

**TAVISTOCK TOWN COUNCIL
WORKS DEPARTMENT REPORT
December 2024**

1. Works Department

Property Maintenance

Commercial properties on Duke Street have undergone various property maintenance, including but not limited to the replacement of soil and ventilation pipework, plumbing works and a toilet redecoration.

Annual contract renewals have taken place for various services across the estate including the glass door maintenance, BMS systems and LOLER.

Grounds Maintenance

The Works Manager has commissioned essential tree maintenance across the Council's estate following the tree inspection during the summer. The scheduled works does include the removal of certain trees including Elm and Ash, primarily along the river.

The Works Manager is currently in the process of arranging new planting for the New Year to increase the Council's tree canopy and public amenity in the parks and open spaces.

Two items of play equipment which had reached the end of their safe life expectancy have been removed from Bishopsmead Play Park. The Works Manager hopes to be able to install a new piece of equipment come the new financial year.

The Works Manager is currently in discussion with residents regarding boundary related issues.

Community Engagement

Following the change in arrangements for Dickensian Evening, the Works Manager assisted Tavistock BID by arranging for the lanterns to be displayed in the Guildhall Courtroom. The lanterns which were hung from the ceiling made a welcome display.

Tavistock Lions Club have expressed its thanks to the Works Department for all their efforts with installing the Trees of Light.

Administration

The vehicle mounted MEWP was hired out in December for private use, there is a further booking scheduled for January.

The Works Manager would like to thank her team, the Works Department for all of their hard work in installing the Christmas lights and Trees of Light. The town's display looks exceptional.

R Rowe
Works Manager
Tavistock Town Council