

ADENDA ITEM 8i**General Manager's Overview**
MONTHLY REPORT MARCH 23
Council Project based Summary**Cost Code 109 4823 Guildhall Refurbishment**

Project update:

- In line with as previously reported, awaiting completion of outstanding works, with contractual monies withheld from the main contract.
- In addition, extensive internal discussions around partnership arrangements.

Market Road retaining wall

Project update:

- The contract has been let to AD Williams for the sum of £286,533.00.
- The contract documents were signed on 27th March 23 and a pre-start meeting was held following the signing of the documents, where such aspects as project team, contract and procedures, scope of works, services, health, safety and welfare, programme, CDM, and payment arrangements were discussed and agreed.
- The Flood Risk Activity Permit was submitted to the Environment Agency on 29th March.
- Positive discussions were held regarding reducing abortive costs from what were previously reported to Council if the FRAP is not secured by early June 23.

Guildhall toilets provision

Project update:

- No update from previously reported.

Town Hall external works

Project update:

- Tender opening was undertaken on 31st March with four tenders received.
- A meeting was held with the architect on 3rd April to assess both the price and technical return submissions and arising from that meeting, the necessary due diligence is now being undertaken with two of the four providers, with the aim to report back the recommendations at Full Council on 11th April.
- The current programme identifies a June start date with completion by September 2023.

Bannawell play provision

Project update:

- Refer to Works Manager Report: (public consultation planned for 12th and 19th April based on three compliant designs received, application for S106 grant being drafted, subject to grant funding being secured, works are scheduled for completion by end Sept 23. Scheme 75K which includes 15K TTC match funding)
- Discussions are on-going with DCC re: drainage/flooding issues.

Museum Structural Works

Project update:

- All the design works for this tender has now been completed (delay with procurement primarily due to re-design of temporary structural works following ground condition investigations).
- The tender documents have been posted on Contract Finder and TTC website on 6th April, with a return date of 9th May, with opening and tender analysis planned for that week.

Upgrade of lightning conductors

Project update:

- 8 of the 12 upgrade locations have been completed and fully reinstated with a watching brief from an archaeologist when undertaking excavations. The terminations completed relate to the rear of Duke Street/Town Hall and the front elevation of the Town Hall. Within the above included the termination which fell within the scheduled monument area, which was re-rooted to the front elevation of the Town Hall, falling outside of this designation and therefore allowing works to proceed along the lines of the other excavations.
- The remaining 4 locations, following the same methodology are scheduled for completion from 12th to 14th April (12th lifting of granites/excavation/watching brief, 13th lightning conductor works, 14th reinstatement and repointing of granite setts) at which point the whole system will then be retested.

Operational Update

- Following the signing of the agreement with Fernbank Advertising last year, the schedule for bus shelter replacement has been actioned and should be completed by the end of the summer, with the installation of the sedum living roofs starting end of April.

- A follow up meeting was held in March with WDBC specific to partnership working regarding Goose Fair. Apart from financial aspects, both TTC and WDBC were in agreement around how to proceed regarding next steps and partnership working approach for delivery in 2023 with certain actions agreed over the next quarter.
- Discussions have been held with BID, Tavistock Lions, Tavi Fringe and Tavistock Pride about different up and coming events during the summer months that TTC are supporting in different ways as a partner organisation.

Yours Sincerely



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