and the accompanying revised Grants Policy (enclosed).

**5. COUNCIL COMMUNICATIONS & ENGAGEMENT**

To receive and consider the Report of the General Manager outlining, by way of a baseline, aspects of the Council's current communication and engagement activities/arrangements (Minute No 333 refers) (to follow).

**6. HEARINGS PANEL & ASSOCIATED ARRANGEMENTS**

To consider the report of the Town Clerk in connection with updated arrangements for the operation of the Hearings/Appeals Panel of the Council (enclosed).

**ITEMS CIRCULATED FOR INFORMATION ONLY**

**7. HERITAGE MEETINGS**

To receive the notes of the Meetings of the:

- i) Tavistock Heritage Alliance held on 7<sup>th</sup> February and 12<sup>th</sup> March 2024 respectively (to follow);
- ii) Tavistock Heritage Quarter, held on 21<sup>st</sup> February, 2024 (to follow).

**URGENT ITEMS**

**8. URGENT BUSINESS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN**

Matters which the Chairman decides are urgent and the reasons relating thereto. Councillors are reminded that if a matter has not been specified on the Agenda no formally binding decision can be taken on it.

**EXCLUSION OF PRESS AND PUBLIC**

**9. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted, to consider that the Press and Public be excluded from the Meeting for the associated item(s) of business.

**ITEMS FOR RECOMMENDATION TO COUNCIL**

**10. TRESPASS & ANTI-SOCIAL BEHAVIOUR**

(**CONFIDENTIAL** by virtue of relating to legal matters and/or the financial or business affairs of persons other than the Council)

To receive and consider an oral update on work with other agencies, and prospective next steps, in connection with persisting problems arising on a site in Council ownership.

## **11. NEIGHBOURHOOD DEVELOPMENT PLAN – CONSULTANCY SERVICES**

(**CONFIDENTIAL** - by virtue of relating to matters of a legal, financial, staffing or contractual nature affecting persons other than the Council)

To consider the report of the Town Clerk in connection with the provision of technical support services for the next, and concluding stage, of the Tavistock Neighbourhood Development Plan (enclosed).

### **USE OF TELEVISED & SOUND RECORDINGS AT COUNCIL & COMMITTEE MEETINGS**

Televised, vision and sound recordings or live broadcastings by Members of the Press or Public at Council or Committee debates they are entitled to attend are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Meeting of their intention to record proceedings.