

AGENDA ITEM 10b

NOTES OF THE GOOSE FAIR OPERATIONAL MEETING held in the Council Chamber, Drake Road, Tavistock on **Monday 30th September 2024** at **2.00pm**

PRESENT

- Wayne Southall (Chairman), Tavistock Town Council, General Manager
- Rebecca Rowe, Tavistock Town Council, Works Manager
- Carl Hearn (Town Clerk)
- Laura Harley, Community & Compliance Officer
- Tabitha Teale, Support Officer (General Manager)
- Graham Bailey, Stagecoach
- W Bushell-Crane, Stagecoach
- Robert Kefford, Showmen's Guild
- PS Tom Ottley, Devon & Cornwall Police
- PC Jenny Mashford, Devon and Cornwall Police
- Cllr Paul Ward, Tavistock Town Council
- Cllr Rob Poppe, Tavistock Town Council
- Cllr Barry Smith, Tavistock Town Council
- Karen Proctor, West Devon Borough Council
- Drew Brook, Raynet
- Chris Northey, Lions
- John Dawson, Lions
- Alan Wroath, Lions
- Katherine Steer, Cattle Market
- James Coole - DSFRS

1. APOLOGIES FOR ABSENCE

The following Apologies for Absence had been received;

- Tony Mogford
- Anne Marie Palmer – Devon & Cornwall Police
- Chris Peacock, Raynet
- Richard Pryce, DCC
- Millie Hall, DCC
- Alan Jenkins, Showmen's Guild
- Dave Williams, DSFRS
- Lesley Reeves, Community and Compliance Officer
- Janna Sanders, BID
- Julie Sadler, St John Ambulance
- Jill Sloane, Tavistock Hospital
- John George Andrew
- Tim Beckett – SWAST
- Paul Congo - Lions

2. CONFIRMATION OF MINUTES

- a) Minutes from 28th August 2024.

The minutes were agreed as a true record of the meeting.

b) Matters arising

There were no matters for consideration.

3. EMERGENCY PLANNING DOCUMENTATION

The Works Manager provided an overview of the feedback that had been received from stakeholders pertaining to the Emergency Planning Documentation that had been recently circulated. In particular, thanks were passed to the police regarding feedback from their Contingency, Operations and Events Planner. It was explained that some of the suggestions were already in place but not identified within the paperwork, that some would be implemented this year and that there were a few points that would be integrated for 2025. It was also explained that the police had secured good numbers to attend the event, especially in the afternoon/evening and that they had managed to source a CCTV van for the Wednesday which would be positioned in suspected hotspots to assist with addressing antisocial behaviour.

Attendees were advised that the final documentation would be circulated close of play this week and that a meeting would again be held at 8am on the Wednesday at the Council Offices between TTC/WDBC and emergency services to discuss any emergent matters pertaining to event arrangements.

4. GENERAL UPDATES

Attendees were provided an update on the waste management arrangements for the event in 2024. It was explained that post the previous meeting in August, Tavistock Town Council and West Devon Borough Council had again met and agreed a way forward between both partners to ensure that adequate welfare provision and waste management arrangements were in place, not just pertaining to the footprint of the event but also the ancillary areas with Officers regularly liaising to ensure that both providers delivered a service comparable to previous years.

Stakeholders were updated on the temporary traffic restrictions, especially pertaining to the amendments to Chapel Street, Garden Lane and West Avenue where residents had been issued a letter explaining how they could apply for one permit per household for the Tuesday evening and day of the event.

With regard to pitches, the Works Manager advised there was approximately 200ft available to let but that this was positive news as the numbers included Market Rd.

It was explained that the event had been advertised recently via Social Media and Oke-Links, as well as promoting locally using the Town Hall poster boards and banner system.

The Works Manager advised that new radios for the Council were being purchased and that these would be synched with Raynet systems and that this would vastly improve event communications.

5. FEEDBACK FROM STAKEHOLDERS

The WDBC representative confirmed that all arrangements were in hand with the Showmen and that contact numbers and names would be passed to TTC closer to the event when it is agreed which personnel will be attending the event on the day.

Specific to the Cattle Market it was explained that there would be some stalls on the day and live animal displayed but that there would be no poultry sale. It was confirmed that the opening times for the Cattle market would be 10am-4pm and that a member of Raynet would be on site to assist with communications.

Relating to the park and ride, Stagecoach confirmed that arrangements were as per previously reported, with the last bus leaving at 9:15pm. Tavistock Lions explained that everything was in hand from their perspective and that they would touch base with the Works Manager re: signage and infrastructure of the sites. Concerns were flagged pertaining to ground conditions due to the recent wet weather and an overview of contingencies and arrangements which could be implemented were explained. An assessment would be made this week and the early part of next week relating to suitability. Raynet confirmed that they would have a presence on all three sites finishing when the last park and ride bus returned.

The fire service confirmed that the local crew would again carry out a site drive-through at approx. 8:30am on the morning of the event to assess emergency access.

Raynet provided an overview of numbers that would be attending the event which was an increase on previous years and requested that they could gain access to Guildhall premises to install a booster aerial to improve communications range and quality.

The Mayor confirmed that he would be available throughout the day to carry out civic duties.

The meeting was concluded at 2.25pm.

6. DATE OF NEXT MEETING

The date of the next stakeholder meeting (wash-up) is scheduled for Monday 4th November 2024 at 2pm