**MINUTES** of the Special Meeting of the **TAVISTOCK TOWN COUNCIL** held at the Council Chamber, Drake Road, Tavistock on **MONDAY 22ND MAY, 2017** at **6.45 p.m.**

**PRESENT** Councillor Mrs M Ewings (Mayor)

Councillor P Sanders (Deputy Mayor)

Councillors T Gibbins, Mrs A Johnson, P Palfrey, Mrs L Roberts, J Sheldon, H Smith, P Squire, A Venning, P Ward, P Williamson.

**IN ATTENDANCE** Town Clerk, General Manager, Assistant to the Town Clerk

**333. APOLOGIES FOR ABSENCE**Apologies for absence had been received from Councillors J Moody, C Rogers and E Sanders.

**334. DECLARATIONS OF INTEREST**

 There were no declarations of interest made at this point in the Meeting.

**335. CONFIRMATION OF MINUTES**

RESOLVED THAT the Minutes of the Meeting of the Tavistock Town Council held on Tuesday 18th April, 2017 to be confirmed as a correct record and signed by the Chairman (Appendix 1).

**ITEMS REQUIRING A DECISION**

**336. BUDGET AND POLICY SUB-COMMITTEE**

The Council considered the Minutes of the Meeting of the Budget and Policy Sub-Committee held on Tuesday 16 May, 2017 (Appendix 2).

 RESOLVED THAT subject to the deferral of consideration of Minute Numbers 328-331, in view of the confidential nature of the business to be transacted, the recommendations included in the foregoing report of the Sub-Committee be approved, and the Minutes be received.

 Noted That in connection with Minute Number 332

1. There was consensus that the draft/emerging Partnership Agreement formed a satisfactory basis for the development of more detailed schedules for future consideration by the Council;
2. Further thought should be given to the structure of the content of paragraph 4.3 and Section 12.

**337. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 as having regard to confidential nature of the business to be transacted it was:

RESOLVED THAT the Press and Public be excluded from the Meeting for the following items of business.

**CONFIDENTIAL ITEMS REQUIRING A DECISION**

**338. BUDGET AND POLICY SUB-COMMITTEE (CONT’D)**

(**CONFIDENTIAL** by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person(s) other than the Council)

The Minutes of the Meeting of the Budget and Policy Sub-Committee held on 16th May, 2017 (Minute Numbers 328-331)

RESOLVED THAT subject to the amendment of the recommendation included in Minute Number 331(b) to read;

‘the Administration Office continue to operate upon the basis of agency staff for the position of Office Administrator (Mayoral Support) pending determination of any grant application made in connection with the Guildhall Gateway Centre and review the position thereafter’

the recommendations included in the foregoing report of the Sub-Committee be approved and the report be received.

Noted that

1. in connection with Minute Number 331 reference was made to the previous debate together with issues and options associated with the way forward. It was acknowledged that, under such an interim arrangement, the working hours attaching to the agency role were appropriately an operational matter.
2. Councillor P Sanders requested it be recorded he declared a personal non-prejudicial interest in the above item by virtue of the role providing support, in part, to the Mayor.

**CONFIDENTIAL ITEM FOR INFORMATION**

**339. PROPERTY MATTERS**

(**CONFIDENTIAL** by virtue of relating to legal and/or commercial matters for the financial business affairs of a person or persons other than the Council)

 The Council received an update in connection with an outstanding property matter. It was further advised that, pending receipt of an assurance from the applicant in relation to meeting additional reasonable landlord costs, instructions had been issued that no further work be undertaken.

The Press and Public were re-admitted to the Meeting

**340. COUNCIL SEAL**

RESOLVED THAT – the Council Seal be affixed to the various deeds and documents to be made or entered into for the carrying into effect of those decisions or matters approved by the Council this day.

The Meeting closed at 7.31pm

Chairman ………………………………………………………

Date……………………………………………………………….