

TAVISTOCK TOWN COUNCIL

Full Council Meeting

11th December 2018

Grant Application Allocation Report

1. Background

As Members will be aware, a new scoring process was put forward by a Member, which was considered and agreed by Council at its Meeting on the 18th September, 2018 (Minute No. 132 refers), in order that a new fair and transparent allocation of Grant funds process would be introduced.

A Grants Panel was appointed comprising Members who put their names forward, which consisted of Councillors:

P Ward, Mrs A Johnson, Ms L Crawford, P Sanders, A Venning,
P Palfrey, P Squire, A Fey, P Williamson, Mrs U Mann and
Mrs M Ewings.

Councillors Mrs M Ewings, Ms L Crawford and A Venning later withdrew from the Panel.

2. Assessment of Applications received

The Members of the Panel met on the 22nd October, 2018 to discuss the process and timescales for scoring the Applications, which would be carried out on an individual basis.

The Members of the Panel were provided with a copy of each of the 16 Applications received. A folder containing hard copies of the Applications was made available in the Office for other Members to view, should they wish to.

The Grant Panel Members submitted their scores to the Assistant to the Town Clerk, who calculated the average score of each Application.

The Panel then met again on the 13th November, 2018 to decide on the allocation of the funds, based on the average scores received.

3. Methodology of allocation of funds

Following a discussion of various options available, the Grants Panel arrived at the following methodology for allocating funds;

Overall score received	Allocation against amount requested
0 - 20	No grant to be made
20 -25	50% of the amount requested
25 -30	75% of the amount requested
30 or above	100% of the amount requested

4. Recommendation

Based on the methodology above, it is;

RECOMMENDED that Tavistock Town Council provide financial support to the organisations, as listed below, with the amounts as indicated;

Organisation	Purpose	Average score	Amount requested	Amount allocated
Citizens' Advice	Towards the costs of providing the service in Tavistock	47.13	£ 4,000	£ 4,000
Butcher Park Allotment Assoc.	Installation ramp/rail to help disabled and other users access new toilet	34.88	£ 500	£ 500
Tavistock Parochial Church Council	New boiler installation and associated costs	31.43	£ 4,500	£ 4,500
Tavistock Scrapstore	Signage and workshop supplies	28.29	£ 1,200	£ 900
Tavistock Carers' Support Group	Spa Day for carers	27.50	£ 600	£ 450
Goose Fair Cattle Market Open Day	Additional toilets/advertising/stalls	27.38	£ 2,000	£ 1,500
Tavistock Heritage Trust	EPOS System/display units/volunteer training	27.14	£ 4,000	£ 3,000
Tavy Division Girlguiding	Purchase new handbooks/supporting material	24.63	£ 1,000	£ 500
Son-Rise Specials Trust	Towards cost of travel to away fixtures	23.38	£ 1,250	£ 625

Junior Life Skills	Cost of venue hire	20.43	£ 350	£ 175
Tavistock Rugby Club	New steel gate with assoc. costs	20.13	£ 600	£ 300
Fusion Lifestyle	Training costs and marketing material	19.63	£ 1,428	£ 0
Tavistock Lions Club	Towards costs of 500m of new bunting	18.63	£ 500	£ 0
Tavistock Swimming Club	Various equipment	15.38	£ 400	£ 0
Tavistock Cricket Club	Electronic scoreboard	13.13	£ 5,000	£ 0
Tavistock Edge	Banners/gazebos/costs associated with delivering events	10.38	£ 800	£0
			Total to be paid out	£ 16, 450

Jan Smallacombe
Assistant to the Town Clerk
TAVISTOCK TOWN COUNCIL