

AGENDA ITEM 11i**General Manager's Overview**
MONTHLY REPORT May 24
Council Project based Summary***Guildhall Refurbishment***

Project update:

- Capital programme completion works outstanding include internal automatic door furniture fitting and flood board installation (alternative flood defence arrangements have been implemented in the short-term).
- Officers and Cllrs continue to attend Heritage Alliance meetings, with the venue and minuting resource being provided by the Council (minutes circulated to Cllrs).
- The Council will be hosting activities pertaining to Heritage Open Days in September and the Guildhall Duty Officer is planning another Heritage Fair for October 24.
- A meeting has been arranged with Tavistock Museum to discuss partnership opportunities pertaining to the Guildhall Gateway Centre.
- A meeting was held with WHS in the Guildhall on 22nd April as a general catch-up and to discuss collaborative ideas and arising from this, it has been agreed that a Mining Exhibition will be held in the Guildhall and recently staff have contributed to a short film. The Museum of Policing in Devon and Cornwall are planning to hold an exhibition in the Robing Room in either July or August 24.
- It is anticipated that the Tudor ship interpretation will be installed in June 24.
- The Discovery team are regularly supporting learning activities within the Guildhall and Simon Dell is continuing to hold free talks in the courtroom on Thursday evenings, monthly.
- The Council decided to open the Guildhall Gateway Centre on Sunday/Monday of the Country Garden Show and will open on Mondays during the summer holidays, aligned with the Pannier Market amended opening arrangements.
- Arrangements are being implemented to consolidate the Guildhall Gateway Centre NOPs.

Guildhall toilets provision

Project update:

- Discussions are on-going with WDBC, where TTC have presented alternative proposals to support the medium-term objectives of retaining and enhancing the Guildhall toilet provision (Commercial in confidence: awaiting feedback).

Bannawell play provision

Project update:

- Refer to Works Manager Report.

Town Hall external works

Project update:

All outstanding works identified and scheduled in the maintenance period are now work complete, including the installation of new entrance doors.

Museum Structural Works

Project update:

- Discussions are on-going with Tavistock Museum, GY Architects re: structural cracks, ventilation options for the masonic hall roof, fire risk assessment remedial actions and localised damp/water ingress. The installation of broadband and re-routing of wiring is now WC.

Operational Update

- The Council are working closely with the Abbey Remains Project team. After the recent Historic England grant reward, the procurement process has been actioned to appoint a specialist conservation contractor to carry out emergency repairs (in partnership with TTC), to Betsy Grimbal's Tower.
- Work to the Council's Health and Safety Policy are on-going, with the 'Statement of Intent' and 'Responsibilities of health and safety' being re-drafted in-house.
- After several meetings with WDBC, an impasse has been reached regarding reducing costs for the clean up specific to Goose Fair. A request to meet and discuss options with TTC was declined by FCC who have been providing this service, via WDBC for over 20 years. For context, 2018 waste management costs were £4,821.16, with TTC being quoted £14,500.09 for 2024. From both a cost and probity perspective the situation is not sustainable or acceptable and WDBC have been notified that TTC are unfortunately having to seek alternative arrangements/providers (if viable) for 2024, specific to TTC activities only.

- Operational discussions are on-going with Tavistock BID pertaining to co-production projects, with a particular focus on generating footfall to support the business community. A meeting is being arranged between TTC, WDBC and Tavistock BID to review strategically arrangements specific to marketing and promotion.
- Several projects are being discussed for 2024 with West Devon Art Workshops, with partnership arrangements in place to repair the Pannier Market mosaic.
- The Council have agreed to provide resource for 2024 to support the Tavi Pride procession, as per 2023 arrangements.
- A consultation meeting has been arranged for 18th June 24, to be held in the Town Hall, where all Pannier Market traders and perimeter shops can attend to discuss matters pertaining to general operation practise and future plans/events.
- An Open Day (to be held in Town Hall or Butchers Hall), will be planned in this financial year, aligned with TTC's 50th anniversary, so as to provide the community with the opportunity to meet Officers/Cllrs and Council partners.
- A meeting was held with Sir Francis Drakes Bowls Club to discuss opportunities around income generation relating to static advertising and the parameters/expectations have been agreed in principle.
- As per Project P16: Utilities, as identified in Commercial/Community Service Improvement Plan for 24/25, your Officers have undertaken a retendering process for electricity, on a one-year basis, to align with the termination date for the gas contracts, and the electricity contracts have been let to Talk Time UK, with an anticipated saving of IRO £25,000 against allocated budget if operating practice is consistent with 23/24 arrangements.

Yours Sincerely



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General Manager