

**TAVISTOCK TOWN COUNCIL  
BUDGET & POLICY COMMITTEE  
TUESDAY 15 FEBRUARY 2022  
BRIEFING NOTE**

**QUEEN'S PLATINUM JUBILEE/PARTNERSHIP WORKING**

**1. BACKGROUND**

- 1.1 The Committee will be aware that the Council has arrangements in hand for the celebration of the Platinum Jubilee of Her Majesty Queen Elizabeth II in the form of:-
  - (a) The conduct of a Beacon on Whitchurch Down:
  - (b) The planting of seven semi-mature trees to celebrate each decade of her reign.
  
- 1.2 More information in connection with the procedural requirements of these events is available at <https://www.royal.uk/platinumjubilee> . It is anticipated that the cost to the Council will be in the order of £5,000.
  
- 1.3 In addition, the opportunity has arisen, through discussions by the General Manager and Works Manager with the Tavistock BID Company and Chamber of Commerce to additionally contribute to/support a range of other community events led by other organisations.

**2. CURRENT POSITION**

- 2.1 The detailed proposal, as provided by the BID Company Manager, is attached at Appendix 1. As can be seen, this is a multi-agency event to which the Council is invited to contribute along with others (in the case of the Council through financial contribution/ income foregone in areas such as car parking, rentals etc).
  
- 2.2 The proposal is ambitious and modular in form, in other words it is capable of being delivered either in whole or in parts according to the resource available. From the perspective of the Council the ability to do more on this historic occasion by virtue of working with partners has clear merit, and reflects the work of your Officers with partners to this end.

- 2.3 If the Council is minded to support this proposal it is suggested that it set a budget which clearly articulates the “whole cost” to the Council. This ensures financial probity in view of the challenging financial period the Council has experienced due to loss of commercial income during the pandemic. In other words, cost assessment based on both the amount of any financial contribution (i.e. grant) made together with the quantum of income foregone/in kind contribution (such as for premises donated without charge, car parking income foregone, additional staffing required etc.). That will enable in kind/ income foregone support to be recharged from the applicable budget head (Localism) after the event to the relevant Cost Centres and so provide an accurate representation.
- 2.4 The Council has made available £20,000 in the budget for Localism-based initiatives in the next financial year (which appropriately includes both the Neighbourhood Development Plan and Platinum Jubilee Celebrations).

### **3. CONCLUSION**

- 3.1 In view of the historic nature of the event it is the RECOMMENDATION THAT the Council, in addition to the activities it has already identified and is progressing (para 1.1 refers):
- (a) welcome in principle the proposal from the BID Company to partner with them, and others, and enter into discussions in connection with those elements which relate to Council funding and/or resources or property usage;
  - (b) make available a budget of £5,000, or such other sum as it considers appropriate (on a whole cost basis), to support the initiative subject to equivalent match funding from the BID Company Limited and West Devon Borough Council;
  - (c) nominate up to two Councillors to attend any meetings requiring Member representation in connection with the project.

**CARL HEARN  
TOWN CLERK  
FEBRUARY 2022  
TAVISTOCK TOWN COUNCIL**