

**MINUTES** of the Meeting of the **TAVISTOCK TOWN COUNCIL** held on **TUESDAY 1<sup>st</sup> March, 2022 at 5.30pm** at **THE COURTROOM, THE GUILDHALL, TAVISTOCK**

**PRESENT** Councillor A Hutton (Mayor)  
Councillor Mrs U Mann (Deputy Mayor)

Councillors Ms L Crawford, J Ellis, Ms T Eperon,  
Mrs M Ewings, Mrs A Johnson, A Lewis, J Moody,  
Mrs G Parker, B Smith, H Smith, P Squire, A Venning,  
P Ward, P Williamson.

**IN ATTENDANCE** Town Clerk, General Manager, Assistant to the Town Clerk.

Prior to the commencement of the Meeting there were a few moments of Quiet Reflection led by Father Cyracius Uzochukwu of Our Lady of the Assumption and St Mary Magdalene Catholic Church, Tavistock.

**COMMENCEMENT OF MEETING**

**330. APOLOGIES FOR ABSENCE**

There were no apologies for absence received.

**331. DECLARATIONS OF INTEREST**

There were no Declarations of Interest made at this point in the Meeting.

**332. CONFIRMATION OF MINUTES**

RESOLVED THAT the Minutes of the Meeting of Tavistock Town Council held on Tuesday 19<sup>th</sup> January, 2022 be confirmed as a correct record and signed by the Chairman (Appendix 1).

**333. PUBLIC REPRESENTATIONS AND QUESTIONS**

No Public representations or questions had been received prior to the Meeting.

**ITEMS REQUIRING A DECISION**

**334. GENERAL FINANCE**

The Council considered the following:-

a) Schedule of Payments

The Council received and considered a copy of the monthly accounts as at 31<sup>st</sup> December, 2021 (Appendix 2) as listed on the Council website;

b) Budget Monitoring Report

The Council received and considered a copy of the Budget Monitoring Report (Appendix 3) as at 31<sup>st</sup> December, 2021.

### **335. BUDGET & POLICY COMMITTEE**

The Council considered the Minutes of the Meeting of the Budget & Policy Committee (Appendix 4) held on Tuesday 15<sup>th</sup> February, 2022, the recommendations being reported by rote.

RESOLVED THAT subject to:

a) the addition of Councillor P Ward being listed as having been in attendance as a Ward Member at the Meeting, and

b) Minute No's

i. 311(c) – in addition - the appointment of Councillor Ms T Eperon as the second representative (Jubilee Group);

ii. 312 (b) Councillor A Hutton be appointed as the Council's representative on the proposed Marketing Group, with Councillor Mrs M Ewings being appointed as the reserve representative;

c) consideration of Minute No's 317 - 319 being deferred to a later point in the Meeting in view of the confidential nature of the business to be transacted;

the recommendations included in the foregoing report of the Committee (Minute No's 307 - 316) be approved and adopted.

### **336. DEVELOPMENT MANAGEMENT & LICENSING COMMITTEE**

The Council considered the following: -

i) Development Management & Licensing Committee - Minutes of the Meeting held on Tuesday 1<sup>st</sup> February, 2022 (Appendix 5) (Minute No's 297 - 306 inclusive);

ii) Development Management & Licensing Committee – Minutes of the Meeting held on Tuesday 22<sup>nd</sup> February, 2022 (Appendix 6) (Minute No's 320 - 329 inclusive).

RESOLVED THAT in respect of Minute No. 324 Tavistock Town Council would submit the street names, as listed, to Vistry Partnerships in respect of Phase 2 of the Callington Road development.

Noted That Councillor Mrs A Johnson Declared an Interest in Planning Application 0071/22/FUL by virtue of a close family association.

### **ITEMS CIRCULATED FOR INFORMATION ONLY**

#### **337. SERVICE REPORTS**

The Council received the reports of the General Manager, Town Hall/Depot and Butchers' Hall and the Pannier Market (Appendices 7 -9).

Noted That – Town Hall/Depot and Butchers' Hall Report - thanks were conveyed to staff for dealing with the storm emergencies encountered in the recent bad weather i.e. fallen trees, and to the wider team for adapting their working schedules.

#### **338. FINANCE AND OTHER MATTERS**

The Council received, for information, the following: -

- a) Report of the Assistant to the Town Clerk (Appendix 10);
- b) Devon County Councillor Report (Appendix 11)

Noted That – Councillor Sellis apologised for the error in her Report which stated that Tavistock Town Council's Precept claim had increased by 7.4%, rather than the actual 2.92%;

- c) West Devon Borough Councillor Report – as provided by Councillors Mrs M Ewings (Appendix 12)

Noted That –

- The Member undertook to feed back that details of Tavistock College appointments were not automatically provided to Town Councillors; and
- concerns were expressed with regard to the closure of the back entrance to the Brook Street car park, and the issues this was causing local residents, without any noticeable impact on the anti-social behaviour which was the reason for the closure.

d) Guildhall Gateway Centre Project Update: it was confirmed that progress was positive in securing Key Centre Status for the complex with regard to the World Heritage Site.

e) Updates

- i. From Representatives on outside bodies;  
Devon Association of Local Councils' (DALC) County Committee – the Council's representative gave an overview of the work and remit of the County Committee, and the topics included in the recent Meeting which had included;
  - Devolution within the County;
  - Housing issues;
  - Electricity suppliers;
  - Social care;
  - The lack of diversity in the membership of the Committee;
  - Highways/speeding.

It was reported that the next Meeting would take place on 13<sup>th</sup> June, 2022.

Farmers' Market – the Council's representative confirmed that she had recently attended the AGM where it had been reported that whilst a loss had been suffered in 2020 a period of recovery was now under way, and in 2021 they had managed to break even;  
Community Speed Watch – it was reported that one site in the town was currently being monitored, and it was hoped that two further sites would soon be added.

- ii. From Members who had attended training sessions – no feedback brought forward.

## **EXCLUSION OF PRESS AND PUBLIC**

### **339. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted it was: -

RESOLVED THAT the Press and Public be excluded from the Meeting for the following items of business.

## **CONFIDENTIAL ITEMS REQUIRING A DECISION**

### **340. BUDGET & POLICY COMMITTEE (CONT'D)**

(**CONFIDENTIAL** by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council)

The Council received and noted Minute No's 317 – 319 of the Meeting of the Budget & Policy Committee (Appendix 4 refers) held on Tuesday 15<sup>th</sup> February 2022, the recommendations being reported by rote.

#### Noted That –

- Councillor Mrs M Ewings Declared an Interest in Minute No. 318 by virtue of a personal association and left the room during consideration thereof;
- An offer of employment in connection with a vacancy had been withdrawn, discussions and the pot was being re-advertised;
- Minute No. 319 – it was reported that it was still a difficult market, but it was hoped that 2 tenders would be received.

RESOLVED THAT the recommendations included in the foregoing report of the Committee:

- (Minute No 317 refers) be approved and adopted; and,
- in respect of Minute No. 318 (a) (pursuant to Minute no 270), endorsement of the addition of a review prior to the next financial year.

### **341. PROPERTY, LEGAL & FINANCE MATTERS**

(**CONFIDENTIAL** by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council)

#### **i. DEBTORS**

The Council considered and noted a list (Appendix 13) of all those with debts to the Council dating from earlier than the last quarter day and received updates accordingly.

A verbal update was also provided regarding a debt outstanding from one of the Council's partners, which it was

hoped would be paid shortly, and new arrangements which would be put in place to help avoid such problems in future.

**CONFIDENTIAL ITEMS CIRCULATED FOR INFORMATION ONLY**

**342. PROPERTY, LEGAL & FINANCE MATTERS**

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- a) Property matter – following a query raised it was confirmed that further discussions were expected over the next quarter following which an update would be provided;
- b) Tenders – a verbal update was provided regarding outstanding Tenders for both the Museum Rainwater Goods, as well as Arboriculturist Surveys.

The Press and Public were re-admitted to the Meeting.

The Meeting closed at 6.30pm

Signed:

Dated:  
CHAIRMAN