

AGENDA ITEM No. 3a

MINUTES

of the Meeting of the **TAVISTOCK TOWN COUNCIL** held at the Council Chamber, Drake Road, Tavistock on **TUESDAY 22nd January, 2019 at 6.45pm.**

PRESENT

Councillor P Ward (Mayor)
Councillor Mrs A Johnson (Deputy Mayor)

Councillors Ms L Crawford, A Fey, A Hutton, Mrs U Mann, P Palfrey, P Sanders, E Sanders, J Sheldon, P Squire, A Venning, Mrs J Whitcomb.

IN ATTENDANCE

Town Clerk, Assistant to the Town Clerk.

Noted That prior to the Meeting there was an update on development in Tavistock from the Borough Council and an opportunity for quiet reflection led by Reverend Dr Steven Emery-Wright of Tavistock Methodist Church. A written update had been received from County Councillor Mrs D Sellis and the Meeting was briefly suspended after Minute No. 260 to afford the opportunity of questions to the County Councillor on arrival.

252. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Councillors Mrs M Ewings, A Lewis, Mrs L Roberts, P Williamson.

253. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

254. CONFIRMATION OF MINUTES

RESOLVED THAT subject to the deletion of "and 31st October" and the substitution of "30th September" for "31st October" in Minute No's 217(a) and 217(b) respectively, the Minutes of the Meeting of the Tavistock Town Council held on Tuesday 11th December, 2018 (Appendix 1) be confirmed as a correct record and signed by the Chairman.

ITEMS REQUIRING A DECISION

255. COUNCIL BUDGET AND PRECEPT 2019-20

Further to the consideration of the Budget & Policy Committee and previous decisions of the Council, the Council considered the proposed Tavistock Town Council Budget 2019-2020 and associated Tavistock Town Council Precept 2019-2020.

RESOLVED THAT

- a. The Tavistock Town Council Budget 2019-2020 (Minute No. 240 refers); and
- b. The Tavistock Town Council Precept 2019-2020 in the sum of £ 144.48 per Band D equivalent property (Minute No. 240 refers) be approved and adopted.

256. GENERAL FINANCE

The Council considered the following:

a. Schedule of Payments

The Council received and considered, copies of the monthly accounts as at 31st October and 30th November, 2018 (Appendix 2);

b. Budget Monitoring Report

The Council received and considered a copy of the Budget Monitoring Report as at 30th November, 2018 (Appendix 3).

257. BUDGET & POLICY COMMITTEE

The Council considered Minute No's 237-239 and 241-242 of the Meeting of the Budget & Policy Committee (Appendix 4) held on Tuesday 8th January, 2019, the recommendations being reported by rote.

RESOLVED THAT the recommendations included in the foregoing report of the Committee be approved and the Minutes be received.

Noted That:-

- a. Councillor P Sanders declared a personal non-prejudicial interest in Minute No. 240 by virtue of membership of West Devon Borough Council.

- b. Councillors Mrs U Mann and P Sanders declared a personal non-prejudicial interest in connection with Minute No. 242 by virtue of connection to St Eustachius Church.
- c. The recommendation associated with Minute No. 240 was otherwise addressed by the decision of Council above (Minute No. 255 refers).

258. DEVELOPMENT MANAGEMENT & LICENSING COMMITTEE (DM&L)

The Council considered the following:-

- a. **Development Management & Licensing Committee - Meeting held on Wednesday, 2nd January, 2019** (Appendix 5) – Minutes of the Meeting of the Development Management & Licensing Committee held Wednesday, 2nd January, 2019 (Minute No's 228-236 inclusive), the recommendations being reported by rote.
- b. **Development Management & Licensing Committee - Meeting held on Tuesday, 15th January, 2019** (Appendix 6) – subject to the amendment listed below the Minutes of the Meeting of the Development Management & Licensing Committee held on Tuesday, 15th January, 2019 (Minute No's 243-251 inclusive), the recommendations being reported by rote
 - the amendment of Minute No. 250 so as to:-
 - i. delete the words "neutral view" and insert, in their place, the words "make objection"; together with:-
 - ii. The inclusion of an additional bullet point No.7 as follows:-
"the existence of a public footpath running through the site and associated concerns regarding lack of clarity as to how it would be diverted during construction and reinstated upon completion"

RESOLVED THAT the recommendations included in the foregoing reports be approved and the Minutes be received.

Noted That

- Councillor P Sanders abstained from voting in connection with the above (Minute No. 250 refers) by virtue of holding office

with the Local Planning Authority and the County Council Public Rights of Way Committee;

- The Chairman of the Development Management & Licensing Committee made reference to a letter of representation he intended to submit to the Highway Authority in connection the provision of highway and educational infrastructure for the Town.

ITEMS CIRCULATED FOR INFORMATION ONLY

The following items had been circulated for information only.

259. SERVICE REPORTS

The Council received and noted the reports of the Works Department, Town Hall and Pannier Market (Appendices 7-9 refer).

Noted That:- arising from the foregoing reference was made to the 'tired' condition of a BT phone box located on West Devon Borough Council land in Guildhall Square

260. FINANCE AND OTHER MATTERS

The Council received, for information the following:-

- a. Report of the Assistant to the Town Clerk (Appendix 10)
- b. Town Hall & Markets Consultative Group – Notes of the Meeting held on Tuesday, 18th December, 2018 (Appendix 11)
- c. Tavistock BID Company – Minutes of the Meeting held on Sunday, 21st October 2018 (Appendix 12)
- d. Updates from Council representatives serving on outside bodies:-
Devon Association of Local Councils - an update regarding changes to organisational arrangements. Also reference to a Meeting at the Bedford Hotel scheduled for 8th February, 2019 regarding the Housing Needs Assessment for West Devon.

Noted That:- arising from the foregoing reports it was agreed, following an informal indication of preferences, that former Councillor and Mayor, Mr H Smith and his wife be nominated by the Council for consideration as to nomination by DALC to the Royal Garden Party 2019 in view of his service to the Community and Council.

EXCLUSION OF PRESS AND PUBLIC

261. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 and having regard to the confidential nature of the business to be transacted it was:

RESOLVED THAT the Press and Public be excluded from the Meeting for the following items of business.

CONFIDENTIAL ITEMS FOR DECISION

262. PROPERTY, LEGAL AND FINANCE MATTERS

(Confidential by virtue of relating to legal and/or commercial matters, staff and/or the financial or business affairs of person or persons other than the Council).

i. DEBTORS

The Council considered and noted a list of all those with debts to the Council dating from earlier than the last Quarter Day (Appendix 13).

Noted That:

- an update was provided in relation to Item A, as listed, in connection with which a Section 146 Notice under the Law of Property Act 1925 was being served together with a related claim for forfeiture subject to legal advice;
- the Council was reminded of the importance of Councillors and staff having no contact with, or in connection to any other party or person regarding such matters.

In connection with the last (unnumbered) item on the Report it was further:

RESOLVED THAT in view of the failure to enter into a new lease a Notice be served under Section 25 of the Landlord and Tenant Act 1954 together with such proceedings as are necessary to recover the premises subject to legal advice.

ii. BAR STOCK AUDIT REPORT

The Stock Audit Report was considered and received, attention being drawn to the importance of avoiding circumstances in

future which could lead to the PLU Z2 Report being cleared down in error.

The Press and Public were readmitted to the Meeting.

263. COUNCIL SEAL

RESOLVED THAT the Council's Seal be affixed to the various deeds and documents to be made or entered into per carrying into effect of those decisions on matters approved by the Council this day.

The Meeting closed at 7.55pm.

Signed.....

Dated.....

CHAIRMAN