

Ref	Development Stage	Approved project details											Project Progress		Notes															
		Initial Meeting with PM	Pre-application submitted	Pre-application checklist	Architect selected	Contractor tendered	PP Obtained	Application Submitted	Project approved	Change Requested	Change approved (HLF)	Estimated / Approved Budget (Total Eligible Costs)	Estimated / Approved TTHI Contribution	Status		Original Planned Start on site	Original Planned End Date	Anticipated / Actual Start Date	Anticipated / Actual End Date	% TTHI Contribution Claimed	Progress									
Critical Projects																														
C1	Butchers Hall	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	£ 309,223	£ 188,970	Complete	Apr-16	Aug-16	May 16	Oct 16	46%	On target	Enveloping works completed on 21 October 2016. Publicity featured in Tavistock Times and THI website in w/c 24-Oct. First LEAF claim approved. First THI claim appraised and signed off. Second THI claim prepared and appraised. New shopfront entrance at Pannier Market end and internal adaptation works to follow under separate contract in 2017. A job description and person specification for the proposed Market Development Officer's post are currently under assessment. It is anticipated that an appointment will be made at the end of March and that the postholder will review the demand study carried out previously and implement appropriate action for re-utilising the Hall for commercial purposes complementary to those in the Pannier Market.
C2	Pannier Market	Y	Y	Y	Y																£ 502,460	£ 282,000	Not yet started	Mar-17		Apr 17	Nov 17		On target	Consultants have been appointed. Measured surveys and scaffold design completed. Design of scheme proceeding in preparation for making a Listed Building Consent application. Further consultation with traders to be arranged shortly. THI application under preparation.
Priority Projects																														
P1	2 Market Street - Ward & Chowen	Y	Y	Y	Y	N	Y	Y													£ 87,685	£ 59,000	Not yet started		Dec-16	May-17			On target	THI application received in w/c 16 Jan-17 and now under appraisal with a view to consideration by the Grants Panel meeting convened for 16 Feb-17.
P2	3 Market Street - Bookstop	Y	Y	Y	N																£ 33,187	£ 26,000	Not yet started		Dec-16	Jun-17			Under review	No further progress. The owners are still intending to pursue support from the THI but due to significant expenditure on conservation quality repairs arising from rainwater ingress in 2016 and the busy Christmas period for retailing no further action is anticipated until later in 2017.
P3	1 Church Lane	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	£204,262	£135,005	In progress	Jun-16		Oct-16	Apr-17	5%	On target	Started on site on 31 Oct-16. Roof stripped and repair/replacement of structural timbers, external joinery and masonry/render all progressing. Following exposure and closer inspection it is apparent that additional repairs/replacement of structural timbers and joinery will be required but any cost implications will not be known until the end of w/c 16 Jan -17 and may be offset to some extent by savings on other elements of the specification. First THI claim paid covering eligible professional fees. Second THI claim received Jan-16 and currently under appraisal. Publicity featured to date in Tavistock Times, Tavy Links and other local publications as well as the TTC and THI websites.
P4	81 West Street - Day Lewis Pharmacy	Y	Y																		£ 93,016	£ 65,000	Not yet started	2017					On target	Following a meeting with the owners on 28 September 2016 a Pre-Application Form was received on 4-Nov. Jan-17 - appraisal of information received close to completion. It is anticipated that the applicants will soon be encouraged to prepare a full application.
P5	9 West Street - Ganges	Y	Y																		£ 43,967	£ 32,000	Not yet started	2017					On target	At the PMB meeting on 22 Nov-16 it was recommended that this project should be moved back into the 'Priority' list as the owners had expressed interest in pursuing a scheme. It was noted that as this property is adjacent to 10 West Street it would be advantageous for both schemes to proceed.
P6	10 West Street - Salvio's Hair Salon	Y	Y	Y	Y																£ 42,885	£ 31,000	Not yet started	Mar-17	Dec-16	Apr 17			On target	It is anticipated that a THI application will be submitted early in 2017 and that subject to approval the physical works will be undertaken in Spring 2017.
P7	6 King Street - Kebab Shop																				£ 31,000	£ 31,000		2017						See unallocated budget below
P8	76 West Street - Bryants																				£ 83,410	£ 61,000		2018						See unallocated budget below
P9	Kingdon House	Y	Y	Y	Y	N	Y	Y													£ 49,682	£ 30,000	Not yet started	2018					On target	A THI application seeking support in principle is still under appraisal. There are some outstanding issues that are currently being addressed prior to consideration by the next THI Grants Panel on 16 Feb-17.
Unallocated budget																														
P7	6 King Street - Kebab Shop																				£ 44,121	£ 35,000	Not yet started	2017						HLF agreed deletion from scheme - budget moved to 'unallocated budget'. Owners response deadline 11th January. No further contact has been made with the owners to date.

Ref		Initial Meeting with PM	Pre-application submitted	Pre-application checklist	Architect selected	Contractor tendered	PP Obtained	Application Submitted	Project approved	Change Requested	Change approved (HLF)	Estimated / Approved Budget (Total Eligible Costs)	Estimated / Approved TTHI Contribution	Status	Original Planned Start on site	Original Planned End Date	Anticipated / Actual Start Date	Anticipated / Actual End Date	% TTHI Contribution Claimed	Progress			
P8	76 West Street - Bryants											£ 83,410	£ 61,000	Not yet started	2018							A meeting held on 31 Aug-16 established that for personal reasons the current owner does not wish to pursue a THI grant. On 22-Nov the PMB recommended that subject to HLF approval this project should be moved into the 'Unallocated Budget' category and this was subsequently approved by the HLF Monitor on 01 Dec-16.	
Reserve Projects																							
R1	3 King Street											£ 55,825											
R2	5 Market Street											£ 33,271											
R3	Masonic Hall											£ 25,260											
R4	2&3 Drake Street											£ 14,633											
R5	27 King Street											£ 58,872											
R6	2 King Street											£ 43,486											
R7	3 Pym Street											£ 26,366											
R8	1 & 2 Bedford Square											£ 55,545											
R9	4 & 6 North Street											£ 39,004											
R10	18 West Street											£ 19,331											
R11	19 West Street											£ 29,847											
R12	20 West Street											£ 27,683											
R13	21 West Street											£ 29,235											
R14	22-23 West Street											£ 42,236											
R15	24 West Street											£ 23,854											
R16	25 West Street											£ 32,600											
R17	67 West Street											£ 27,001											
R18	69 West Street											£ 50,060											
R19	70 West Street											£ 33,747											
R20	72 West Street											£ 46,383											
R21	73 West Street											£ 84,834											
R22	Guildhall											£ 144,174											
Public Realm Projects																							
	Guildhall car park											£ 154,000	£ 154,000	Not yet started	16/17/18							On target	Given the close relationship between the proposed car park enhancement and the Guildhall restoration project Tavistock T.C. is still considering co-ordinated action to expedite progress with the design. It now appears that there is a feasible option to provide an accessible entrance via a lift at the rear of the premises, thereby avoiding the need for a ramp in the car park and making it possible to proceed with any of the previously consulted schemes included in the Public Realm Framework. The programme for the Guildhall restoration poses challenges for the timing of the public realm scheme, which is likely to occur in mid-2019, close to the planned end date for the THI scheme. Advice received from the HLF Monitor indicates that there is a possibility of an extension to the THI scheme to allow works to the Guildhall car park to take place at the optimum time or alternatively that budget could be transferred from THI to Guildhall if needed as a "fall back" option.
	Pannier market surrounds											£ 100,000	£ 100,000	Not yet started	2017/18							On target	It is anticipated that this project will follow on from the Pannier Market project. (scheduled start Apr 2017). Given the close links between the two projects there may be an option for co-ordinated action for the design work. At an informal meeting of the Council held on 1 Nov -16 members expressed a preference for the surrounds to be as uncluttered as possible and for improved signage to encourage more footfall to the south side. Design services to be procured during early summer 2017.

Ref	Initial Meeting with PM	Pre-application submitted	Pre-application checklist	Architect selected	Contractor tendered	PP Obtained	Application Submitted	Project approved	Change Requested	Change approved (HLF)	Estimated / Approved Budget (Total Eligible Costs)	Estimated / Approved TTHI Contribution	Status	Original Planned Start on site	Original Planned End Date	Anticipated / Actual Start Date	Anticipated / Actual End Date	% TTHI Contribution Claimed	Progress		
Market Street											£ 60,000	£ 60,000	Not yet started	Jun-16						Under review	On 22-Nov the PMB recommended that meaningful discussions should be pursued as a matter of priority to establish whether there is potential for a collaborative scheme, either to ensure delivery within the life of the THI or to enable funds to be re-allocated to another beneficial public realm scheme that could proceed in the same time scale. On 10 Jan-17 a positive meeting was held with Highways Officers, Cllr Debo Sellis and SDDC's Historic Environment Specialist at which it was agreed that the Neighbourhood Highways Manager would make a case for DCC capital funding for a scheme that subject to funding could include the following: i) Replacement of all concrete block carriageway surfacing with bitmac; ii) Creation of new courtesy crossings at North, Market and King Street junctions using York stone; iii) Rationalisation/improvement (where possible) of parking and other signage iv) Continuation of granite paving on north side of West Street from Wetherspoons to Russell Street v) Creation of a courtesy crossing at Russell Street junction It is likely that iv.) and v.) would be considered as an aspirational Phase 2 of the scheme.
Complementary Initiatives																					
Heritage Open days									Y		£ 1,000	£ 1,000	In progress	Oct-15	Oct-19	Annual Event	Sep 19			On target	The THI PM and other TTC staff assisted with visits to the Butchers' Hall during the Sept-16 Open Days. It is envisaged that THI support for Heritage Open Days will continue throughout the life of the THI programme. In September 2017 as well as the Butchers' Hall the restored Pannier Market and possibly other THI supported sites could be featured in the programme.
Tavi Story Digital Project									Y		£ 21,700	£ 21,700	In progress	Jan-17	May-18	Jan 17	Mar 19			Under review	Following a recent review of this initiative considered by the PMB (22 Nov-16) and HLF Monitor (1 Dec-16) it was agreed that: i) Work proceeds immediately to prepare exhibition materials (including photographs, text and possibly running films at a later date) for display in the Pannier Market and other public venues such as the Guildhall Visitor Centre. Jan-17- this exhibition is now under preparation and will include information and images about the THI programme, supported projects and traditional conservation skills. ii) The THI PM should further develop the outline for an alternative 'whole community' approach to delivering the Tavistock Story into a more detailed costed proposal for consideration at the next PM meeting early in 2017. This is likely to encompass a programme of presentations for community groups, school activity days, guided tours and visits, leading up to a celebration pageant/event to be held in summer 2018. Jan-17 - further development of the proposal is continuing, including discussions with stakeholder groups with an interest. iii) Creation of a small informal project group with appropriate representation to advise on and add value to project development and delivery. The requirements for this group in terms of composition will become clearer as the concept becomes more clearly defined.
THI Website									Y		£ 3,000	£ 3,000	In progress							On target	The site has been updated with the current THI PM contact details. An update on completion of the Butchers' Hall enveloping works was posted in w/c 24-Oct and a similar update marking commencement of the first third party project - 1 Church Lane, was posted in w/c 14-Nov. A further update on progress with 1 Church Lane will be posted in Jan-17.
Info leaflets									Y		£ 1,500	£ 1,500	In progress	Mar-17		Mar 17				On target	Following consideration by the PMB on 22 Nov-16 and HLF Monitor on 01 Dec-16 based on advice from SDDC's Historic Environment Specialist it was agreed that: i) production of the shop front design guide should be dropped because generally most Tavistock shop fronts are of an acceptable design and the THI Priority Projects will all benefit from design advice from conservation-accredited consultants as required. ii) that it would be of benefit to the CA to support production of a design guide on signage and advertisements and iii) that it would be of benefit to the THI and CA to support production of additional design guides relevant to conservation skills, traditional materials or other aspects of Tavistock's heritage
Tavistock architects workshop									Y												Removed- approved by HLF under Compl Initiatives Review

Ref	Initial Meeting with PM	Pre-application submitted	Pre-application checklist	Architect selected	Contractor tendered	PP Obtained	Application Submitted	Project approved	Change Requested	Change approved (HLF)	Estimated / Approved Budget (Total Eligible Costs)	Estimated / Approved TTHI Contribution	Status	Original Planned Start on site	Original Planned End Date	Anticipated / Actual Start Date	Anticipated / Actual End Date	% TTHI Contribution Claimed	Progress	
										Y	£ 15,000	£ 15,000	In progress			Sep 16			On target	A successful skills day involving traditional slating, joinery, and lime skills was held on 13 Sept-16 in the Butchers' Hall. Two half-day skills events are currently being planned for the 1 Church Lane project, the first to be held in mid-Feb-17 focussed on traditional timber repairs and the second at a later date to feature masonry and render repair/reinstatement to pediments.
										Y	£ 4,000	£ 4,000	Not yet started			Jul 17			On target	Local TTHI Contractors' Day - to be staged in the Butcher's Hall at a convenient time.
										Y										Removed - approved by HLF under Complementary Initiatives review 2015
										Y										Removed - approved by HLF under Complementary Initiatives review 2015
										Y	£ 13,500									Removed - approved by HLF under Complementary Initiatives review 2015
										Y	£ 2,500	£ 2,500	In progress	Oct-17					Under review	Following consideration by the PMB on 22 Nov-16 and HLF Monitor on 01 Dec-16 it was agreed that this initiative should be subject to a further review at the next PMB meeting. It was felt that the project proposers, Tamar Energy Community, needed to do further preparatory work before a guidance leaflet could be produced and that at this stage there would be high risk of any THI investment not producing a tangible end result.



£ 1,729,067 £ 1,213,175

Y
N

Not yet started
In progress
Complete

On target
Under review
Significant issues

KEY

- Completed 
- Under review 
- Significant issues 