

AGENDA ITEM 3a

MINUTES of the **ANNUAL MEETING** of the **TAVISTOCK TOWN COUNCIL** held in **THE COURTROOM, THE GUILDHALL, TAVISTOCK** on **TUESDAY 10th MAY, 2022** at **6.00pm**.

PRESENT Councillor A Hutton (Retiring Mayor),
Councillors Ms L Crawford, J Ellis, Ms T Eperon, Ms M Ewings, A Fey, Mrs A Johnson, A Lewis, Mrs U Mann, B Smith, H Smith, P Squire, A Venning, P Ward, P Williamson.

IN ATTENDANCE Town Clerk, Assistant to the Town Clerk

Note – prior to the meeting there was opportunity for Quiet Reflection led by the Reverend Sean Brassil of St Andrew’s Church, Whitchurch, Tavistock.

1. ELECTION OF MAYOR

Nominations were invited for the election of Mayor of Tavistock Town Council for the 2022-23 Civic Year.

A nomination was received in respect of Councillor P Ward (proposed by Councillor A Hutton and seconded by Councillor Mrs A Johnson).

There being no other nominations it was:

RESOLVED THAT Councillor P Ward be elected Mayor of Tavistock Town Council for the 2022-23 Civic Year.

The Mayor was invested with the Chain of Office by the Retiring Mayor, Councillor A Hutton. The new Mayor signed the Declaration of Acceptance of Office and thanked the Council for the opportunity to represent it as Mayor for the second term, and gave a commitment that his focus for the coming year would be his role as Mayor of Tavistock.

Retiring Mayoress, Mrs Sue Hutton, invested the new Mayoress, Mrs Jane Ward, with the Chain of Office.

Councillor Mrs A Johnson gave a tribute to the Retiring Town Mayor, Councillor A Hutton.

The Retiring Mayor was presented with a Past Mayor’s badge by the new Mayor, and then expressed his appreciation to colleagues, Officers and staff for their support and endeavours over the past Civic Year. He also

paid tribute to his Deputy Mayor, Councillor Mrs Ursula Mann, and his wife, as Mayoress, Mrs Sue Hutton.

2. ELECTION OF DEPUTY MAYOR

Nominations were invited for the election of Deputy Mayor of Tavistock Town Council for the 2022-2023 Civic Year.

A nomination was received in respect of Councillor J Ellis (proposed by Councillor Mrs U Mann and seconded by Councillor A Lewis).

There being no other nominations it was:

RESOLVED THAT Councillor J Ellis be elected Deputy Mayor of Tavistock Town Council for the 2022-23 Civic Year.

The Deputy Mayor was invested with the Chain of Office by the Retiring Deputy Mayor, Councillor Mrs U Mann. The new Deputy Mayor signed the Declaration of Acceptance of Office and thanked the Council for the opportunity to represent it as Deputy Mayor for the following year.

3. APOLOGIES FOR ABSENCE

An apology for absence had been received from Councillor J Moody.

4. DECLARATIONS OF INTEREST

No declarations of interest were made at this point in the Meeting.

5. CONFIRMATION OF MINUTES

RESOLVED THAT the Minutes of the Meeting of Tavistock Town Council held on 12th April 2022, be confirmed as a correct record and signed by the Chairman (Appendix 1).

6. ORDER OF BUSINESS

In order to facilitate the conduct of the meeting it was:

RESOLVED THAT Standing Orders Nos. 5 (j) (iv) – (vi), and (viii) – (x) and (xiii – xx) be suspended to allow the following business to be transacted.

7. MAYOR'S EXPENSES

The Council considered the treatment of Mayoral expenses arising from which it was:-

RESOLVED THAT Tavistock Town Council endorse the payment of an allowance of £2,000 to the Town Mayor to defray the expenses attached to this Office in pursuance of Section 15(5) of the Local Government Act 1972.

Noted That the new Mayor Declared an Interest and left the Meeting during consideration of the above, during which the Deputy Mayor took the Chair.

8. APPOINTMENT OF COMMITTEES & CONSULTATIVE GROUPS

The Council considered the list of proposed appointments of Committees and Consultative Groups (Appendix 2).

RESOLVED THAT the Membership of Committees and other fora as set out in the appended Schedule be endorsed.

9. PROGRAMME OF MEETINGS

The Council considered, received and adopted the Programme of Meetings, as previously circulated, (Appendix 3) for the 2022-2023 Civic Year.

10. APPOINTMENT OF REPRESENTATIVES TO CHARITIES AND OTHER BODIES

The Council considered a report setting out the proposed appointment of representatives to Charities and Other Bodies (Appendix 4).

RESOLVED THAT representatives be appointed to the Charities and Outside Bodies for the 2022-2023 Civic Year as set out in the report.

11. GENERAL POWER OF COMPETENCE

Having met the criteria for eligibility for the General Power of Competence (GPC) relating to the Electoral Mandate (66%), and the relevant training of the Clerk, it was:

RESOLVED THAT Tavistock Town Council re-adopt the General Power of Competence.

12. RECORD OF ATTENDANCES

The record of Councillor Attendances at Meetings during the 2021 – 2022 Civic Year (Appendix 5) was noted.

13. RESIGNATION

The resignation of former Councillor Mrs G Parker from Tavistock Town Council was noted.

During the ensuing discussion particular reference was made to the legal position as applying to casual vacancies, associated processes for election/co-option (as appropriate) and related matters.

Arising from the foregoing it was

RESOLVED THAT in the event an election were to be held Poll Cards would be issued

The Meeting closed at 6.22pm

Chairman

Date