



# Tavistock Town Council

*Working for the local community*

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**NOTES OF THE GOOSE FAIR OPERATIONAL MEETING** held in the Council Chamber, Drake Road, Tavistock on **Thursday 14<sup>th</sup> July 2022** at **2.00pm**

## **PRESENT**

- Wayne Southall (Chairman), Tavistock Town Council, General Manager
- Rebecca Rowe, Tavistock Town Council, Works Manager
- Carl Hearn, Tavistock Town Council, Town Clerk
- Lesley Reeves, Tavistock Town Council, Community & Compliance Officer
- Councillor Barry Smith, Tavistock Town Council
- Councillor Harry Smith, Tavistock Town Council
- Dil Lord, West Devon Borough Council
- Kevin Williams, Devon and Cornwall Police
- Wayne Thielmann, Devon and Cornwall Police
- James Coole, Devon & Somerset Fire & Rescue Service
- Roger Hann, Raynet Communications
- Janna Sanders, Tavistock BID
- William Bushall Crane, Stagecoach
- Alan Wroath, Tavistock Lions
- Richard Jones, Tavistock Lions
- Sophie Bowd-Lynch – Cattle Market
- Beverly Brown, Cattle Market
- Peter Clark – Cattle Market

## **APOLOGIES**

- Tim Beckett, South West Ambulance Service
- Graham Bailey, Stagecoach
- Richard Easthope, West Devon Borough Council
- Tim Randell, Tavistock Chamber of Commerce
- Councillor Mrs Mandy Ewings, Tavistock Town Council

## **1. CONFIRMATION OF MINUTES**

a) Members received the minutes of the Goose Fair Operational Meeting held on Tuesday 26<sup>th</sup> April 2022 and endorsed their accuracy.

b) Matters arising – none.

## **2. ADVERTISEMENT**

The Works Manager advised that promotional material was ready for distribution and would be shared via various mediums such as local newspapers and the regional Links Magazine. Posters/flyers will be shared with Goose Fair traders, Cattle Market and via the Council's social media feeds. It is hoped that posters can be displayed in bus shelters.

Tavistock BID confirmed complementary advertising support, including promoting the Cattle Market activities and a 2022 'Goosey Gander' initiative involving local Town Centre businesses.

## **3. 2022 UPDATES**

Following consultation with the Showmen, the Works Manager confirmed changes to the fairground offering in Guildhall Car Park. Stall layout in front of the Guildhall Car Park entrance is subject to minor amendments to allow better access / visibility to visitors. It was confirmed that the iconic big wheel will return with some smaller attractions aimed at younger children. The plan includes up to six artisan stalls in this area to help create a better flow through to the Market Road stall area, along with a seating/dwell area.

- All traders need to reapply for 2022 and several applications have been received to date
- A varied selection of new stallholder applications has been received from traders local to the South West region including local artisan makers and distillers
- Approximately 20 stallholders have withdrawn from Goose Fair this year due to a host of reasons including health and relocation. The key destination traders have all confirmed they will be attending
- Alexandra Centre car park layout to be altered to accommodate ongoing building works to the centres roof. This area is to be designated food/bar area, individual traders will need to apply for a licence to sell alcohol
- Burger van statistics show there were 28 stalls in 2015 reduced to 15 in 2019. Food outlet offering is evolving further in 2022 with a varied street food offer.

## **4. EMERGENCY PLANNING DOCUMENTATION**

The General Manager confirmed that the first draft of the Emergency Planning Documents had been circulated and no comments had been raised.

A site meeting took place with DSFRS on 14<sup>th</sup> July. Site access to historic buildings was discussed and solutions were proposed. The Community & Compliance Officer will work on updating all of the event maps for circulation over the coming weeks.

Following 2019 incident improvements are to be made to prevent unauthorised vehicles entering the site.

## **5. PARK AND RIDE**

Land at Whitchurch Down has been identified as potential third site following consultation with members of the Whitchurch Down Consultative Group. A site meeting with Stagecoach and Tavistock Lions is to be arranged to assess location and route access.

It was confirmed that, as per previous years, the Pixon Lane drop off/pick up point will be in use.

## **6. WDBC**

The West Devon Borough Council Officer Organising Goose Fair from the Borough's perspective was not present however the Locality Engagement Officer was present to take notes in order to report back to WDBC.

- WDBC to confirm who Bedford Car Park and Bus Station has been let to;
- WDBC to confirm waste and recycling arrangements;
- WDBC confirmed a base would be set up in Russell Street Car Park to enable the team to service the public toilets on a regular basis throughout the day;
- WDBC to arrange a meeting with the Fire Service to emergency access routes to their areas of responsibility;
- WDBC to confirm Officer Lead working on the day;
- WDBC to confirm access arrangements for Bedford Car Park / Wharf Car Park i.e. are they installing traffic lights this year.

## **7. ACTION PLAN**

- WDBC to liaise with DSFRS and TTC Works Manager regarding access routes
- Cattle Market to liaise with Works Manager and BID regarding advertising
- Site meeting to be arranged with Stagecoach regarding third P & R site on Whitchurch Down
- Formulate plans following site meeting with DSFRS
- Maps of the event to be drafted / updated and circulated

## **8. FEEDBACK FROM STAKEHOLDERS**

- Lions Club – to discuss members needed for each site. Asked if additional space would be available at Gulworthy. It was confirmed that the site would remain as 2019.
- Raynet – awaiting confirmation on volunteers. Requested extra help on Russell Street to stop traffic.
- A Member asked what communication checks were in place. - Works Manager confirmed checks take place first thing on the day and additional options were being looked into regarding boosters, ear pieces and WhatsApp messaging.  
General Manager requested separate meeting with Raynet to discuss communication options.
- Devon and Cornwall Police – resources confirmed included traffic car and bike plus the neighbourhood team.
- Cattle Market – confirmed opening times will be 10am – 4pm. However, the poultry sale is dependent on avian flu restrictions at the time.

Organisers need to source marquees as Farmers Market marquees are no longer available. Works Manager confirmed that TTC does not have any available marquees and suggested contacting local community groups. Lions Club suggested they may have marquees available.

**9. ANY OTHER BUSINESS**

None

**10. DATE OF NEXT MEETING**

Date agreed - Thursday 1<sup>st</sup> September 2022 at 2pm

The Chair thanked all participants for attending the meeting. The meeting closed at 2:50pm.