



Tavistock Town Council

Working for the local community

Town Council Offices
Drake Road Tavistock
Devon PL19 0AU
Tel 01822 613529
E-mail info@tavistock.gov.uk
Website www.tavistock.gov.uk

27th October 2020

Dear Councillor

A **MEETING** of the **DEVELOPMENT MANAGEMENT & LICENSING COMMITTEE** will be held on **MONDAY 2nd NOVEMBER, 2020** at **5.00pm* (Please note change of day)**. The Meeting will be held at**

<https://us02web.zoom.us/j/85682160456> (for Councillors who wish to attend) and

https://www.youtube.com/results?search_query=tavistock+town+council (for the public who wish to attend)

* please note change of start time;

**A 'virtual' meeting as permitted by the Local Authorities (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No.392.

Any members of the public who wish to attend the Meeting can do so via the livestreaming link (above).

Yours sincerely

Carl Hearn
Town Clerk

MEMBERS OF THE COMMITTEE

Councillor P Ward
Councillor J Ellis

Chairman
Vice Chairman

Councillor Mrs A Johnson
Councillor A Hutton

Mayor - ex officio
Deputy Mayor - ex officio

Councillors Ms L Crawford, A Fey, A Lewis, G Parker, B Smith,
P Squire and A Venning

AGENDA

1. APOLOGIES

To receive apologies for absence.

2. MINUTES

To confirm the Minutes of the Special Meeting of the Development Management & Licensing Committee held on Thursday 22nd October, 2020 (enclosed).

3. DECLARATIONS OF INTEREST

To receive disclosures of unregistered other interests from Councillors on matters to be considered at the meeting. The disclosure shall include the nature of the interest. If a Member becomes aware, during the course of a meeting, of an interest that has not been disclosed under this item they must immediately disclose it.

Under the Code of Conduct Councillors with an interest – whether or not it is a disclosable pecuniary interest, or other interest, must leave the room for the duration of consideration of the item to which the interest relates.

4. DARTMOOR NATIONAL PARK (DNPA)

No items received.

5. TOWN PLANNING ISSUES

- a) Licensing Application for Sovereign Wines, Unit 22-24 Plymouth Road Industrial Estate, Tavistock, PL19 9QN (formerly Steevenson Wines). To consider the Application received (correspondence enclosed), to vary the current Licence to include;
- the supply of alcohol for consumption on the premises which will be restricted to wine tasting and educational events only;
 - to amend the supply of alcohol and opening hours to Monday to Wednesday 9am – 9pm, Thursday to Friday 9am – 10pm and Sunday 10am – 4pm. The current supply and opening hours are Monday to Sunday 8.30am – 5.30pm;
 - to amend the plan of the premises to increase the supply of alcohol area

6. GENERAL CORRESPONDENCE

No items received.

7. URGENT BUSINESS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN

8. PLANNING APPLICATIONS

a. Decisions by West Devon Borough Council

Attached at Appendix A.

b. New Applications to West Devon Borough Council.

Attached at Appendix B.

All documentation pertaining to decisions and new applications for this meeting can be directly accessed anytime via www.wdbc.gov.uk/planning.

**Next Development Management & Licensing Committee Meeting:
Tuesday 24th November, 2020 at 5.00pm.**

VIRTUAL COUNCIL & COMMITTEE MEETINGS

Public Access to Meetings

Virtual Council Meetings may be attended by the Public by visiting <https://www.youtube.com/channel/UC9lBypTqpnl344vwMiKM6IA> where the public session of Meetings of the Council, the Budget and Policy Committee and Development Management and Licensing Committee are livestreamed at the scheduled Meeting commencement time. Please see the front page of this agenda for more detailed guidance on viewing. If for any reason you have difficulty accessing the streaming of the Meeting please contact the Council on 01822 613529.

Councillor Access to Meetings

At the start of the Meeting the Chairman will

- i) confirm that all those present are able to hear the proceedings.
- ii) take a roll call of members present at the meeting and entitled to vote
- iii) confirm the quorum for the meeting based on those members attending remotely.

The Chairman can then outline how they will run the meeting including the protocols for wishing to speak, voting, etc.

As regards virtual Meeting operating arrangements Members are reminded that:

1. Please ensure you note the meeting id and password which you will be provided with.
2. The format works best if you can join via a computer or laptop with a camera, as it will enable you to make use of all features easily. You can also participate using your smartphone or tablet by downloading the Zoom app if a computer is not possible.
3. You will be asked to provide a name when you join, please can you provide your name
4. Please attempt to join 10 minutes before the meeting is due to start, you will be held in an online 'waiting area' until it starts. This enables arrangements for live streaming to be put in place.
5. You should be prompted to test your audio when entering the meeting. Please do this to ensure you can hear and be heard.
6. Initially you should yourself muted when you enter the meeting. Please stay muted until you are invited to speak. This is to avoid background noise with the number of participants taking part.
8. If you don't have a smartphone you can join the meeting with no video on an ordinary touch tone phone using a UK number listed on your invitation.

9. To indicate you wish to speak please use the raise a hand facility on the system or, if this is problematic, for those using video raise your hand physically.

10. All Councillors are entitled to attend Committee Meetings and, with the consent of the Chairman, participate. In such cases on each item of business the Chairman will in the first instance seek the views of the Committee Members prior to taking those of Ward Members.

11. Standing Orders apply in the normal way.

Privacy - to view a copy of the Council's Privacy Notice visit www.tavistock.gov.uk