

**AGENDA ITEM 3a**

**MINUTES** of the **ANNUAL MEETING** of the **TAVISTOCK TOWN COUNCIL** held at the Council Chamber, Drake Road, Tavistock on **MONDAY 20<sup>th</sup> MAY, 2019** at **6.45pm.**

**PRESENT** Councillor P Ward (Retiring Mayor),  
Councillors J Boyd-Moody, Ms L Crawford, J Ellis, Mrs M Ewings, A Fey, Mrs A Johnson, A Lewis Mrs U Mann, Mrs G Parker, G Parker, B Smith, P Squire, A Venning, P Williamson.

**IN ATTENDANCE** Town Clerk, General Manager, Assistant to the Town Clerk  
Note – prior to the meeting there was opportunity for quiet reflection led by the Reverend Sean Brassil, of St Andrew’s Church, Whitchurch.

The Mayor then presented a cheque to representatives of his Mayoral Charity (Tavistock Area Children’s Centre), in the sum of £ 1,182.11, which had been raised at various events during his Civic Year.

**1. ELECTION OF MAYOR**

Nominations were invited for the election of Mayor of Tavistock Town Council for the 2019-20 Civic Year.

A nomination was received in respect of Councillor Mrs A Johnson (proposed by Councillor P Ward and seconded by Councillor G Parker).

There being no other nominations it was:

**RESOLVED THAT** Councillor Mrs A Johnson be elected Mayor of Tavistock Town Council for the 2019-20 Civic Year.

The Mayor was invested with the Chain of Office by the Retiring Mayor, Councillor P Ward. The new Mayor signed the Declaration of Acceptance of Office and thanked the Council for the opportunity to represent it as Mayor.

Councillor Mrs M Ewings gave a tribute to the Retiring Town Mayor, Councillor P Ward.

The Retiring Mayor was presented with a Past Mayor’s badge by the new Mayor, and expressed his appreciation to colleagues and staff for their

support and endeavours over the past Civic Year, together with those other partner organisations and community groups with whom he had been associated. Tribute was also made, in particular, to his Deputy Mayor Councillor Mrs A Johnson, his Mayoress Mrs Jane Ward, and the Officers involved in the delivery of Civic events and management of the Mayor's diary.

## **2. ELECTION OF DEPUTY MAYOR**

Nominations were invited for the election of Deputy Mayor of Tavistock Town Council for the 2019-2020 Civic Year.

A nomination was received in respect of Councillor A Hutton (proposed by Councillor J Boyd-Moody and seconded by Councillor Mrs U Mann).

There being no other nominations it was:

RESOLVED THAT Councillor A Hutton be elected Deputy Mayor of Tavistock Town Council for the 2019-20 Civic Year.

Noted That as the new elected Deputy Mayor had tendered his apologies for the Annual Meeting, the signing of the Declaration of Acceptance of Office would be undertaken at a later date.

## **3. APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Councillors A Hutton and H Smith

## **4. DECLARATIONS OF INTEREST**

No declarations of interest were made at this point in the Meeting.

## **5. CONFIRMATION OF MINUTES**

RESOLVED THAT the Minutes of the Meeting of Tavistock Town Council held on 16<sup>th</sup> April 2019, be confirmed as a correct record and signed by the Chairman (Appendix 1).

## **6. ORDER OF BUSINESS**

In order to facilitate the conduct of the meeting it was:

RESOLVED THAT Standing Orders Nos. 5 (j) (iv) – (vi), and (viii) – (x) and (xiii – xx) be suspended to allow the following business to be transacted.

## **7. MAYOR'S EXPENSES**

The Council considered the treatment of Mayoral expenses arising from which it was:-

RESOLVED THAT Tavistock Town Council endorse the payment of an allowance of £2,000 to the Town Mayor to defray the expenses attached

to this Office in pursuance of Section 15(5) of the Local Government Act 1972.

Noted That the new Mayor declared an interest and left the Meeting during consideration of the above item and the Retiring Mayor took the Chair, in the absence of the newly elected Deputy Mayor.

**8. APPOINTMENT OF COMMITTEES**

The Council considered how best to proceed in relation to the appointment of Committees (Appendix 2).

RESOLVED THAT the Membership of Committees and other fora as set out in the appended Schedule be endorsed.

**9. CALENDAR OF MEETINGS**

The Council considered a draft Calendar of Meetings (Appendix 3) for the 2019-2020 Civic Year.

RESOLVED THAT the submitted 2019-2020 Civic Year Calendar of Meetings be adopted.

**10. APPOINTMENT OF REPRESENTATIVES TO CHARITIES AND OTHER BODIES**

The Council considered a report setting out the proposed appointment of representatives to Charities and Other Bodies (Appendix 4).

RESOLVED THAT representatives be appointed to the Charities and Outside Bodies for the 2019-2020 Civic Year as set out in the report.

**11. GENERAL POWER OF COMPETENCE**

Having met the criteria for eligibility for the General Power of Competence (GPC) relating to the Electoral Mandate (66%), and the relevant training of the Clerk, it was;

RESOLVED THAT Tavistock Town Council re-adopt the General Power of Competence.

**12. RECORD OF ATTENDANCES**

The Council considered and noted Schedules setting out the Record of Attendances at Meetings of the Council/Committees, Civic and Training Events during the 2018-2019 Civic Year (Appendix 5).

The Meeting closed at 7.05pm

Chairman .....

Date .....

