

Works Department		2020/2021	2021/22
Note - parishioner rates are set at 40% non parishioner rates (with the exception of commemorative benches)			
Cemetery			
Internments	Coffin - parishioner	£185.85	£ 195.00
	Coffin - non parishioner	£465.37	£ 490.00
	Cremated remains in burial plot - parishioner	£163.80	£ 202.00
	Cremated remains in burial plot - non parishioner	£408.45	£ 505.00
	Cremated remains in Garden of Rest - parishioner	£163.80	£ 202.00
	Cremated remains in Garden of Rest - non parishioner	£408.45	£ 505.00
Burial plots	Standard plot (up to two burials) - parishioner	£502.95	£ 528.00
	Standard plot (up to two burials) - non parishioner	£1,258.34	£ 1,320.00
	Child's plot - parishioner	£193.32	£ 203.00
	Child's plot - non parishioner	£483.89	£ 508.00
	Garden of Rest plot - parishioner	£230.37	£ 241.00
	Garden of Rest plot - non parishioner	£575.34	£ 604.00
Walled Graves	Standard Plot - parishioner	£502.95	£ 528.00
	Standard Plot -non parishioner	£1,258.34	£ 1,320.00
	Child's plot - parishioner	£340.34	£ 358.00
	Child's plot - non parishioner	£851.55	£ 894.00
	Grant of Right Commonwealth War Graves Commission or Ministry of Defence		
	Monuments, Gravestones, Tablets and Monumental Inscriptions		
Ledger	Parishioner	£163.80	£ 202.00
	Non parishioner	£408.45	£ 505.00
Headstone or Scroll Book	Parishioner	£163.80	£ 202.00

	Non parishioner	£408.45	£	505.00
	Kerbstones or Border Stone Parishioner	£163.80	£	202.00
	Non parishioner	£408.45	£	505.00
	Monuments	£50.94	£	54.00
	Parishioner	£128.10	£	135.00
	Non parishioner	£100.71	£	106.00
	Tablets	£252.36	£	265.00
	Parishioner	£103.95	£	109.00
	Non parishioner	£259.31	£	272.00
	Inscription - parishioner	£58.80	£	61.00
	Inscription - non parishioner	£145.86	£	153.00
	Boulders	£73.50	£	77.00
	Miscellaneous			
	Use of Chapel - parishioner/non parishioner			
	Search fees			
	Transfer of body after faculty obtained (par/non parish)			
	Entry of Transfer Deed - parishioner			
	Entry of Transfer Deed - non parishioner			
	Issue of grant of Exclusive Right of Burial - parishioner			
	Issue of grant of Exclusive Right of Burial - non parish			
	Commemorative Seats - parishioner/non parishioner	£850.00	£	850.00
	Commemorative plaque on an existing bench	£75.00	£	75.00
	Memorial Tree	£200.00	£	200.00
	Book of Remembrance	£40.95	£	43.00
	2 line entry - parishioner	£103.03	£	108.00
	2 line entry - non parishioner	£20.84	£	22.00
	Additional lines - parishioner	£51.45	£	54.00
	Additional lines - non parishioner			

Floral	5 line memorial entry - parishioner	£163.80	£	172.00
Emblems	5 line memorial entry - non parishioner	£408.45	£	429.00
	8 line memorial entry - parishioner	£215.32	£	226.00
	8 line memorial entry - non parishioner	£537.60	£	564.00
	5 line memorial entry - parishioner	£163.80	£	172.00
Crest or	5 line memorial entry - non parishioner	£408.45	£	429.00
	8 line memorial entry - parishioner	£215.32	£	226.00
Shield	8 line memorial entry - non parishioner	£537.60	£	564.00
	5 line memorial entry - parishioner	£177.12	£	186.00
Capital	5 line memorial entry - non parishioner	£443.37	£	466.00
	8 line memorial entry - parishioner	£233.10	£	245.00
	8 line memorial entry - non parishioner	£582.75	£	612.00
Full Coat of Arms	8 line memorial entry - parishioner	£253.05	£	266.00
	8 line memorial entry - non parishioner	£632.06	£	664.00
Hire charges	The Meadows - commercial rate per day	£175.00	£	175.00
	Staffing of events (i.e. Dickensian Evening) - min. charge is £15/hr	£15.00		
	NEG = negoti; Play Park Inspections (for other Parish Councils) - min. charge £15/hr	£25.00		
	5.5. tonne MEWP inc operator HALF DAY	£100.00	£	150.00
	5.5. tonne MEWP inc operator WHOLE DAY	£200.00	£	250.00
	Nifty Lift inc operator HALF DAY	£100.00	£	150.00
	Nifty Lift inc operator WHOLE DAY	£200.00	£	250.00
	Extra operator - min. charge £15/hr	£15.00		
	Large marquee hire	POA		
	Watering hanging baskets i.e. two operators 210.00 per day	£210.00		
Equipment hire	Orange crowd barriers @ £3 per bairrier for max 1 week.	£3.00	£	3.00
	Signage e.g. 'Road Closed' £3.00 each for a max 1 week	£3.00	£	3.00

Car Park

1/2 hour's parking

1 hour's parking

Disabled parking (pay for 1/2 hour, get one hour's parking)

50p

£

1.00

N.B. - Goose Fair Fees and Charges not included.



Tavistock Pannier Market

Tavistock Town Council -Working for the local community

Tavistock Pannier Market Fees & Charges 2021/2022

Hire Charge	Current Fee	New Fee	Commentary
Table Rent	£9 per table per day.	No change at this time but see commentary	Consider early in the new financial year & subject to trading conditions, the possibility of an increase to £10 per table space at the half year mark. No increase for many years, but economic position currently uncertain.
Lock Up Unit	£360 per calendar Month.	No change at this time but see commentary	Consider early in the new financial year & subject to trading conditions, the possibility of an increase to £400 pcm at the half year mark. Suggestion in line with table space rents above. No increase for many years, proposed increase endorsed by General manager. NOTE any increase would only apply at point of lease renewal/new letting.
Parking Space daily hire charge	£200 per calendar Month. (only applicable to café seating charges)	No Change, Day Rate £20 per day.	Day rate in line with Bedford Square marquee hire charge.
Bedford Square Hire.	£400 per day	No Change	Variations on fixed amount like half rental space or Sunday trading.
Half Square Hire.	£200 per day	No Change	
Bedford Square Marquee Hire	£20 per pitch	No Change	Reviewed and increased from £18 to £20 in April 2019. Now

			in line with increased table rates.
Market Hall Hire	£300 per day	No Change	Increased in April 2019 from £250 to £300
Market Storage	£5 - £30	Small increase per unit.	Slight increase per unit from October 2020
Bio-Degradable Carrier Bags.	£3 Per 100	No Change	£3/£3.50 charge to remain based on previous years, monitor future costs.
Hessian Bags.	£3.50 each	No Change	
Rear of Market Parking.	£3.50 per day	No change	No parking around perimeter, two spaces outside Howell's available



APPENDIX 1 CONT'D

Correspondence Address
Town Council Offices, Drake Road,
Tavistock, Devon, PL19 0AU
Venue Postcode: PL19 0AU

Tel: 01822 813941 | 01822 616134

Mob: 07714 222346

butchershall@tavistock.gov.uk

www.tavistock.gov.uk

BUTCHERS HALL CHARGES

1st April 2021 – 31st March 2022

For more information please contact the Town Hall & Events Manager on 01822 616134 or
email: butchershall@tavistock.gov.uk

<u>Event Type</u>	<u>Price</u>
Prices include: Use of the tables, chairs, venue Wi-Fi, PA system, allocated heating, free unloading & loading parking arrangements, and use of the recycling area. Additional staffing charges may apply for Sundays and Bank Holidays.	
One Day Hire (7.30am - 17.00, then hourly rate applies)	£360
Three Day Consecutive Hire (7.30am - 17.00, then hourly rate applies)	£864
Five Day Hire (7.30am - 17.00, then hourly rate applies, five day consecutive & or non consecutive hire within a 12 month period)	£1,440
Pop Up Day Hire (entrance area only, up to & including the kitchenette, 7.30am - 17.00, then hourly rate applies)	£90
Pop Up Three Day Consecutive Hire (entrance area only, up to & including the kitchenette, 7.30am - 17.00, then hourly rate applies)	£216
Pop Up Five Consecutive Hire (entrance area only, up to & including the kitchenette, 7.30am - 17.00, then hourly rate applies)	£360
Additional Hourly rate for day hire	£36 (per hour)
Two to Five Hour Hire	£36 (per hour)
Half Venue One Day Hire (7.30am - 17.00, then hourly rate applies)	£216
Wedding Receptions & Evening Functions – Available under bespoke package tailored to your requirements	



Tavistock Town Council
Working for the local community





Correspondence Address
 Town Council Offices, Drake Road,
 Tavistock, Devon, PL19 0AU
 Venue Postcode: PL19 0AL

Tel: 01822 813941 | 01822 616134
 Mob: 07714 222346
 butchershall@tavistock.gov.uk
 www.tavistock.gov.uk

<u>In House Themed Markets & Events</u>	<u>Price</u>
<i>Prices include Wi-Fi, allocated heating, free unloading & loading parking arrangements and use of the recycling area. All hire charges are daily. Full payment is required at the time of booking.</i>	
Table Hire (6ft x 2.5ft)	£15
Pitch (2m x 3m)	£30
Pitch (3mx3m)*subject to management approval	£36
Butcher's Hall Outside Perimeter Trading (2mx3m)	£20
<u>Optional Extra Hire Charges</u>	
Access to Tea & Coffee Making Facilities (<i>cups, saucers, mugs, spoons, dishwasher & hot water Flasks</i>)	£12
Tea, Coffee & Biscuits (<i>TTC staff to provide, prepare & serve from station</i>)	£1.20 per person
Tea & Coffee (<i>TTC staff to provide, prepare & serve from station</i>)	£1.00 per person
Event Promotion Banner Space (12' x 2.6')	£36 per week
Event Promotion Poster Space (5ft x 3ft)	£24 per week
Staging / Cat Walk (4X4 Blocks)	Available under negotiation
Technical Support	
Portable Bar	





Correspondence Address
Town Council Offices, Drake Road,
Tavistock, Devon, PL19 0AU
Venue Postcode: PL19 0A1

Tel: 01822 813941 | 01822 616134
Mob: 07714 222346
butchershall@tavistock.gov.uk
www.tavistock.gov.uk

Deposits, Cancellations and Discounts

Event Deposits	A 50% deposit is required at the time of booking (unless otherwise agreed by management) the balance due 28 days prior to the event.
Cancellation Charges	Cancellation charges will be applied as detailed in the Butchers' Hall Terms and Conditions
Other Charges	For any hour or part hour before/after the sessions, an additional charge of £36 per hour will be charged. Corkage charges to be applied to all events where hirers bring in their own alcohol (subject to the agreement of Management). Authority is delegated to the Town Hall & Events Manager to agree rates for multiple venue bookings, TTC corkage and drinks packages etc.
Charity Discount	25% discount for registered charity groups is available (subject to the agreement of Management).
Community Class Rate	For a community class with no more than 35 attendees, as agreed by management a £20 per hour rate will be applied based on a maximum 3 hour hire.
Penalty Cleaning Charges	Hirers must leave Butchers' Hall in a reasonable condition, any additional cleaning after an event will be charged at £42 per hour. Should damage/loss occur during the hire of the Butchers' Hall, the hirer shall pay the venue the amount requested to make good or remedy any such loss or damage.

Please note all charges include VAT



Tavistock Town Council
Working for the local community





APPENDIX 1 CONT'D

Tavistock Town Hall

Tavistock Town Council - Working for the local community



Town Hall Charges

1st April 2021- 31st March 2022

For more information please contact the Town Hall & Events Manager on 01822 617232
or email: townhall@tavistock.gov.uk

MAIN HALL

(Prices include: exclusive hire of the Main Hall, tables, chairs, glasses, bar and bar staff, room set up and pack down)

64ft x 42ft - Maximum Capacity: 190 Dining, 400 Standing, 200 Theatre Style

<u>Event Type</u>	<u>Additional information</u>	<u>Price (£)</u>
Wedding Ceremony and Reception <small>(Bookings for Civil Ceremonies must be made direct with Devon County Council Registration Service)</small>	Access time: 10am - Midnight (Bar closes at 11pm)	£540
Dinner Dances/Gala Dinners	Access Time: 12pm - Midnight (Bar closes at 11pm)	£360
Evening Parties	Access Time: 6pm - Midnight (Bar closes at 11pm)	£270
Exhibitions/Sales/Conferences/ Performances	Mon to Sat-Half Day (6 hours) £132 Full Day (10 hours) £240 Three Consecutive Day £576 Five Consecutive Day £960	
Civil Ceremonies & Civil Partnerships Only <small>(Bookings for Civil Ceremonies must be made direct with Devon County Council Registration Service)</small>	Up to 3 hours	£250.00

RUNDLE ROOM

(Prices include: exclusive hire of the Rundle Room, tables, chairs, room set up and pack down)

37ft x 16ft - Maximum Capacity: 60 Standing, 40-45 Theatre Style

<u>Event Type</u>	<u>Additional information</u>	<u>Price (£)</u>
Civil Ceremonies & Civil Partnerships <small>(Bookings for Civil Ceremonies must be made direct with Devon County Council Registration Service)</small>	Up to 3 hours	£90
Exhibitions/Sales/Conferences/ Performances	Mon to Sat—Half Day (6 hours) £60 Full Day (10 hours) £90	
Evening Parties	Access Time: 6pm - Midnight (Bar closes at 11pm)	£120

TOWN HALL KITCHEN

(An excellent facility for any caterer of your choice)

<u>Event Type</u>	<u>Additional information</u>	<u>Price (£)</u>
Wedding Receptions, Dinner Dances & Gala Dinners	Full exclusive use of the kitchen, cutlery, crockery & Swansoft Banquet Roll (a linen alternative)	£3.50 per day guest
Conference, Sales Fayres, performances etc.	Basic use of kitchen for light refreshments	£48
Day & Evening Functions (with catering)	Full exclusive use of the kitchen, cutlery & crockery (excluding Banquet Roll)	£90 (up to 100 guests)



Tavistock Town Hall

Tavistock Town Council - Working for the local community



OPTIONAL EXTRA HIRE CHARGES

All room hire charges include Wi-fi, tables, chairs, heating, lighting & basic set up of rooms as requested on the booking forms and full clean up as agreed with prior arrangement with the hirer (kitchen facilities and cleanliness is down to the caterer/hirer & must be left as found)

<u>Event Type</u>	<u>Additional information</u>	<u>Price (£)</u>
Access to Tea & Coffee Making Facilities (Cups, Saucers, Mugs, Dishwashers, Spoons & Hot Water Flasks)	For the provision of your own beverages - hirers must ensure facilities are left clean	£12
Tea, Coffee & Biscuits	Town Hall staff to prepare, provide and serve from station	£1.20 per delegate
Tea & Coffee	Town Hall staff to prepare, provide and serve from station	£1.00 per delegate
Event/Bar Licence Extension	From midnight - 1am (Bar closes at 12am)	£120.00
Stage Extension/Cat Walk	Comes in 4x4 blocks Full or half height of original stage	£90 per set up & break down
PA System	Microphones, AMP, Loop, CD/MP3 player	£18
Basic lighting Rig and Spots	-	£18
DMX Moving Heads Light System x4	-	£30
Technical Support/Lighting Operator	-	£18 per hour
Portable Bar	Including additional Staff	£90
Event Promotion: Banners (12' x 2.6')	Weekly	£36
Event Promotion: Posters (5ft x 3ft)	Weekly	£24
Swansoft Banquet Roll (a linen alternative)	Round Tables - 5ft diameter Rectangular tables - 6ft x 2.6ft	£6 per table £3 per table

DEPOSITS, CANCELLATIONS and DISCOUNTS

Deposits	A 50% deposit is required at the time of booking (unless otherwise agreed by management with the balance due 28 days prior to the event (unless otherwise agreed by Management).
Cancellation Charges	Cancellation charges will be applied as detailed in the Town Hall Terms and Conditions
Charity Discounts	25% discount for registered charity groups (subject to the agreement of Management)
Community Class Rate	For a community class (as agreed by Management) with no more than 35 attendees, a £20 per hour rate will be applied based on a maximum 3 hour hire.
Other Charges	For any hour or part hour before/after the sessions, an additional charge of £36 per hour will be charged. Corkage charges to be applied to all events where hirers bring in their own alcohol, subject to the agreement of Management. Authority is delegated to the Town Hall & Events Manager to agree rates for multiple venue bookings, TTC corkage and drinks packages etc.
Penalty Cleaning Charges	Hirers must leave the Town Hall in a reasonable condition, any additional cleaning after an event will be charged at £42 per hour. Should damage/loss occur during the hire of the Town Hall, the hirer shall pay the venue the amount requested to make good or remedy any such loss or damage.

All prices are inclusive of VAT