Tavistock

Business Improvement District

Tavistock BID Ltd

Bedford Chambers, Bedford Square, Tavistock PL19 OAD

01822 613167

Contact: info@tavistockbid.co.uk

THESE MINUTES HAVE NOT BEEN RATIFIED

THIS IS A DRAFT COPY FOR YOUR INFORMATION

MINUTES OF THE BOARD OF DIRECTORS' MEETING

DATE: 23rd May, 2018 AT 6.00PM

LOCATION: THE BEDFORD HOTEL, TAVISTOCK

ATTENDEES:

Robin Rich – I Love Candy - Chairman - (RR)

Andrew Baker - Potter Baker - Finance Director (AB)

Nigel Eadie – Original Pasty House (NE)

Kevin Wailey – Abode (KW)

Mandy Ewings – Original Barbershop (ME)

Valerie Davenport – Kaleidoscope (VD)

Janna Sanders (JS) – Newly Appointed BID Manager

Item ref	Agenda Item	Decision/Action			
1	APOLOGIES				
	Penny Samuels				
2	MINUTES				
	It was proposed by NE and seconded by VD that the minutes from the April				
	meeting were accepted as a true and accurate record – all Members agreed				
3	GETTING THE WORK DONE				
	Recruitment of BID Manager – Janna Sanders appointed, due to start 5 th				
	June, 2018 – RR putting together a file to pass on to JS when she begins				
	BID Managers report – Heidi/RR submitted the report in the absence of a				
	BID Manager:				
	Communication and BID Team organisation —				
	 Heidi is continuing to schedule posts on the Visit Tavistock 				
	Facebook page				
	 There is a BID newsletter ready to go out now – RR has checked 				
	content				
	Car Parking – Consultation on proposed new car parking charges				
	finishes on 1st June – RR proposed that BID should send a letter to				
	TTC and encourage other Businesses to write too, NE suggested that				
	a letter is drafted out for Businesses to sign as otherwise sometimes				
	actually writing is overlooked, it was suggested that we should	RR			
	encourage Chamber etc. to write about this too – RR would talk to	KK			
	Heidi – it was confirmed that although the wording is ambiguous the				
	tariff is as before – it is not 24 hours				
	Coaches – Certificate for the coach friendly status has now been				
	received and is on display in the Market Reeve's Office – Tavistock	RR			
	has now been added to the 'Coach Friendly' website – RR will speak	IXIX			

to John Birch to see if he would attend a meeting with himself JS and Dwayne Carruthers and look further into coaches coming to Tavistock from the Continent

- Newsletter This has been printed and the Council have received 1,000 copies, we have 1,000 for distribution around the Town – the remaining 5,000 are with the distributor ready for delivery in the next few weeks
- Working with accommodation Providers Media file Kevin and James from Abode met with Heidi to discuss how the BID could use some of their images and drone footage. Heidi has checked file format etc. with Cameron (Westcountry Websites) and James is working on recording beautiful areas of the town.

Marketing and Promotions

- Dickensian Drafts have been received from SSG which RR has been working through. Wayne (TTC) has been given an update on progress – hope to produce drafts before the end of the week
- May Half term Marvelous Event-ures are booked to provide two days of activities on Bedford Square theme Roald Dahl 29th May will be a 'slime workshop' to lower the cost to us second event 2nd June will involve a variety of character-inspired activities sessions will run from 11.00am.-4.00pm. ABC designing a poster to go up in the Town these events will be shown on facebook
- Summer holidays –working with the Edge and Simon Dell 'Tavistock
 Alive' bringing Tavistock historical characters to life on a 30 minute
 tour, 3 tours each day on one day each week over a 4 week period to be confirmed
- 2 weekends in September Heritage days with TTC
- Food and Drink Festival August working with TTC Fliers out Beer Festival in Plymouth cancelled, coming to Tavistock
- Time Travelers multiple locations across Town similar to crystal maze idea for children – Wednesday 1st August
- Be a super hero day sword training, galaxy map making
 Wednesday 15th August working with Geri Parlby to look into
 options for craft days and a heritage day during the holidays. Met
 with Simon Dell and the Edge to discuss promoting their events also meet with the Lions and Miss Ivy to see if she can get a
 complete summer calendar
- Tree Trail and Heritage Trail Contact has been made with Jacqui Orange, she liked the idea of a tree trail and some trees of interest have been identified route needs to be planned and create the trail arrange discussions with TTC regarding plaques working with Simon Dell to create a heritage trail across the Town both activities can be undertaken at any time of the year
- Bloom TTC have started checking all the brackets some being taken down and will be re-used - RR will keep an eye on this because of the cost involved – quite expensive – Rising Sun Nurseries have advised that the baskets are not ready yet – delay 1-2 weeks – RR going on Saturday to look at them at Rising Sun Nurseries

Η

RR

4	MARKETING/PROMOTIONS			
4.1	Spring/Summer newsletter – dealt with under 3 above			
4.2	Dickensian - dealt with under 3 above			
4.3	May half term – dealt with under 3 above			
4.4	Coaches – dealt with under 3 above			
4.5	Summer activities – dealt with under 3 above			
4.6	Media File – dealt with under 3 above			
5	AROUND TOWN			
5.1	Bloom – dealt with under 3 above			
5.2	Sign Brook Street – further invoice to pay - expensive			
5.3	Update signage – there have been a lot of changes in names of shops etc.			
	BID will get strips to adhere to the signs rather than having them repainted			
	Could BID sign be put up at the Car Wash coming into Tavistock, or			
	Morrison's roundabout?			
5.4	Empty units - now 19 empty premises in the town – various Businesses re-			
	locating - look into 'pop-up-shops' again — photo images over whole shop —			
	BID, WDBC and TTC work together – VIP opening mid-July they have the keys			
6	BUSINESS SUPPORT AND LOBBYING			
6.1	Car parking charges increase – dealt with under 3 above			
7	PARKING – dealt with under 3 above			
8.	FINANCIAL REPORT - AB passed around the Budget sheet for year to			
	31.08.18 (updated May, 2018) and talked through the present financial			
	situation with Directors – still seems to be fairly well on track			
9.1	Any other business – discussion regarding GDPR (General Data Protection			
	Regulation) — RR will look into this further and see what can be done via			
	email – need to be seen to have started sorting this out – perhaps something			
	could be sent out in writing with the August mailing for the AGM			
9.2	ME notified the meeting that Paul Williamson would be the new			
	Representative on BID meetings from TTC			
10	Next meeting – Wednesday 20 th June, 2018 at 6.00pm. at the Bedford Hotel			
11	The meeting closed at 19.25			
	Newford (ACA) and a			

Tavistock

Business Improvement District

Tavistock BID Ltd

Bedford Chambers, Bedford Square, Tavistock PL19 0AD

01822 613167

Contact: info@tavistockbid.co.uk

THESE MINUTES HAVE NOT BEEN RATIFIED THIS IS A DRAFT COPY FOR YOUR INFORMATION

MINUTES OF THE BOARD OF DIRECTORS' MEETING

DATE 20th June, 2018 at 6.00pm

LOCATION: THE BEDFORD HOTEL, TAVISTOCK

ATTENDEES:

Janna Sanders - BID Manager (JS)

Penny Samuels – Brocante (PS)
Valerie Davenport – Kaleidoscope (VD)

Mandy Ewings - Original Barber Shop (ME)

Robin Rich - I Love Candy - (RR)

Andrew Baker - Potter Baker - Finance Director (AB)

Kevin Hailey - Abode (KH)

Cllr. Paul Williamson - TTC Rep.

Non-attendee - Heidi DeWolf - Admin Assistant (HdW)

Chairman Robin Rich welcomed Cllr. Paul Williamson to BID Board of Directors as the Representative from Tavistok Town Council

Item ref	Agenda Item	Decision/Action			
1	APOLOGIES				
· · · ·	Nigel Eadie				
2	MINUTES OF THE LAST MEETING				
	It was proposed by KH and seconded by VD that the minutes from the May				
*	meeting were accepted as a true and accurate record – all Members agreed				
3	GÉTTING THE WORK DONE				
3.1	Communication and BID Team organisation – Heidi is continuing to				
	schedule posts on the Visit Taxistock Facebook and BID websites				
4	AROUND TOWN				
4.1	Hanging baskets – The majority of baskets have now been installed (131)				
	and are looking good. RR and HdW are working with TTC to resolve any that	·			
	are mission – hoping to get them up by end of the week – concern expressed				
	at the overall cost of hanging baskets with checking/renewal of brackets,				
	and costs for planting up, watering etc. look at various options – sponsorship				
	– let Levy Payers know the costs of each basket				
4.2	Empty premises – 23 within the Town (more outside the Levy area) –				
	Chamber of Commerce initiative to cover empty shop windows – 1 st July				
	Taylors open 1 Church Lane as Mediterranean inspired Restaurant – Treats				
	gone and Mainly Stationery going in there – discussed possibility of 'BID				
	welcome pack' for new businesses opening up in the town – this would help				
	JS as she goes around to introduce herself – RR and JS to look at this	RR/JS			

5	BUSINESS SUPPORT AND LOBBYING			
5.1	Night time trade initiatives – Ben from HQ Bar is taking the lead in a			
	pub/restaurant night time trade initiative – encourage people of Tavistock			
	and surrounding area to eat out in Tavistock – RR speak to Ben	RR		
5.2	Landlord initiative – RR will schedule a get together for the town'			
	commercial premises landlords to discuss the way forward initiative –			
	perhaps encourage landlords to reduce the rend to get the shops occupied	RR		
5.3	5.3 Fairway Furniture unit/change of use appeal – The appeal went ahead on			
	12 th June – new Inspector, no notes from previous Inspector – this could go			
either way – results normally 4-6 weeks, but this could be earlier because of				
	the past delays – Majestic Wines not now interested			
5.4	Car Parking charges increase update – Consultation on proposed new car			
	parking charges finished on 1 st June – BID challenge to this proposal was			
	unsuccessful – the fees will now be £2.50 all day			
6	MARKETING AND PROMOTIONS			
6.1	June newsletter – JS and HdW now working on content for June which will	JS/HdW		
V.1	include details of the Summer Festival – July will feature an article about the	30/ 110 VV		
	Visitor Information Point – now Visitor Information Centre (VIC)	V		
6.2	Summer Festival – JS has met with The Edge, Simon Dell and Marvelous	7		
U.L	Event-ures to discuss plans for the Summer – JS in the process of creating a			
	BID calendar which she will share with HdW and Members of the Board of			
	Directors if requested – number of gaps that she will try to fill over the			
	summer period – JS will talk to U Skate and HdW to the Scrap Store to see	JS/HdW		
	what is possible – trying to keep the cost down	33711440		
	The Edge – Tavistock's haunted history – proposed family walk 7 th , 14 th and			
	21st August from 3.00pm for up to an hour – walks start at Court Gate and			
	end in the garden of the Bedford Hotel – visitors can dress up, play bowls			
	with Sir Francis Drake and learn a medieval dance — the walks are free but			
	need to be booked in advance, space limited to 15 people per walk – JS	JS		
	working on an online booking system using Eventbrite and will enlist HdW to	HdW		
	work on this – there will be a souvenir pamphlet to take away which will	1.0.0		
	include activities for the children – BID to be responsible for the printing of			
	his – A5 size with 8 pages? – JS will get prices from ABC	JS		
	Marvelous Event-ures + Time Travelers – at multiple locations across the			
	town visiting different periods in time — JS to work on two possible dates —			
	budget permitting – Wednesday 1 st August and the end of August			
	Be a Super Hero/Unibright day – Unicorn horn making, glitter tattoos,			
	sword training, mask and galaxy map making – Thursday 16 th August – to be			
	confirmed			
	Town Trail – JS investigating the possibility of working in conjunction with	JS		
	TTC and Pannier Market to combine trails over the summer			
	Tree trail and Heritage trail – JS checking this further with Jacqui Orange and	JS		
	Simon Dell – not gone any further at the moment, no indication of how long			
	it will take to set up – PS willing to look at this if she is given the relevant			
	information			
6.3	Working with accommodation providers – KH and James from Abode met	I		
	with HdW to discuss how BID could use some of their images and drone			
	footage. HdW has checked file format etc. with Cameron (West Country			
	Websites) and James is working on recording beautiful areas of the town –			
	will continue to work on this	KH/HdW		
6.4	Coaches – JS met with Duane Carruthers regarding action plan for Looe –			

	waiting for him to set this up – further meet up with Alan Palin for guidance	
	– JS investigating further contacts for distribution of the press release in the	JS
	coach travel publication and working with Jo from TIC (Tavistock Information	33
	Centre)	
6.5	Other business – Tavistock Carnival update – 21 st July, 2018, - hoped to	
	encourage dressing windows, but just do trail – laminated pictures of	
	countries represented in Carnival (those advertised in publication) – try to	
	encourage cares to stay open later in the evening to draw out the day –	
	suggestion that the Carnival parade could be earlier in the day to bring	
	people in earlier when shops are open – RR to speak to Cafes.	RR
	Dickensian/Christmas lights – drafts being sorted – BID working with TTC	
	and Julian T Greaves regarding Christmas lights – ask TTC what the running	
	costs of the lights is BID Manager update – JS reported that she had met	
	with a number of key players at the Town Council and had a longer meeting	
	with Becky Hadfield and Duane Carruthers discussing the ways in which BID	
	and TTC can work together for the benefit of the entire town, including	
	collaboration on a summer trail and the use of Butchers all. Becky has	
	offered BID a pitch at the Food and Drink Festival on 14 th July. The location	
	would be in one of the vacant East End Stores and currently Rotary, Sensory	
	Garden and Tavistock Heritage Trust would like to have space there -	
	Directors felt the space would be good, it was too short notice to be very	
	useful. Goose Fair – BID has also been offered a pitch at Goose Fair, along	
	the lines of the Chamber of Commerce — Directors felt that there was a need	
	to give something out – a coordinated leaflet with Chamber? – would it be	
	better to work with VIC – JS would speak to Tim Randall (Chamber	JS
	Chairman). Visitor Information Centre — IS had met with Jo Butler the	
	Consultant leading the Tavistock Heritage Trust/Guildhall project. Ways in	
	which the VIC can work with BID were discussed, one of which was	
	managing email traffic from the Visit Tavistock website – JS will ask Cameron	JS
	to set up a number of email accounts linked to the website, one of which will	
	be managed by their Volunteers. We will set up email addressed for BID	
	Manager, BID Administrator, BID Chairman, BID events etc. as required – this	
,	already forms part of our hosting package so there is no further cost for this	
ž	and is something that can be done easily. Jo Butler and JS agree that BID	
	should be getting consumers to subscribe to a mailing list (either via the	
	website or in person at the VIC) and this will be a project that we can work	
	on together. JS proposed that HdW created a newsletter for subscribers	
	monthly to let them know what is going on in Tavistock and what	
	promotions are happening and events coming up etc. Website – this needs	
	attention preferably before VIC is launched. JS met with Cameron	
	(Westcountry websites) to discuss functionality and it appears that some of	
	it already exists, so this will be taken further with HdW. BID is allowed to	
	advertise, but don't use this, no map – need to do this with launch of VIC –	
	link with Facebook etc. GDPR – poor response – Directors felt that BID had	
	legitimate interest – this will be looked at further as JS called around to	
	businesses to introduce herself	
7	PARKING – dealt with under 5.4 above	
8	FINANCIAL REPORT – AB passed around the Budget sheet for year to	
	31.08.18 (updated June, 2018) and talked through the present financial	
	situation with Directors – 84% BID levy collected – still seems to be fairly	
	well on track	

9	ANY OTHER BUSINESS	
9.1	PS had been looking into 'local currency' – she had looked at Bristol and spoken with John Elford at Totnes – not cost effective. She also asked if there was any possibility of extending the levy area – this had been looked at in the past, but would be considered again – on Agenda for next meeting	
10	DATE OF NEXT MEETING – 11 th July, 2018 – at the Bedford Hotel at 6.00pm.(please note – week earlier than normally)	
11	Meeting closed at 20.20	



Tavistock

Business Improvement District

Tavistock BID Ltd

Bedford Chambers, Bedford Square, Tavistock PL19 0AD

01822 613167

Contact: info@tavistockbid.co.uk

THESE MINUTES HAVE NOT BEEN RATIFIED THIS IS A DRAFT COPY FOR YOUR INFORMATION

MINUTES OF THE BOARD OF DIRECTORS' MEETING

DATE 11th July, 2018 at 5.00pm

LOCATION: THE BEDFORD HOTEL, TAVISTOCK

ATTENDEES:

Janna Sanders - BID Manager (JS) Penny Samuels – Brocante (PS) Cllr. Paul Williamson – TTC Rep. Nigel Eadie – Original Pasty House – (NE) Valerie Davenport – Kaleidoscope (VD)

Non-attendee - Heidi DeWolf – Admin Assistant (HdW)
Nigel Eadie acting Chair in the absence of Robin Rich

Item ref	Agenda Item	Decision/Action			
1	APOLOGIES				
••••	Robin Rich Andrew Baker Kevin Hailey				
2	MINUTES OF THE LAST MEETING				
	It was proposed by VD and seconded by PS that the minutes from the June				
- 68	meeting were accepted as a true and accurate record – all Members agreed				
3	GETTING THE WORK DONE				
3.1	Communication and BID Team organisation – JS and HdW have been				
	working together closely on the website and summer festival HdW has				
4	updated social media and websites (Visit Tavistock, Tavistock BID and Face				
	book) with summer events – JS and HdW have discussed implementing the	JS/HdW			
	visitor newsletter via the Visit Tavistock website and HdW is working on this				
	- create a second database on mail chimp for consumers - seem to be some				
	issues with mail chimp – communications not getting to intended recipients				
	— discussion → perhaps BID could send information as an ordinary email as				
	some mail chimp information seems to going into 'trash'- suggestion that				
	some could be hand delivered as it is important to the levy payers that they				
	receive communications from BID and it seems often that this is falling down				
	- JS and HdW working on the content for newsletter for his month – details	JS/HdW			
	of Summer Festival and Visitor Information Centre to be included – send as				
	email and some of these will be hand delivered				
4	AROUND TOWN				
4.1	Hanging baskets – A couple of levy payers have raised the issue of baskets	11 1147			
	being dry – TTC water twice weekly – HdW will send out a communication	HdW			
	and put a update on the website/face book encouraging traders to water	10			
	their own baskets in the very dry weather at present – RR sorting this? JS	JS			
	will speak to see TTC can do any more for a couple of weeks, but we are not				
	able to spend any more money on this				

4.2	Empty premises – Tavistock Chamber of Commerce initiative to cover empty			
	shop windows not moved as yet – Amy from Beehive suggested maps on			
	easels in the windows to showcase side roads – NE also suggested vinyl			
	pictures that can be stuck to the outside of the windows – look at this			
	further – agreed to implement a BID welcome pack for all new businesses			
	opening up in the town – JS due to meet Carol Jenkins WDBC to find out	JS		
	if/how they can advise BID when a new business is registered – check further			
	with pop-up-shops – VD suggested covering Tavistock's history in empty			
	shops – perhaps 2 days a week – eg. invite Morwellham to cover their			
	history and encourage people to visit Morwellham itself, also perhaps			
	Dartmoor Rescue, people spinning etc. – check with Property Agents (John	JS		
	Taylor, Simon Powell, David Balment etc.)			
4.3	Signage – Levy payers in Market Street and King Street have expressed the			
4.5	need for help with additional signage – Market Street group are considering			
	putting on a street festival to boost trade in the area – how can BID help? –			
	point also raised regarding Motor Home parking as there is no signage to			
	advise users that parking is allocated in Riverside #PW said that there			
	should be a flyer that could go out to users of camping sites close at hand			
	(Harford Bridge and Woodovis etc.) – need to work on signage			
4.3	Parking – Brett at ABC is designing a poster to reflect the new parking			
	charges – should be out next week - Tavistock Cycles have requested one –			
	ongoing issues surrounding employees using long stay car parks, also those			
	going on bus tours from Tavistock with local tour companies using the			
	spaces – discussion – put item on next Agenda for further discussion			
5	BUSINESS SUPPORT AND LOBBYING			
5.1	GDPR Policy statement – JS working on this – thanks to PW for his support			
6	MARKETING AND PROMOTIONS			
6.1	June newsletter—dealt with under 3.1 above			
6.2	Summer Festival - All elements of the Summer festival are now confirmed,			
	including the latest element—a treasure hunt through various shops in the			
	town - Cannon Ball Treasure Trail/Celebrity Trail-in collaboration with the			
6	Pannier Market – positive response from traders to getting involved in the			
4	trails – new businesses have signed up – 14/15 shops 2 different shops every			
75	week - Visitors will search for a number of golden cannon balls to decipher			
	the clues and win a goody bag from I Love Candy – Visitors will also get a			
	50% off play planet voucher and potentially another prize if it can be sourced			
	(Dartmoor Zoo child ticket/Meadowlands child or adult ticket/Wharf adult			
	ticket?) – JS also met with Pannier Market to see whether BID could expand			
	on their 'I'm a Celebrity, Get me In' trail – (find 12 celebrities) - too far in the			
	planning for BID to contribute in any significant way that would benefit levy			
	payers – however JS suggested a couple of bonus celebrities that will move			
	to different businesses in town throughout the summer – this might appeal			
	to those traders who don't want to commit to the 7 week Cannon Ball trail			
	and will be minimum cost to us			
	The Edge – Tavistock's haunted history – proposed family walk 7 th , 14 th and			
	21st August from 3.00pm.for up to an hour – walks start at Court Gate and			
	end in the garden of the Bedford Hotel – tickets going very well – some			
	spaces on 14 th - online booking system Eventbrite has been working well –			
	pamphlet has been agreed by all parties and is being printed by ABC			
	Marvelous Event-ures – Time Travelers – 1 st and 30 th August at multiple			
	iviarveious event-ures - time maveiers - 1 and 50 August at multiple			

	locations across the town visiting different periods in time – JS still working on finalizing locations – Bedford Square, Rest Room and Church confirmed –	JS
	waiting to hear from Curtis Whiteford Solicitors – also options in the	
	Guildhall, Pannier Market and East Gate shops in the event of rain –	
	Be a Super Hero/Unibright day – Friday 17 th August - Unicorn horn making,	
	glitter tattoos, sword training, mask and galaxy map making	
	Tree trail and Heritage trail – JS has met with Jacqui Orange and Simon Dell	JS
	– not gone any further at the moment – to be followed up – all these	
	activities being advertised on face book, twitter and integral	
.3	Working with accommodation providers –no update – KH and James from	
	Abode met with HdW to discuss how BID could use some of their images and	
	drone footage - she also checked file format etc. with Cameron (West	KH/HdW
	Country websites) and James is working on recording beautiful areas of the	
	town – any further high resolution images? – PW suggested someone he is	
	working with at present – PMS would check with Graham Skedgell (used to	
	run Natural Photos) to see if he had any that could be used	
.4	Coaches – JS to meet with Duane Carruthers regarding action plan for Looe	JS
	waiting for him to set this up – further meet up with Alan Palin for guidance) ,5
	– JS investigating further contacts for distribution of the press release – JS to	
	investigate foreign tour companies	
	PARKING – dealt with under 5.3 above	
	MANAGER UPDATE – Dickensian - IS had met with Tim Randell of Tavy	<u> </u>
	Links/Chamber of Commerce , Wayne Southall and Jo Butler of VIC plus a	
	few levy payers - Goose Fair – Tim Randell agreed to share a pitch and	
	collaborate on a pack for Visitors – event guide up to Christmas – in a paper	
	bag (not plastic) PS suggested a Tavistock passport with tear-off coupons so	
	that people will come back on another occasion — Visitor Information Centre	
	- JS had met with Jo Butler at VIC - due to open on 25 th July for 3 days each	
	week (Tues/Wed/Thurs) shared email information, discussed ways in which	
	the website can be expanded to incorporate the town and ear as a whole	
	with no detriment to the levy payers who are funding the site – ie. Non levy	
	payers would need to pay to advertise within the brand – BID offered	
é	promotion space within VIC at no cost but also have been asked if we would	
	consider funding an A1 board at VIC for £150 per year – Visit Tavistock	
	boards will be moved over from Central in the coming days and JS asked if it would be a better use of funding to support additional boards should the	
	1 200000	
	need arise – discussion – it was felt that BID could change through the year	
	an advertise specific events — Chamber of Commerce — JS met with Tim	
	Randell to discuss ways of working together and supporting each other – no	
	immediate movement on the empty shop initiative (some discussion under	
	4.2) – look into the various ideas put forward – Website – JS has met with	
	HdW to discuss a number of easy updates that will improve the user journey	11.4187
	- HdW will implement the newsletter sign up pop-up - once we know how	HdW
	much she can implement herself the further support can be obtained from	
	Cameron (Westcountry websites) – list of email addresses circulated among	
	Directors	
1	FINANCIAL REPORT - There was no report to hand in the absence of AB, but	
	he sent a message that money was quite tight – as always at this time of the	
	year – waiting for more levy draw down at the end of July	

10	CHAIR UPDATE – In the absence of RR there was no update		
11	ANY OTHER BUSINESS		
9.1	Update Tavistock Carnival) nothing	
	Dickensian and Christmas lights) to report	
	Night time trade initiative Landlord initiative) on these		
	Fairway Furniture update) items	
10	DATE OF NEXT MEETING -1st August, 2018 – at the Bedford Hotel at		
	6.00pm. to cover Dickensian. 22 nd August, 2018 – at the Bedford Hotel at		
	6.00pm.	- Ma	
11	Meeting closed at 6.30pm.		

