

AGENDA ITEM 10i**General Manager's Overview**

MONTHLY REPORT June/July 24
Council Project based Summary

Guildhall Refurbishment

Project update:

- Capital programme completion works outstanding include internal automatic door furniture fitting and flood board installation, completion expected by end Nov 24.
- Officers and Cllrs continue to attend Heritage Alliance meetings, with the venue and minuting resource being provided by the Council (minutes circulated to Cllrs).
- A repeat of the Heritage Fair is scheduled for October 24.
- The Museum of Policing in Devon and Cornwall are planning to hold an exhibition in the Robing Room for the period of August 24.
- The Tudor ship interpretation was installed in June 24 with a formal launch and presentation scheduled for 6th September, to mark the start of the Heritage Open Days Programme.
- The Discovery team are regularly supporting learning activities within the Guildhall with a schedule arranged for the summer holidays and Simon Dell is continuing to hold free talks in the courtroom on Thursday evenings, monthly (next one 15th August).
- The Guildhall Gateway Centre is open on Mondays during the summer holidays, aligned with the Pannier Market amended opening arrangements and THT have committed to opening the VIC during this period.
- Arrangements are being implemented to consolidate the Guildhall Gateway Centre NOPs and emergency arrangements as well as reviewing various administrative processes now that the future operating arrangements have been agreed by Council post March 25.

Guildhall toilets provision

Project update:

- Communications were received on 2nd July from WDBC specific to the aim of transferring the asset to Tavistock Town Council and a reply was sent back on 4th July requesting various data pertaining to the management and maintenance of the asset. Relating to procurement exercises, WDBC have been advised that this may take up to 5 months to implement.

Bannawell play provision

Project update:

- Refer to Works Manager Report.

Museum Structural Works

Project update:

- Reassurances have been provided to Tavistock Museum pertaining to expectations relating to complying with the Building Management Guidance (reasonable/best endeavours), specific to ventilation, heating and use of heritage materials for redecoration.
- Discussions are on-going relating expectations/timing re: improving roof ventilation, monitoring damp and water ingress, repairing lathe and plaster ceilings and monitoring structural movement.

Operational Update

- The Council are working closely with the Abbey Remains Project team. Specialist contractors have been commissioned to carry out soft capping and pointing repairs, starting week commencing 29th July, post TTC removing foliage which is happening week commencing 22nd July.
- Work to the Council's Health and Safety Policy is on-going, with the arrangements section of the policy being compiled externally.
- Thanks to be passed to the Works Manager for sourcing alternative waste management providers for Goose Fair, at significantly less costs than commissioned for 2023.
- To strengthen further partnership working with Tavistock BID, it has been agreed that the BID Manager can utilise office space within the Guildhall every Wednesday, which will assist with communications both with the Council and also with THT re: VIC arrangements aligning with Visit Tavistock objectives.
- The Pannier Market mosaic was delivered to West Devon Art Workshops week commencing 15th July for community refurbishment.
- The Council provided resource for 2024 to support the Tavi Pride procession, as per 2023 arrangements.
- The Council provided equipment to assist with the Lions Carnival arrangements.
- A consultation meeting was held on 18th June 24, with Pannier Market traders and perimeter shops invited (key actions circulated separately with this agenda).
- A meeting has been held with TaviHelps to discuss options around how the Council could assist regarding distribution as well as storage, either at MOC or alternative vacant premises.

Yours Sincerely



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General Manager