

**Tavistock Town Council**  
**Budget Monitoring Report 31st January 2021**

Year to 31st January 2021 = 83.33% of year

	Actual Last Year	Actual Year to Date	Current Annual Bud	Budget Variance	Committed Expenditure	Funds Available	% Spent
<b>Total Expenditure</b>	£ 1,517,960	£ 909,909	£ 1,731,029	£ 821,120	£ 28,819	£ 792,301	54.2%
<b>Total Income</b>	£ 1,766,500	£ 1,985,224	£ 1,839,426	(145,798)			107.9%
<b>Net Expenditure over Income</b>	£ 248,540	£ 1,075,315	£ 108,397	£ 966,918			

Code	Expenditure Detail	Actual Last Year	Actual Year to Date	Current Annual Bud	Budget Variance	Committed Expenditure	Funds Available	% Spent
3001	COST OF SALES-DRINK	12472	(320)	16000	16320	0	16320	(2.0%)
3002	COST OF SALES-FOOD	19	0	0	0	0	0	0.0%
3011	BAR SUPPLIES	803	510	700	190	0	190	72.9%
3020	Purchase Promotional Material	1980	0	0	0	150	(150)	0.0%
	<b>Total Direct</b>	<b>15274</b>	<b>190</b>	<b>16700</b>	<b>16510</b>	<b>150</b>	<b>16360</b>	<b>2.0%</b>

Code	Expenditure Detail	Actual Last Year	Actual Year to Date	Current Annual Bud	Budget Variance	Committed Expenditure	Funds Available	% Spent
4001	SALARIES	734704	504272	789396	285124		285124	63.9%
4003	Pension Added Years	1094	0	900	900		900	0.0%
4004	WAGES	10651	809	6000	5191		5191	13.5%
4005	Temporary/Agency Staff	10034	3200	0	(3,200)		(3,200)	0.0%
4006	PROTECTIVE CLOTHING/UNIFO	3422	1531	3000	1469	88	1382	53.9%
4007	CONFERENCES/MEETINGS	3308	82	4500	4418		4418	1.8%
4008	COURSES/TRAINING	11947	1302	12950	11648	430	11218	13.4%
4009	TRAVEL	1008	50	2250	2200		2200	2.2%
4010	MISC STAFF COSTS	1280	2660	200	(2,460)		(2,460)	1330.0%
4011	RATES	137563	122633	118080	(4,553)		(4,553)	103.9%
4012	WATER RATES	7727	6718	7820	1102		1102	85.9%
4014	ELECTRICITY	32112	10930	41500	30570		30570	26.3%
4015	GAS	18507	7686	28820	21134		21134	26.7%
4016	CLEANING AND RUBBISH	41926	26159	56700	30541	82	30459	46.3%
4017	License - PC Software	3567	3231	3350	119		119	96.4%
4020	MISC EXPENSES	20919	5502	22000	16498		16498	25.0%
4021	Tel. Calls/Service & Broadband	10900	8716	12000	3284	519	2765	77.0%
4022	POSTAGE	3192	1256	3100	1844	300	1544	50.2%
4023	STATIONERY/PRINTING	3931	988	4700	3712	242	3470	26.2%
4024	SUBSCRIPTIONS	3218	3823	3655	(168)	369	(537)	114.7%
4025	INSURANCE	24705	27002	29500	2498		2498	91.5%
4027	Photocopier hire and usage	4991	5477	7000	1523		1523	78.2%
4028	REGALIA	0	376	500	124		124	75.3%
4029	TOWN ADVERTISING	2465	0	4000	4000	25	3975	0.6%
4030	RECRUITMENT ADVTG	3213	1004	1500	496	432	64	95.7%
4031	OTHER ADVERTISING	17536	4459	24751	20292	3676	16616	32.9%
4032	WEBSITE DESIGN/M'ITCE	190	305	600	295	25	270	55.0%
4033	CIVIC BALL EXPENDTRE	441	0	3500	3500		3500	0.0%

Code	Expenditure Detail	Actual Last Year	Actual Year to Date	Current Annual Bud	Budget Variance	Committed Expenditure	Funds Available	% Spent
4034	PUBLIC RELATIONS	0	0	2500	2500		2500	0.0%
4036	PROPERTY MAINTENANCE	87733	9773	68750	58977	7017	51960	24.4%
4037	GROUNDS MAINTENANCE	15650	11849	29999	18150	615	17535	41.5%
4038	CONTRACT MAINTENANCE	19925	19322	34050	14728	3021	11707	65.6%
4041	EQUIPMENT HIRE	1344	778	1800	1022		1022	43.2%
4042	EQUIPMENT MAINT'CE	16368	3105	21100	17995	1766	16229	23.1%
4043	VEHICLE RUNNING COST	17940	8199	16750	8551	963	7588	54.7%
4044	PERFORMING RIGHTS	4642	2533	3050	517		517	83.0%
4045	I T MAINTENANCE/SUPPORT	14108	11088	14050	2962	67	2895	79.4%
4046	EQUIPMENT PURCHASE	13196	5176	15000	9824	1299	8525	43.2%
4047	GEN\WKS MGRS BUDGET	577	700	4000	3300	3	3297	17.6%
4048	PARK & RIDE EXPEND	12031	0	11500	11500		11500	0.0%
4050	POOP SCOOP/DOG WARDEN	2601	4491	2800	(1,691)		(1,691)	160.4%
4051	BANK CHARGES	4436	2528	4000	1472		1472	63.2%
4053	LOAN INTEREST	15680	12163	25855	13692		13692	47.0%
4054	LOAN CAPITAL REPAID	31853	26208	41488	15280		15280	63.2%
4055	Professional Fees (other)	3785	0	2500	2500	6720	(4,220)	268.8%
4056	LEGAL EXPENSES	25855	17030	27500	10470		10470	61.9%
4057	AUDIT FEES	3837	(2)	4780	4782		4782	0.0%
4058	Professional Fees - Properties	14132	7763	12000	4237		4237	64.7%
4059	ACCOUNTANCY FEES	6454	2585	5000	2415		2415	51.7%
4062	MAYORS ALLCE	2000	0	2000	2000		2000	0.0%
4063	Civic/Ceremonial Expenses	4038	13	5000	4987	320	4667	6.7%
4064	TWINNING EXPENSES	242	0	250	250		250	0.0%
4065	ELECTIONS	6402	0	1500	1500		1500	0.0%
4067	COMMUNITY GRANTS	11950	11067	11067	0		0	100.0%
4073	PATHS MAINTENANCE	159	0	2500	2500		2500	0.0%
4076	TOWN SIGNS	0	0	600	600		600	0.0%
4078	Localism	0	0	20000	20000		20000	0.0%
4083	CHE SOCIAL FUND	13050	(6,565)	13933	20498		20498	(47.1%)
4089	H R & H & S SUPPORT	1086	2450	2500	50	7	43	98.3%
4091	TOWN HALL ENTERTAINERS	0	0	600	600		600	0.0%
4092	TOILET CLEANING CONT (WDBO	7067	0	1000	1000		1000	0.0%
4093	TH MANAGER'S BUDGET	749	0	1500	1500		1500	0.0%
4094	MARKET REEVE BUDGET	1100	579	1500	921	400	521	65.3%
4095	MUSEUM GRANT	0	0	11300	11300		11300	0.0%
4096	CLLRS ALLOWANCE	11747	6429	12000	5571		5571	53.6%
4097	ClIr IT Allowance	733	0	1000	1000		1000	0.0%
4098	THT GRANT (STAFF)	0	0	7300	7300		7300	0.0%
4099	THT GRANT	0	0	35000	35000		35000	0.0%
4102	ANCIENT MONUMENTS	35	0	1000	1000		1000	0.0%
4108	CHRISTMAS LIGHTS	2169	(498)	6000	6498	264	6234	(3.9%)
4112	TOWN CLERK'S BUDGET	1399	265	1500	1235	20	1215	19.0%
4114	ASST TC BUDGET	607	264	1500	1236		1236	17.6%
4117	TOWN CLOCK	1395	0	1500	1500		1500	0.0%

4119	MDO MGRS BUDGET	519	0	0	0		0	0.0%
Code	Expenditure Detail	Actual Last Year	Actual Year to Date	Current Annual Bud	Budget Variance	Committed Expenditure	Funds Available	% Spent
4120	EX WDBC PUBLIC TOILETS	0	0	30000	30000		30000	0.0%
4134	MAYORS F'RAISING DON'N	2180	218	0	(218)		(218)	0.0%
4135	TOWN CRIER EXPENSES	35	35	35	0		0	100.0%
4136	TOWN HALL EVENTS COSTS	7325	0	1500	1500		1500	0.0%
	<b>Total Overhead</b>	<b>1502686</b>	<b>909719</b>	<b>1714329</b>	<b>804610</b>	<b>28669</b>	<b>775941</b>	<b>54.7%</b>
Code	Income Detail	Actual Last Year	Actual Year to Date	Current Annual Bud	Budget Variance	Committed Expenditure	Funds Available	% Spent
1000	INTERMENTS	24332	23489	30000	6511			78.3%
1008	Insurance Claims Received	0	2687	0	(2,687)			0.0%
1010	RENT RECEIVED - INVOICE	433236	423047	466961	43914			90.6%
1011	INSURANCE RECHARGED	2100	2150	2150	0			100.0%
1020	LETTING INCOME - INVOICE	71153	26828	48000	21172			55.9%
1021	EQUIPMENT HIRE INC	2046	300	2050	1750			14.6%
1022	FORFEITED DEPOSITS	125	132	0	(132)			0.0%
1023	TH KITCHEN LETTING INCOME	4731	0	4000	4000			0.0%
1033	CIVIC BALL INCOME	4280	(4,256)	2500	6756			(170.2%)
1034	MAYOR'S FUNDRAISING	2180	0	0	0			0.0%
1040	MARKET TOLLS	362434	90109	390600	300491			23.1%
1041	ELECTRICITY RECOVERY	590	207	600	393			34.5%
1043	MARKET STORAGE	4218	3553	5000	1448			71.0%
1044	MARKET LOCK-UPS - INVOICE	33360	5806	33500	27694			17.3%
1045	MARKET CARRIER BAGS	761	328	500	173			65.5%
1046	WATER RATES RECOVERY	20	220	0	(220)			0.0%
1050	CAR PARK FEES	27826	3845	24800	20955			15.5%
1060	GOOSE FAIR INCOME	43322	0	41500	41500			0.0%
1061	PARK & RIDE INCOME	5081	0	6500	6500			0.0%
1068	Legal Fees Recovered	1900	2700	0	(2,700)			0.0%
1071	STAFF COSTS RECOVERED	3001	965	250	(715)			385.9%
1072	Grant Funding -WHS G'hll Proj	10614	219413	0	(219,413)			0.0%
1074	Government Grants	0	39618	0	(39,618)			0.0%
1075	PRECEPT SUPPORT GRANT	26670	0	0	0			0.0%
1076	PRECEPT	629910	728255	728255	0			100.0%
1077	GRANTS RECEIVED	0	7500	0	(7,500)			0.0%
1079	LOAN PROCEEDS	0	400000	0	(400,000)			0.0%
1080	MISC INCOME	12080	9186	3760	(5,426)			244.3%
1081	Garden Festival Income	3068	(1,970)	3000	4970			(65.7%)
1082	DEPOT SEAT INCOME	500	0	1500	1500			0.0%
1087	Grounds Mtc Contract - WDBC	9000	0	0	0			0.0%
1088	Play Park Inspections	500	0	0	0			0.0%
1089	Partnership Funding	7417	0	0	0			0.0%
1090	INTEREST RECEIVED	7782	1822	3000	1178			60.7%
1099	UNBUDGETED INCOME	5	0	0	0			0.0%
1100	BAR SALES	31462	(708)	40000	40708			(1.8%)
1120	FOOD SALES	97	0	0	0			0.0%

1130	Bar Extension & Licences	700	0	1000	1000		0.0%
	<b>Total Income</b>	<b>1766500</b>	<b>1985224</b>	<b>1839426</b>	<b>(145,798)</b>		<b>107.9%</b>



Notes
Expect full commitment
Expect full commitment
Contracts & Servicing
Annual
Event cancelled, see also income
WDBC price increase
Coding Error
Accounting adjustment
Accounting adjustment
Half year foregone
Revised budget £1,500
Awards 2019/20
Revised budget £5,000
£5,600 committed
JE'vlns, Occ Health, COVID
In kind
Some foregone
Under review
Wef date of opening

<b>Notes</b>
Date of transfer under review
<b>Notes</b>
Inv fig.Rent rc'd 31/01/21 iro £380k/90% YTD
Town Hall closed. BH & BS some trading
2020 event cancelled £4,256 refunded
Facilities closed April - June, Nov & Jan
Facilities closed April - June, Nov & Jan
Facilities closed April - June, Nov & Jan
Facilities closed April - June, Nov & Jan
Car park closed
2020 event cancelled
2020 event cancelled
Furlough+Town reopen+disc'y grant
Withdrawn by WDBC
Received in two instalments
Guildhall project refers
2020 event cancelled £1,970 refunded
Facilities closed
Facilities closed

Facilities closed